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BY: *Purchasing*



Board of Commissioners
Agenda Item Transmittal Form
Procurement/Contract Transmittal Form

Type of contract: 1 year <input type="checkbox"/> Multi-year <input type="checkbox"/> Single Event <input type="checkbox"/>	Contract #:
	BOC Approval Date:

<input type="checkbox"/> Submission Information	<input type="checkbox"/> Vendor Information
Contact Name: Marian McDaniel Department: Rockdale County Fire Rescue	Vendor Name: A & B Services, Inc. dba Paul Davis Restoration of South Atlanta
Project Title: Victim Assistance Program (RFP #24-06)	Address: 201 Andrew Drive, Suite 100 Address: Stockbridge, GA 30281 Email: Dennis.Ham@PaulDavis.com
Funding Account Number: N/A	Phone #: (770) 389-8808 Contact: Dennis Ham
Contract amount: N/A Contract Type: Goods () Services (X) Labor (X) Contract Action: New (X) Renewal () Change Order () Original Contract Number: RFP 24-06	Term of contract: One (1) Year with the Option to Renew Three (3) Additional Years

Finance Director Signature	Procurement Manager Signature
I have reviewed the attached contract, and the amount is approved for processing.	I have reviewed the attached contract, and it is in compliance with Purchasing Policies of Rockdale County.
Signature: <i>Michelle Key</i> Date: 11/26/2024	Signature: <i>Dena Malone</i> Date: 10/24/24

Detailed Summary of Contract:

This is an MOU for A&B Services, Inc. dba Paul Davis Restoration of South Atlanta to provide Victim Assistance services as listed in RFP #24-06.

A&B Services, Inc. dba Paul Davis Restoration of South Atlanta will provide remediation and restoration disaster assistance to property owners after the event of a fire, flood, or other catastrophic event. There will be no cost to Rockdale County for the services provided. The vendor is to perform these services to insured and uninsured property owners within Rockdale County.

Department Head/Elected Official Signature: *[Signature]* **Date:** 10/24/2024

2024-585

MEMORANDUM OF UNDERSTANDING

Victim Assistance Program

~~THIS MEMORANDUM OF UNDERSTANDING (MOU), by and between Rockdale County, Georgia and A & B SERVICES, INC. DBA PAUL DAVIS RESTORATION OF SOUTH ATLANTA, ("VENDOR") entered into this ____ day of _____ 2024.~~

WHEREAS, in an effort to maintain high quality and dependable emergency services delivery to the residents of Rockdale County, the following minimum criteria is recommended for adding new companies (no more than two) to the victim assistance program rotation:

WHEREAS, all employees shall respond in official company uniforms; and

WHEREAS, employees shall respond with a clearly readable company ID with photo and a state-issued driver's license or photo ID to the on-scene.

WHEREAS, all vehicles shall be marked with the company name and/or logo; and

WHEREAS, Vendor must provide documentation that each employee has undergone and pass an annual criminal background check. No employee with a felony conviction shall provide victim assistance emergency services to residents of the Rockdale County; and

WHEREAS, all management and response level employees shall be NIMS 100, 200, 700, and 800 certified; and

WHEREAS, Vendor shall provide the Rockdale County Fire Rescue (RCFR) designated contact person a detailed "After Action Report" of services provided after a request for services provided upon completion; and

WHEREAS, Vendor will be re-evaluated on an annual basis; and

WHEREAS, Vendor shall meet the same qualifying standards during the annual reevaluation; and

WHEREAS, Vendor shall provide an "After Action Report" to the Deputy Chief of Operations of all calls for services and resources provided within four hours after the event; and

WHEREAS, Vendor shall immediately report all discrepancies and/or issues from an incident to the Deputy Chief of Operations; and

WHEREAS, A minimum of one responder shall arrive on-scene within 60 minutes of initial contact unless a longer ETA is provided and approved at the time of initial contact; and

WHEREAS, Vendor will perform all services at no cost to Rockdale County or Rockdale County Fire Rescue Department thereof; and

WHEREAS, Vendor agrees to bill an “insured” victim/property owner’s insurance company for services rendered at standard industry rates; and

WHEREAS, Vendor agrees there shall be no out-of-pocket expenses to an “uninsured” resident or property owner; and

WHEREAS, the Vendor shall be Accredited with an A+ Rating and provide documentation of their company’s current standing with the Local Better Business Bureau; and

WHEREAS, Vendor that responds without a request for service or chase emergency calls within Rockdale County will be placed on probation and may be, at the sole discretion of the County, removed from the program; and

WHEREAS, Vendor shall be required to have an emergency contact number available on file 24 hours a day, 365 days a year with the Rockdale County; and

WHEREAS, Vendor shall provide the victim or property owner a postage paid preaddressed survey card approved by Rockdale County to be completed and returned to the Rockdale County Fire Rescue Department’s address provided; and

WHEREAS, in the event that there is no insurance coverage in effect on the property, Vendor agrees not to bill any “uninsured” property owner.

WHEREAS, Vendor shall also perform services in accordance with the County’s Request for Proposal (RFP) No. 24-06, attached hereto and made a part hereof.

WHEREAS, this Agreement shall be construed and interpreted according to the provisions of the laws of the State of Georgia.

Each party hereby agrees to indemnify and hold harmless the other party from any form of action, lawsuit or claim brought by or on behalf of the indemnifying party’s employees, agents or invitees and related in any way to Product/Equipment/Services supplied by Vendor under this MOU. Each party expressly agrees that the obligation of indemnity under this Paragraph extends to an action, lawsuit or claim alleging negligence of the indemnitee.

INSURANCE:

Before starting any work, the successful contractor must furnish to Rockdale County certificate(s) of insurance from companies doing business in Georgia. The Company shall maintain in full force and effect the following insurance during the term of the Agreement:

Coverages:

Limits of Liability:

Workers’ Compensation
Employers’ Liability
Bodily Injury Liability

Statutory
\$1,000,000.00
\$1,000,000.00 each occurrence

except Automobile Property Damage Liability	\$1,000,000.00 aggregate \$1,000,000.00 each occurrence
except Automobile Personal & Advertising Injury Limit	\$1,000,000.00 aggregate \$1,000,000.00
Products / Completed Ops. Automobile Bodily Injury	\$2,000,000.00 aggregate \$1,000,000.00 each person
Liability Automobile Property Damage	\$1,000,000.00 each occurrence \$1,000,000.00 each occurrence
Liability General Liability	\$1,000,000.00

All insurance shall be provided by an insurer(s) acceptable to the County, and shall provide for thirty (30) days prior notice of cancellation to the County. Upon contract award, Contractor shall deliver to the County a certificate or policy of insurance evidencing Contractor's compliance with this paragraph. Contractor shall abide by all terms and conditions of the insurance and shall do nothing to impair or invalidate the coverage.

Rockdale, GA shall be named as Additional Insured under any General Liability, Business Auto and Umbrella Policies using ISO Additional Insured Endorsement forms CG 2010 or its equivalent. Coverage shall apply as Primary and non-contributory with Waiver of Subrogation in favor of Rockdale County, Georgia.

The insurance carrier must have a minimum rating of A or higher as determined by the rating firm A.M. Best.

Certificates to contain policy number, policy limits and policy expiration date of all policies issued in accordance with this contract.

Certificates are to be issued to:

Rockdale County, Georgia
958 Milstead Avenue
Conyers, GA 30012

TERM OF AGREEMENT

The initial term of this Agreement is for one (1) year, with three (3) one-year renewal periods, commencing _____, 2024 and shall continue through _____, 2025.

The parties agree that, either party may terminate this Agreement at any time during the term of this Agreement upon thirty (30) days written notice to the other party.

AMENDMENTS

This Agreement may be modified at any time during the term by mutual written consent of both parties, as approved by the parties' governing authorities.

IN WITNESS WHEREOF, Rockdale County and Vendor have executed this Agreement through their duly authorized officers on the day and year first above written.

Approved this _____ day of _____, 2024

ROCKDALE COUNTY, GEORGIA

A & B SERVICES, INC. DBA PAUL
DAVIS RESTORATION OF SOUTH
ATLANTA

By: _____
Osborn Nesbitt, Sr., Chairman

By: Dennis S. Ham

Attest:

Jennifer Rutledge, Executive Director/
County Clerk

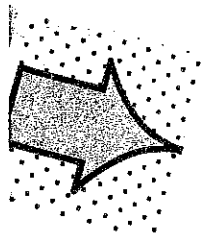
DENNIS S. HAM
EMERGENCY RECOVERY MANAGER.
Name & Title (Typed or Printed)

Approved As To Form:

M. Qader A. Baig, County Attorney

Attest:

[Signature]



DAVIS

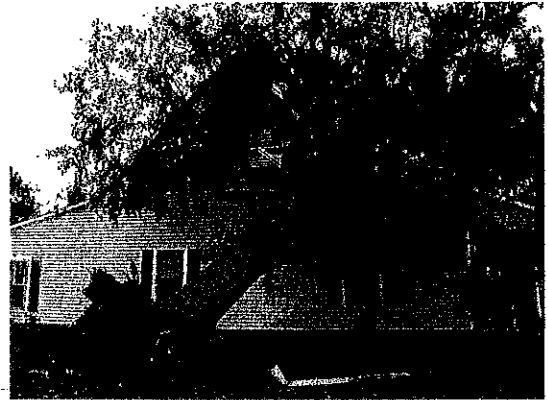
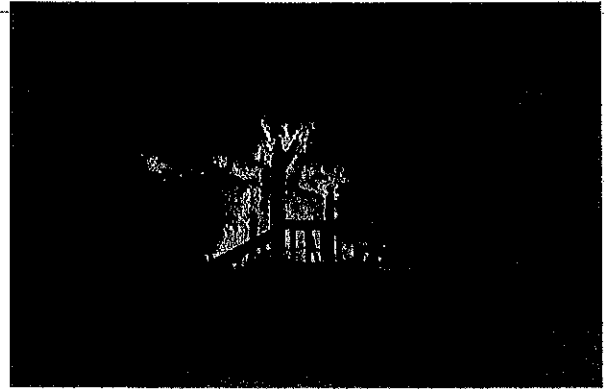
RECOVER • RECONSTRUCT • RESTORE

WHY PAUL DAVIS?

Paul Davis provides property reconstruction and loss solutions that have redefined the industry. We have a proud history of innovation, including inventing the insurance restoration contractor category and the first network to partner with the insurance industry. We specialize in restoration services for residential and commercial properties and contents damaged by storms, water, fire, smoke, mold, and other disasters. Paul Davis brings a full range of expertise to all types of losses with just one phone call.

- 24/7 emergency services
- Guaranteed 30-minute call back
- › Complete mitigation services
- Emergency board-up and stabilization
- Restoration and reconstruction services
- Mold remediation and prevention
- CSI warranted work
- The Clean Trust certified representatives
- Unbiased, third party measurement of quality and customer satisfaction

When your customers experience an insurance loss to their property, it pays to call the experts at Paul Davis.



CONTACT

Paul Davis of South Atlanta
Emergency Recovery Team
201 Andrew Dr.
Stockbridge, GA. 30281
404-392-3402
pauldavisofsouthatlanta.com

EMERGENCY BOARD-UP SERVICES

Securing damaged property is a key step in the restoration process and should be done as quickly as possible to prevent further loss. If a property has been damaged by fire, vehicle impact, vandalism, or other catastrophic event, Paul Davis provides emergency board-up services that can save time and money for you and your customers.

- Available 24/7, 365 days a year
- Paul Davis secures clearance from local fire or police departments before entering the property to first ensure it is safe, and to avoid disturbing potential evidence or the investigation process
- We respond to all local fire department requests immediately and follow proper board-up procedures
- We maintain an inventory of sheathing, tarp material, lumber and general board-up materials to handle any size job quickly
- During the board-up process, we work carefully to help ensure no further damage occurs to the structure and to protect the property owner's contents
- There is no cost to local municipalities, fire or police departments or other first responders for this service

For fifty years, Paul Davis has been a leader in the restoration and reconstruction of homes and businesses damaged due to water, fire, mold and storms. If your policyholder needs board-up services or any of our full service restoration services, Call Paul!



CONTACT

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Emergency Recovery Team
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Stockbridge, GA. 30281
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pauldavisofsouthatlanta.com

PAUL DAVIS

RECOVER • RECONSTRUCT • RESTORE



County & Municipality Victim Assistance Program



- 2 hours or less response time
- Food & water on site with every response
- Emergency Board-up/ Temporary fencing
- Temporary power & generators
- Temporary housing & transportation



- Tree removal
- Structural stabilization
- Roof tarping
- Complete reconstruction services



- Water extraction & mitigation
- Sewage extraction & decon.
- Mold & mildew mitigation
- Bio-hazard cleanup
- No-charge emergency clothes cleaning

Ask us how we put victims FIRST and pre-plan these services before your next fire or disaster.

PAUL DAVIS

RECOVER • RECONSTRUCT • RESTORE

AFTER THE FIRE



VICTIM ASSISTANCE PROGRAM



Whether it be fire, flood, or storm damage, what happens when the fire department goes back to the station? Most victims have never dealt with a catastrophic loss and don't know where to turn for immediate assistance. Paul Davis Victim Assistance Program is there for those home and business owners in their time of need, putting the victims first. Our Emergency Recovery Coordinators (ERC) are trained to navigate the crisis and begin the recovery process while caring for the victim's immediate well-being.

EMERGENCY RECOVERY PROGRAM SERVICES

- 1-hour or less response time, 24/7-365.
- Food and water on site with every response.
- Working hand in hand with Red Cross to assist with temporary housing and transportation.
- No charge emergency clothes cleaning.
- Pet food and supplies
- Assistance with pet boarding/ pet remains disposal.
- Temporary power & generators.
- Emergency Board up, temporary fencing
- Tree removal, structural stabilization & roof tarping
- Complete reconstruction services
- Contents restoration, packing & moving
- Water extraction & mitigation
- Sewage extraction & decontamination
- Mold & mildew mitigation & prevention
- Bio-hazard cleanup

EMERGENCY SERVICES ORIENTED

- ERC's are trained firefighters and are professional on the fire scene.
- Personnel Respond in Well-marked and Maintained Vehicles, Uniforms and Highly Visible Identification.
- ERC's do Not Interfere with Fireground Operations & report to Incident Command when arriving on scene
- ERC's secure clearance from the fire department prior to entering the site in order to avoid disturbing potential evidence for investigation.
- Isolation of Areas of Interest to Investigators by use of Temporary Barriers & Signage.

Paul Davis Restoration
(770) 217-3380
WWW.PAULDAVISLIGA.COM

