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DEPARTMENT OF FINANCE
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Addendum No. 2

**RFP No. 24-17
CONSTRUCTION, ENGINEERING, & INSPECTION SERVICES FOR
COURTESY PARKWAY EXTENSION PROJECT**

October 16, 2024

RFP #24-17 is hereby amended as follows:

1. Below are questions received and corresponding answers:

A. Question: Can you please confirm if the price proposal is unit rates only or if this should include staffing plan and lump sum for the subject project?

Answer: Both Unit rates and Staffing Plan should be included in Total price.

B. Question: Can you please confirm that this contract has a 15% Equal Business Opportunity goal? If so, does a firm qualified as a DBE with GDOT count towards the EBO goal?

Answer: Yes. Per Rockdale County Government's Equal Business Opportunity Policy, to maximize contracting opportunities with Historically Underutilized Businesses (HUB), Rockdale County Government shall strive for a goal of at least 15% of contracts being awarded to HUBs annually. This goal shall be measured by the total value of work for each County project.

A DBE with GDOT counts towards the goal.

C. Question: Should the certificate of insurance be provided after contract award?

Answer: Yes, Certificate of Insurance can be provided after contract award.

D. Question: Can you confirm there is no "Qualification Statement and Questionnaire Form" to be provided with our response (it is not included in the RFP).

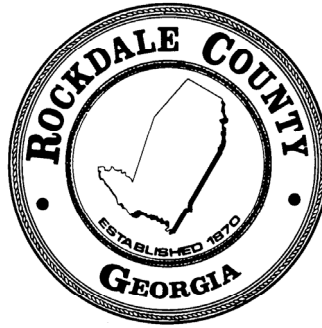
Answer: It is not required for this RFP.

E. Question: What is the expected duration of the project?

Answer: 720 days

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F. Question: Can we get a copy of the set of plans to complete our proposal?

Answer: The plans have been uploaded to the website under this RFP. They are in 3 separate attachments.

G. Question: Can we get a complete materials list/pay item list to complete or proposal?

Answer: This information is located in the plans uploaded to the website as stated in Question F.

H. Question: Due to the confidential nature of the Financial Stability information being requested, can you please let us know if there is someone at the County, we can provide our financial information to directly or please confirm if we can provide our financial information in a separate sealed envelope in our proposal package?

Answer: You can place it in a separate sealed envelope in the proposal package.

I. Question: Should the proposal and Proposal Form be included on the same USB flash drive, or would the County prefer two (2) separate USB flash drives, one containing the proposal and a separate one containing the Proposal Form only?

Answer: 1 USB flash drive to include proposal and proposal form.

J. Question: If the proposer does not have a sub-subconsultant on the team, can the form *Sub-subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(4)* be omitted from the proposal or should it still be included but marked as “not applicable”?

Answer: Either way is acceptable.

K. Question: Can the County confirm that *Rockdale County Government Utilization Report – Post Award* and *Rockdale County Government Subcontractor Contact Form (Good Faith Effort)* are not required to be submitted as part of the proposal?

Answer: Rockdale County Government Utilization Report – Post Award should be completed by the Vendor who is awarded the RFP. The Rockdale County Government Subcontractor Contact Form (Good Faith Effort) should be submitted with the proposal.

L. Question: Does the proposer need to include copies of SBE and/or HUB certificates for subconsultants?

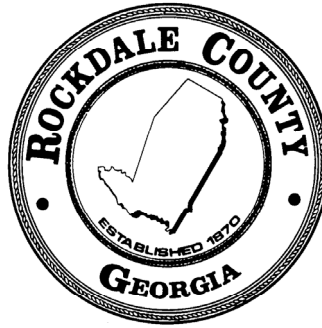
Answer: Inclusion is not required but is encouraged.

M. Question: Is there a page limit for the proposal?

Answer: Rockdale DOT has no formal page limit.

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N. Question: If there is a page limit, will the cover, cover letter, and section dividers be included in this page limit?

Answer: Rockdale DOT has no formal page limit.

O. Question: Is there a specific font size requirement for the proposal?

Answer: There are no particular font size criteria.

P. Question: Does the County require a specific order for the information to be included in the proposal? I.e., answers to Evaluation Criteria followed by documents listed in the Proposal Checklist on page 43 of the RFP.

Answer: Please follow the designated Checklist.

Q. Question: If resumes are included under *Staffing and Availability*, should they also be repeated under *Experience/Performance* evaluation criterion, which asks for “review of personnel qualifications and experience”?

Answer: One set of resume information will suffice.

R. Question: If resumes are not to be repeated, what information would the County like the proposer to include as an answer to “review of personnel qualifications and experience” under *Experience/Performance* evaluation criterion?

Answer: This section typically includes SME Project history.

S. Question: Would a recent financial statement be sufficient as answer to financial capability?

Answer: Yes

T. Question: Is the Proposal Checklist (page 43 of the RFP) to be submitted as part of the proposal?

Answer: Yes

U. Question: Is there a specific naming convention for the final PDFs?

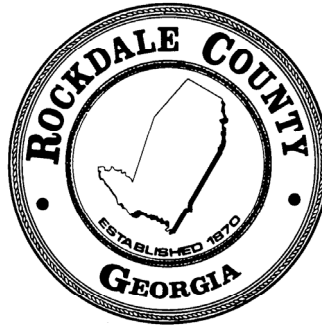
Answer: N/A

V. Question: Can the proposer include the org chart on 11x17 size paper?

Answer: Yes

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W. Question: Does the proof of business license and proof of GDOT prequalification apply only to the prime, or does the proposer need to provide those two proofs for any subconsultant on the team as well?

Answer: This applies to Prime contractor.

X. Question: Other than Non-Collusion Affidavit of Sub-Contractor and Subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(3), are any other forms required to be completed by a subconsultant?

Answer: No

Y. Question: Is a budgetary estimate required on the Proposal Form on page 13 of RFP, if Rockdale County is procuring material testing separately?

Answer: Monitoring and Reviewing material testing results may be necessary during certain construction activities. Therefore, an estimate is recommended.

Z. Question: Can the County provide a staffing mix expected on the project (i.e., number of full-time staff, etc.)?

Answer:
Sr. Project Manager or PE (1)
Project Manager (1)
Sr. Field Inspector (1)
Field Inspector (2)
Administrator (1)

AA. Question: The form on pg. 13 requests both hourly rates for specific staff and a lump sum fee. CEI projects are typically performed on an hourly basis not a lump sum basis. Is the request for a lump sum fee an error? There are several factors that can significantly affect a lump sum fee and make the comparison of fees difficult such as number of full-time inspectors required, number of months for closeout after construction, etc. If a lump sum fee is required, can the County provide some of these base assumptions for pricing purposes?

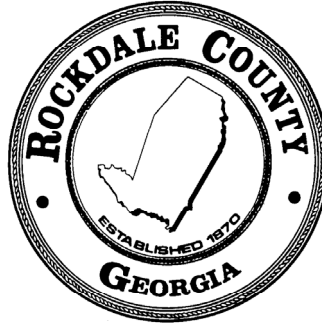
Answer: A 24-month project is assumed. Please provide an hourly rate breakdown and an overall total.

BB. Question: The RFP instructions state we are to provide “One (1) hard copy, one (1) original hard copy, and one (1) USB Flash Drive in Adobe PDF format”. The checklist (final page) of the RFP states “TWO (2) HARDCOPIES (one (1) original, one (1) photocopy), and ONE FLASH DRIVE (containing a copy of the Proposal and the Price Proposal in Adobe PDF format)”. Does the “original” have to be marked as such?

Answer: Yes, the original needs to be marked as “Original” and the copies as “Copies”.

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CC. Question: Will the county provide an on-site construction trailer for the CEI group?

Answer: Contractor shall provide on-site office trailer.

2. All other conditions remain in full force and effect.
3. If a proposal has been submitted and anything in this Addendum causes the contractor to change the item offered or to increase or decrease the proposal price, the new price and/or changes will be inserted below:

4. All contractors under this Request for Proposal are kindly requested to acknowledge receipt of this Addendum on the Proposal Form, page 13 of this RFP.

Tina Malone

Tina Malone, CPPB CPPO
Purchasing & Procurement Manager
Department of Finance, Purchasing Division