

Clerk of Superior and State Courts

2025 Operating and 5-Year CIP Budget Presentation

FY25 – Budget Requests

Presenter: Honorable, Janice Morris

Vision, Mission & Values

Department Statements



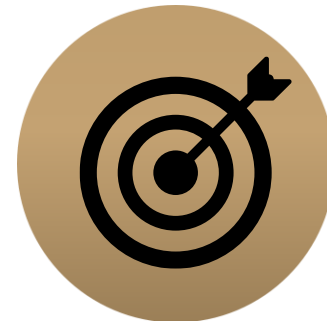
Rockdale County, Georgia
Clerk of Superior and State Courts

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Superior and
State Courts



o VISION

- THE ROCKDALE COUNTY CLERK OF SUPERIOR AND STATE COURTS MISSION IS TO SERVE ALL CITIZENS OF ROCKDALE WITH EFFICIENT AND EFFECTIVE STELLAR CUSTOMER AND PUBLIC SERVICE. ALL WHILE MAINTAINING AND PRESERVING COURT RECORDS, FOSTERING THE PUBLIC'S TRUST, AND PROVIDING GUIDANCE TO THE JUDICIAL PROCESS.



o MISSION

- THE VISION OF ROCKDALE COUNTY CLERK OF SUPERIOR AND STATE COURTS IS TO PROVIDE RESPONSIVE AND FAIR SERVICES TO A DIVERSE COMMUNITY DELIVERED BY A TEAM OF DEDICATED EMPLOYEES WHO ARE *APPROACHABLE, ACCESSIBLE, AND ACCOUNTABLE* STEWARDS OF THE COURTS.



Opportunities & Challenges

SUCSESSES

- Implemented credit card machines for cashless options in Passports, Superior Criminal, and Civil departments.
- Well attended Law Library speaker series on relevant legal topics.
- Completed online Notary training for 300 citizens.
- Installed additional digital signage for Civil information, as well as Passport information.
- Completed final digitalization of all historical records to allow public viewing access.
- Updated Real Estate software to better service the citizens.
- Implemented text notifications/reminders for jurors.
- Collaborated with the VFW to assist veterans and others to obtain or renew their passports.
- Implemented Property Check Fraud Alert for Rockdale Citizens

OPPORTUNITIES

- Purchase two additional credit card machines and install them in the Real Estate department to encompass all Clerk of Courts offices.
- Update BOE software to work in tandem with the Board of Assessors office for appeals.
- Install digital information signage in Real Estate Division

CHALLENGES

- Being able to manage and process the rise in cases filed within the Rockdale County Judicial System is one of the challenges we face as the County grows and the Court system progresses. More cases means increased workloads and more resources utilized.
- To improve our standing position with GCIC position for GCIC disposition submissions from 2nd place to 1st place.
- To continue to provide stellar service to the citizens in the midst of the upcoming construction.
- Personnel retention due to Rockdale County's pay scale.
- Oversee and handle a sharp rise in property tax appeals to the Board of Equalization.

FY25 Goals & Initiatives

Department's Reimagine Rockdale Strategic Plan

Access

Completion of Courthouse in 2027

Equity

Innovation

Operating Budget Summary

*Report Provided by Finance

	Budget <i>FY 2024</i>	Proposed <i>FY 2025</i>	Change
Total Operating Expenses	\$834,278	\$861,470	\$27,192
Total Personnel Services & Benefits	\$1,759,046	\$1,975,913	\$216,867
Total Est. Budget impact	\$2,593,324	\$2,837,383	\$244,059



Operating Budget

Operating Budget Request

* Include changes of \$5,000 or greater only

	Description	FY24 Budget	FY25 Cost	Amount Change
100-2181-523600-23	Dues & Fees	\$25,000	\$50,000	\$25,000

Operating Budget Request Justification

Requests

100-2181-523600-23

\$25,000

- o Dues & Fees:

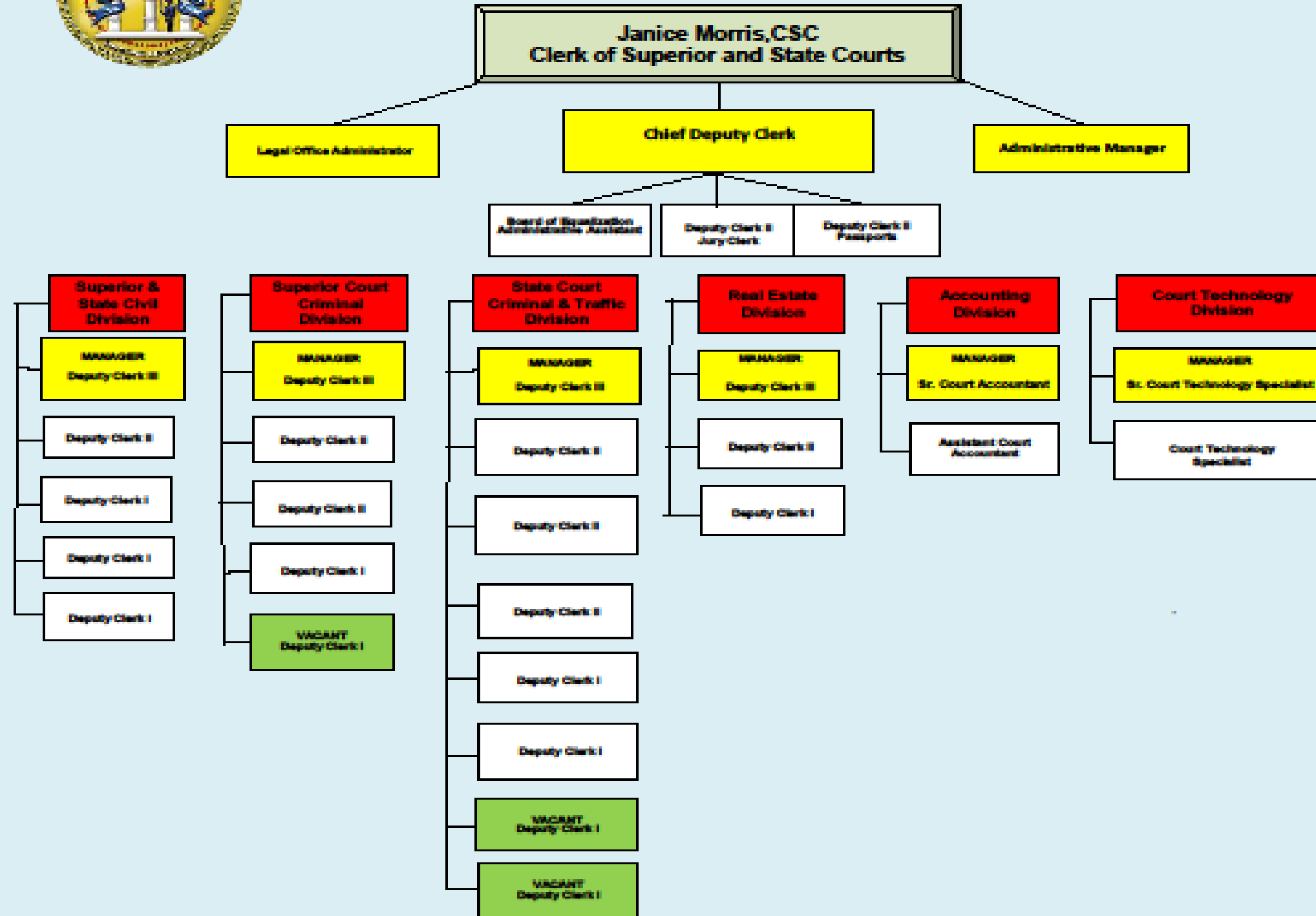
To pay for additional Board of Equalization hearings due to a sharp increase in the number of tax appeals.



Personnel Budget



ROCKDALE COUNTY CLERK OF SUPERIOR AND STATE COURTS ORGANIZATIONAL CHART - June 2024



Vacancies

3 will be filled by
end of 2024



Thank you

