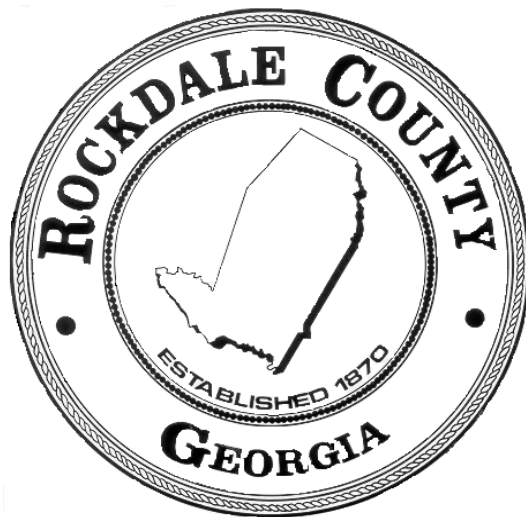


ROCKDALE COUNTY, GEORGIA

April 23, 2024

SUPPLY AND INSTALL LIGHT PACKAGES ON VARIOUS TYPES OF EMERGENCY VEHICLES

**INVITATION TO BID
No. 23-16**



**ROCKDALE COUNTY FINANCE DEPARTMENT
PROCUREMENT DIVISION
958 MILSTEAD AVENUE
CONYERS, GA 30012
770-278-7552**

INTRODUCTION:

This is an Invitation to Bid (ITB) for **Supply and Install Light Packages on Various Types of Emergency Vehicles** in Rockdale County. Instructions for preparation and submission of a bid are contained in this packet. Bids must be typed or printed in ink.

Rockdale County provides equal opportunity for all businesses and does not discriminate against any person or business because of race, color, religion, sex, national origin, and handicap, or veterans' status. This policy ensures all segments of the business community have access to supplying the goods and services needed by Rockdale County.

PURCHASING CONTACT FOR THIS REQUEST:

All questions concerning this ITB and all questions arising subsequent to award are to be addressed to the Purchasing Division via email to Adrienne Brown, at Adrienne.m.brown@rockdalecountyga.gov or the following address:

Rockdale County Finance Department
Purchasing Division
Attn: Adrienne Brown
958 Milstead Avenue
Conyers, GA 30012
Phone: (770) 278-7557
E-mail: Adrienne.m.brown@rockdalecountyga.gov

To maintain a "level playing field", and to assure that all bidders receive the same information, bidders are requested **NOT** to contact anyone other than the contact above until after the award of the contract. Doing so could result in disqualification of the bidder.

BID COPIES FOR EVALUATION:

One (1) original hard copy, one (1) photocopy, and one (1) USB Flash Drive in Adobe PDF format will be required for review purposes. (*Original must be clearly marked "Original" and the Copies clearly marked "Copies."*). Flash Drives that are blank or have incorrect information on them will not be acceptable and may be justification for disqualification. Check your Flash Drive(s) to ensure that they have the appropriate material on it before submitting.

All bid materials must be completed and enclosed in a sealed envelope prior to submittal. The ITB number must be clearly written on the outside of the envelope. **Incomplete, incorrect, unsealed, unmarked, or improperly submitted bids may be rejected.**

CONTRACT TERM:

To be determined

ESCALATION CLAUSE:

During the life of the contract, if the successful bidder requests a price increase, the successful bidder shall furnish price lists to the County for his/her increases and those of his/her supplier (e.g., factory) increases, as and if prices are changed. Also furnish a list of his/her supplier's (e.g., factory) prices that had been in effect during bidder's earlier prices; so that County can see the difference. Price change will be in effect only after receipt and approval of one copy of these price lists, (or catalogs), by the Rockdale County Purchasing Department. Price lists and changes thereto are to be furnished under the contract and without charge to the County. Catalogue(s) or Price List(s) are to be submitted to Purchasing Department, P.O. Box 289, Conyers, GA 30012. All price increases will require Board of Commissioners approval as a change order to the contract.

DUE DATE:

Sealed bids will be received at the Rockdale County Finance Department, Procurement Division, 958 Milstead Avenue, Conyers, GA 30012 no later than **2:00 P.M., local time, Thursday, May 23, 2024**. Bids received after this time will not be accepted. Bidders are not required to attend bid opening.

QUESTIONS AND CLARIFICATIONS:

All questions and/or requests for clarifications concerning this ITB must be submitted to the Purchasing Division via email to Adrienne Brown at adrienne.m.brown@rockdalecountyga.gov no later than **2:00 p.m., local time, on Thursday, May 16, 2024**. It shall be the Bidders responsibility to seek clarification as early as possible prior to the due date and time. Written responses from the County to the questions it receives will be in an addendum and posted to the County’s website at www.rockdalecountyga.gov, under Bid Opportunities. Questions or requests for clarifications received after this deadline will not receive a response.

SUBSTITUTION SUBMITTALS:

The Scope of Work allows equivalent substitutions and will be considered upon proper submission of specification sheets for items. All requests for equivalent substitutions must be submitted to the Purchasing Division via email to Adrienne Brown at adrienne.m.brown@rockdalecountyga.gov no later than **2:00 p.m., local time, on Thursday, May 9, 2024**. It will be under the discretion of Rockdale County to approve substitution submittals.

ADDENDA:

Answers to questions submitted that materially change the conditions and specifications of this ITB will be issued in an addendum and posted to the County’s website at www.rockdalecountyga.gov under Bid Opportunities. Any discussions or documents will be considered non-binding unless incorporated and issued in an addendum.

It is the bidder’s responsibility to check the Rockdale County website at www.rockdalecountyga.gov, under Bid Opportunities for any addenda that may be issued, prior to submitting a bid for this ITB.

WARRANTY AND / OR GUARANTY:

The bidder will state below or will furnish a separate letter attachment which fully explains the condition of Warranty and/or Guaranty. If no Warranty and/or Guaranty is applicable, it must be so stated. NOTE: Failure to respond to the requirement of this paragraph may result in the bid being non-responsive.

FOREIGN PRODUCTS:

Rockdale County prefers to buy items produced and/or manufactured in the United States of America; however, foreign products may be considered provided it is so stated. Bidder certifies that item(s) offered on this bid is/are manufactured/produced in the United States.

Yes _____ No _____

If "No" state place: _____

QUALIFICATIONS OF OFFERORS:

Bidders must have a current business license from their home office jurisdiction and provide a copy of that license with the submittal of their bid response. Rockdale County vendors doing business in Rockdale County must have a current Rockdale County Business License.

Bids from any offeror that is in default on the payment of any taxes, license fees, or other monies due to Rockdale County will not be accepted.

Bidders are to submit at least **three (3) references** from projects with similar experience using the materials and process in this Invitation to Bid.

DEBRIEFINGS:

In lieu of Post-Award debriefings, Rockdale County's will provide the "Selection Package" at the time of the Selection Announcement (also referred to as the Announcement of Entering into Negotiations). The "Selection Package" will include the scores of phases for all firms who responded and will typically be provided as a PDF file and e-mailed.

SILENCE OF SPECIFICATIONS

The apparent silence of these specifications and any supplemental specifications as to any details, or the omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practices are to prevail and that only materials of first quality and correct type, size and design are to be used. All workmanship is to be first quality. All interpretations of this specification shall be made upon the basis of this statement, with County interpretation to prevail.

OPTION TO AUDIT

Successful bidder will be required to maintain complete records during the life of the contract and for a period of one year after completion of the contract. Such records are to be made available to the County if officially requested, to be audited by a designated County auditing staff. In such audits reveal overcharges and/or undercharges, such will be adjusted, and compensation made by either party to correct charges.

TORT IMMUNITY:

No officer, employee, or agent of the County acting within the scope of his/her employment or function shall be held personally liable in tort or named as a defendant in any action for injury or damage suffered because of any act, event, or failure to act.

SUBMITTAL COST AND CONFIDENTIALITY

Careful consideration should be given before submitting confidential information to Rockdale County. The Georgia Open Records Act permits public scrutiny of most materials collected as part of this process. Please clearly mark any information that is considered a trade secret, as defined by the Georgia Trade Secrets Act of 1990, O.C.G.A. §10-1-760 et seq., as trade secrets are exempt from disclosure under the Open Records Act. Rockdale County does not guarantee the confidentiality of any information not clearly marked as a trade secret.

OPEN RECORDS

The contents of the bids will not be made public until after an award and contract has been executed.

AWARD OF CONTRACT:

The Rockdale County Procurement Office and/or Evaluation Committee make a recommendation for award. The Board of Commissioners will make the actual award of the contract and has the authority to award the contract to a company different than the company recommended by the Procurement Office and/or Evaluation Committee. Rockdale County reserves the right to make no awards, multiple awards, one award for all items; or whatever the County deems to be in its best interest.

QUANTITIES:

The quantities listed in the Bidders Response Schedule are provided as an estimate for bid purposes. The County will not be obligated to quantities beyond actual needs.

SELECTION PROCESS:

The Rockdale County Procurement Office and/or Evaluation Committee make a recommendation for award. The Board of Commissioners will make the actual award of the contract and has the authority to award the contract to a company different than the company recommended by the Purchasing Department and/or Evaluation Committee. This is a past performance/quality/price trade-off source selection in which competing offeror's past and present performance history and product quality will be evaluated on a basis approximately equal to price. Award will be made to the responsible offeror whose bid represents the best value after evaluation in accordance with the factors listed below. Rockdale County Board of Commissioners may reject any or all bids if such action is in the county's interest.

Rockdale County may evaluate bids and award a contract without discussions with offerors. Therefore, the offeror's initial bid should contain the offeror's best terms from a price and technical standpoint. The County reserves the right to conduct discussions if the County later determines them to be necessary.

INSURANCE:

Before starting any work, the successful contractor must furnish to Rockdale County certificate(s) of insurance from companies doing business in Georgia. The Company shall maintain in full force and effect the following insurance during the term of the Agreement:

<u>Coverages:</u>	<u>Limits of Liability:</u>
Workers' Compensation	Statutory
Employers' Liability	\$1,000,000.00
Bodily Injury Liability	\$1,000,000.00 each occurrence
except Automobile	\$1,000,000.00 aggregate
Property Damage Liability	\$1,000,000.00 each occurrence
except Automobile	\$1,000,000.00 aggregate
Personal & Advertising Injury Limit	\$1,000,000.00
Products / Completed Ops.	\$2,000,000.00 aggregate
Automobile Bodily Injury	\$1,000,000.00 each person
Liability	\$1,000,000.00 each occurrence
Automobile Property Damage	\$1,000,000.00 each occurrence
Liability	
General Liability	\$1,000,000.00

All insurance shall be provided by an insurer(s) acceptable to the County and shall provide for thirty (30) days prior notice of cancellation to the County. Upon contract award, Contractor shall deliver to the County a certificate or policy of insurance evidencing Contractor's compliance with this paragraph. Contractor shall abide by all terms and conditions of the insurance and shall do nothing to impair or invalidate the coverage.

Rockdale, GA shall be named as Additional Insured under any General Liability, Business Auto and Umbrella Policies using ISO Additional Insured Endorsement forms CG 2010 or its equivalent. Coverage shall apply as Primary and non-contributory with Waiver of Subrogation in favor of Rockdale County, Georgia.

The insurance carrier must have a minimum rating of A or higher as determined by the rating firm A.M. Best.

Certificates must contain policy number, policy limits, and policy expiration date of all policies. The Invitation to Bid (ITB) number and project name must be inserted in the Description of Operations section of the certificate.

Certificates are to be issued to:
Rockdale County, Georgia
958 Milstead Avenue
Conyers, GA 30012

LOCAL VENDOR PREFERENCE POLICY:

The Rockdale County Board of Commissioners adopted a Local Vendor Preference Policy on March 26, 2013. The policy will apply to all qualified Invitations to Bid and Request for Proposals after May 1, 2013. The Local Vendor Preference Policy allows Rockdale County vendors to get an extra 5 points on the evaluation criteria scoring for Request for Proposal. The Policy will give the local bidder the opportunity to match the price of a non-local vendor's bid price if they are low and within 5% of the low bidder's price on Invitations to Bid. A copy of the Policy may be downloaded from the County website at www.rockdalecountyga.gov, Bid Opportunities. Local vendors interested in being considered for the Local Vendor Preference must submit an Affidavit of Eligibility with their bid response. The form is attached to these bid documents.

The Local Vendor Preference Policy: will / will not - apply to this ITB.

ENERGY EFFICIENT, RECYCLING, AND WASTE REDUCTION PURCHASING POLICY

Policy #R-2015-08 includes the following language:

The Rockdale County Board of Commissioners only purchases energy star rated equipment and appliances that are economically responsible and reduce resource consumption and waste within federal, state, and local laws. The County will only purchase recycled copy, computer, and fax paper with at least 30 percent recycled content.

A copy of the policy may be viewed and downloaded by visiting the website at www.rockdalecountyga.gov , under Bid Opportunities, and scrolling down to the bottom of the page.

PIGGYBACKING

Rockdale County encourages and agrees to the successful bidder extending the pricing, terms and conditions of this solicitation or resultant contract to other governmental entities at the discretion of the successful bidder.

GENERAL INFORMATION:**RECEIPT OF BID:**

No bids received after said time or at any place other than the time and place as stated in the notice shall be considered. No responsibility shall attach to Rockdale County for the premature opening of a bid not properly addressed and identified.

WITHDRAWAL OF BID:

A bidder may withdraw his bid before the bid due date, without prejudice to the bidder, by submitting a written request of withdrawal to the Rockdale County Procurement Office.

REJECTION OF BID:

Rockdale County may reject any and all bids and must reject a bid of any party who has been delinquent or unfaithful in any formal contract with Rockdale County. Also, the right is reserved to waive any irregularities or informalities in any bid in the proposing procedure. Rockdale County shall be the sole judge as to which bid is best, and in ascertaining this, will take into consideration the business integrity, financial resources, facilities for performing the work, and experience in similar operations of the various bidders.

STATEMENT OF EXPERIENCE AND QUALIFICATIONS:

The bidder may be required, upon request, to prove to the satisfaction of Rockdale County that he/she has the skill, experience, necessary facilities, and ample financial resources to perform the contract(s) in a satisfactory manner and within the required time. If the available evidence of competency of any bidder is not satisfactory, the bid of such bidder may be rejected. The successful bidder is required to comply with and abide by all applicable federal and state laws in effect at the time the contract is awarded.

NON-COLLUSION AFFIDAVIT:

By submitting a bid, the bidder represents and warrants that such bid is genuine and not sham or collusive or made in the interest or in behalf of any person not therein named, that the bidder has not directly or indirectly induced or solicited any other bidder to put in a sham bid, or any other person, firm or corporation to refrain from proposing and that the bidder has not in any manner sought by collusion to secure to that bidder any advantage over any other bidder.

INTEREST OF:

By submitting a bid, the bidder represents and warrants that a Commissioner, Administrator, employee, nor any other person employed by Rockdale County has, in any manner, an interest, directly or indirectly, in the bid or in the contract which may be made under it, or in any expected profits to arise therefrom.

DOCUMENTS DEEMED PART OF THE CONTRACT:

The notice, invitation to bidders, general conditions, and instructions for bidders, special conditions, specifications, bid, and addenda, if any, will be deemed part of the contract.

GOVERNING LAWS:

This contract is made under and shall be governed and construed in accordance with the laws of the State of Georgia.

ERRORS AND OMISSIONS:

The vendor shall not take advantage of any errors or omissions in this Bid Request and shall promptly notify Rockdale County of any omissions or errors found in this document.

STANDARD INSTRUCTIONS:

1. The instructions contained herein shall be construed as a part of any bid invitation and/or specifications issued by Rockdale County and must be followed by each bidder.
2. The written specifications contained in this bid shall not be changed or superseded except by written addendum from Rockdale County. Failure to comply with the written specifications for this bid may result in disqualification by Rockdale County.
3. All goods and materials shall be F.O.B. Destination Conyers, Georgia and no freight or postage charges will be paid by Rockdale County unless such charges are included in the bid price.
4. The following **ITB# 23-16** must be written clearly on the outside of each bid envelope in order to avoid prior opening in error.
5. All bids must be received and in-hand at bid due date and time. Each bidder assumes the responsibility for having his/her bid received at the designated time and place of bid due date. Bids received after the stated time and date may be subject to rejection without consideration, regardless of postmark. Rockdale County accepts no responsibility for mail delivery.
6. Unless otherwise stated, all bids submitted shall be valid and may not be withdrawn for a period of 120 days from the due date.
7. Each bid form submitted must include the name of the business, mailing address, the name, title and signature of the person submitting the bid. When submitting a bid to Rockdale County the first page of your bid package should be the bid form listing the price, delivery date, etc., unless the bid form is requested to be in a separate envelope.
8. Rockdale County reserves the right to accept a bid that is not the lowest price if, in the County's judgment, such bid is in the best interest of the County and the public. The County reserves the right to reject any and all bids.
9. Telephone, Emailed or Facsimile bids will not be accepted.
10. No sales tax will be charged on any orders except for contracts that include construction materials being purchased through a third party.

Federal I.D. #58-6000882
Sales Tax Exempt #308750008
11. If applicable, completed questionnaires must be signed manually. Rockdale County reserves the right to accept or reject any bid on the basis of incomplete or inaccurate answers to the questionnaire.
12. If applicable, warranty information shall be provided.
13. Bidders shall state delivery time after receiving order.
14. Bidders shall identify any subcontractors and include an explanation of the service or product that they may provide.

BID SPECIFICATIONS:

The specifications are as follows and on the attached pages:

Narrative

General: Contractor shall furnish and install light packages for emergency vehicles of various types on a unit price lump sum cost per vehicle to include pick-up and delivery from Rockdale County shop located at 2570 Old Covington Highway, Conyers GA 30012.

Scope of Work:

1. Upon receipt of a purchase order from Fleet Services, contractor shall pick up vehicle, furnish and install one of 9 light packages (described below) as directed by County Representative, and return vehicle to Fleet Services in full working condition.
2. Contractor shall furnish and install all materials, fasteners, brackets, mounting clips, hardware, cabling, supplies, and all other items needed to complete installation.
3. Contractor shall provide all labor for installation including programming of the light systems, connection to vehicle controls, and any other labor needed to deliver the vehicle turn-key with fully functional capability.
4. Contractor shall be responsible for all tools and equipment needed to perform the installation.
5. Contractor shall perform the work in a manner consistent with best fleet management practices without voiding the vehicle warranty.
6. County representative shall be responsible for providing vehicle identification, type of light package, desired light programming pattern(s), performing drop off inspection, and answering any questions in a timely manner.

Transport:

1. Contractor shall be responsible for transporting vehicles from Fleet Services at Old Covington to contractor's place of business to perform installation.
2. Upon completion, contractor shall be responsible for transporting vehicle back to Fleet Services.
3. Upon return, vehicle will be inspected immediately for any damage during transport and contractor shall be provided documentation of any damage in writing.
4. Contractor is responsible for maintaining insurance coverage for all vehicles during transport and while at contractor's shop.
5. Contractor shall be responsible for damage done to vehicle during transport or while at contractor's shop.

Manufacturers:

1. County's preferred manufacturers are:
 - a. Federal Signal
 - b. Whelen
 - c. Ranch Hand
 - d. Black Horse
 - e. Go Rhino
 - f. Backrack
2. Equivalent substitutions will be considered upon proper submission of specification sheets for items and written approval from the county representative.

Light Package Types:

1. Large SUV Light Package #1
 - a. See attached diagram for type and mounting locations.
 - b. Intelligent light system shall consist of the following:
 - i. Mounted siren/mic and light controller with different programmable options as needed based on the light package.

- ii. A handheld unit or mounted switch.
 - c. Brush guard shall be:
 - i. Mounted and installed during the installation of siren, black in color with powder coat or equivalent finish for corrosion resistance.
 - ii. Ranch Hand Legend Grille guard for appropriate make, model, and year of vehicle with the appropriate mounting hardware kit.
 - 1. Example: 2023 Chevy Tahoe – Ranch hand Guard GGC21SBL1C Legend Grille Guard or equivalent.
 - iii. Equivalent substitutions will be considered upon proper submission of specification sheets for items and written approval from the county representative.
 - d. 100-watt siren shall be on all Large SUV Light Package #1.
 - e. Howler/Rumbler additional shall be used on Large SUV Light Package #1.
 - f. P/A system with handheld mic shall be:
 - i. Integrated and mounted with the siren and light controller.
 - ii. Mounted inside the vehicle in an appropriate, convenient location for the driver to access and use while operating the vehicle.
 - iii. Depending on the make and model of the vehicle, the first choice for mounting location will be between the driver and front passenger, underneath the center of the dashboard.
 - iv. If the first option is not available, substitute locations will be considered upon proper written submission including specific locations and photographs to be approved by a county representative.
2. Large SUV Light Package #2
- a. See attached diagram for type and mounting locations.
 - b. Intelligent light system shall consist of the following programming:
 - i. Mounted siren/mic and light controller with different programmable options as needed based on the light package.
 - ii. A handheld unit or mounted switch.
 - c. 100-watt siren shall be on all Large SUV Light Package #2.
 - d. Howler/Rumbler additional shall be used on Large SUV Light Package #2 ONLY when
 - i. Specific written instructions from a county representative indicate that it should be included.
 - e. P/A system with handheld mic shall be:
 - i. Integrated and mounted with the siren and light controller.
 - ii. Mounted inside the vehicle in an appropriate, convenient location for the driver to access and use while operating the vehicle.
 - iii. Depending on the make and model of the vehicle, the first choice for mounting location will be between the driver and front passenger, underneath the center of the dashboard.
 - iv. If the first option is not available, substitute locations will be considered upon proper written submission including specific locations and photographs to be approved by a county representative.
3. Large SUV Light Package #3
- a. See attached diagram for type and mounting locations.
 - b. Less Intelligent light system shall consist of the following programming:
 - i. On/Off switch for lighting system.
 - c. P/A system with handheld mic shall be:
 - i. Mounted inside the vehicle in an appropriate, convenient location for the driver to access and use while operating the vehicle.
 - ii. Depending on the make and model of the vehicle, the first choice for mounting location will be between the driver and front passenger, underneath the center of the dashboard.

- iii. If the first option is not available, substitute locations will be considered upon proper written submission including specific locations and photographs to be approved by a county representative.
4. Medium SUV Light Package #1
- a. See attached diagram for type and mounting locations.
 - b. Intelligent light system shall consist of the following:
 - i. Mounted siren/mic and light controller with different programmable options as needed based on the light package.
 - ii. A handheld unit or mounted switch.
 - c. Brush guard shall be:
 - i. Mounted and installed during the installation of siren, black in color with powder coat or equivalent finish for corrosion resistance.
 - ii. Brush and grille guard for appropriate make, model, and year of vehicle with the appropriate mounting hardware kit.
 - 1. Example: 2023 Ford Explorer – Black Horse Grille Guard 17FJ31MA or equivalent.
 - iii. Equivalent substitutions will be considered upon proper submission of specification sheets for items and written approval from the county representative.
 - d. 100-watt siren shall be on all Medium SUV Light Package #1.
 - e. Howler/Rumbler additional shall be used on Medium SUV Light Package #1.
 - f. P/A system with handheld mic shall be:
 - i. Integrated and mounted with the siren and light controller.
 - ii. Mounted inside the vehicle in an appropriate, convenient location for the driver to access and use while operating the vehicle.
 - iii. Depending on the make and model of the vehicle, the first choice for mounting location will be between the driver and front passenger, underneath the center of the dashboard.
 - iv. If the first option is not available, substitute locations will be considered upon proper written submission including specific locations and photographs to be approved by a county representative.
5. Medium SUV Light Package #2
- a. See attached diagram for type and mounting locations.
 - b. Intelligent light system shall consist of the following programming:
 - i. Mounted siren/mic and light controller with different programmable options as needed based on the light package.
 - ii. A handheld unit or mounted switch.
 - c. 100-watt siren shall be on all Medium SUV Light Package #2.
 - d. Howler/Rumbler additional shall be used on Medium SUV Light Package #2 ONLY when
 - i. Specific written instructions from a county representative indicate that it should be included.
 - e. P/A system with handheld mic shall be:
 - i. Integrated and mounted with the siren and light controller.
 - ii. Mounted inside the vehicle in an appropriate, convenient location for the driver to access and use while operating the vehicle.
 - iii. Depending on the make and model of the vehicle, the first choice for mounting location will be between the driver and front passenger, underneath the center of the dashboard.
 - iv. If the first option is not available, substitute locations will be considered upon proper written submission including specific locations and photographs to be approved by a county representative.
6. Medium SUV Light Package #3
- a. See attached diagram for type and mounting locations.

- b. Less Intelligent light system shall consist of the following programming:
 - i. On/Off switch for lighting system.
 - c. P/A system with handheld mic shall be:
 - i. Mounted inside the vehicle in an appropriate, convenient location for the driver to access and use while operating the vehicle.
 - ii. Depending on the make and model of the vehicle, the first choice for mounting location will be between the driver and front passenger, underneath the center of the dashboard.
 - iii. If the first option is not available, substitute locations will be considered upon proper written submission including specific locations and photographs to be approved by a county representative.
7. Sedan Light Package #3
- a. See attached diagram for type and mounting locations.
 - b. Less Intelligent light system shall consist of the following programming:
 - i. On/Off switch for lighting system.
 - c. P/A system with handheld mic shall be:
 - i. Mounted inside the vehicle in an appropriate, convenient location for the driver to access and use while operating the vehicle.
 - ii. Depending on the make and model of the vehicle, the first choice for mounting location will be between the driver and front passenger, underneath the center of the dashboard.
 - iii. If the first option is not available, substitute locations will be considered upon proper written submission including specific locations and photographs to be approved by a county representative.
8. Truck Light Package #1
- a. See attached diagram for type and mounting locations.
 - b. Intelligent light system shall consist of the following:
 - i. Mounted siren/mic and light controller with different programmable options as needed based on the light package.
 - ii. A handheld unit or mounted switch.
 - c. 100-watt siren shall be on all Truck Light Package #1.
 - d. Howler/Rumbler additional shall be used on Truck Light Package #1.
 - e. P/A system with handheld mic shall be:
 - i. Integrated and mounted with the siren and light controller.
 - ii. Mounted inside the vehicle in an appropriate, convenient location for the driver to access and use while operating the vehicle.
 - iii. Depending on the make and model of the vehicle, the first choice for mounting location will be between the driver and front passenger, underneath the center of the dashboard.
 - iv. If the first option is not available, substitute locations will be considered upon proper written submission including specific locations and photographs to be approved by a county representative.
 - f. Running Boards shall be:
 - i. Mounted and installed, black in color with powder coat or equivalent finish for corrosion resistance.
 - ii. Running boards for appropriate make, model, and year of vehicle along with the appropriate mounting hardware kit.
 - 1. Example: 2023 Ford F250 – Go Rhino 69415587T RB20 or equivalent.
 - iii. Equivalent substitutions will be considered upon proper submission of specification sheets for items and written approval from the county representative.
 - g. Brush guard shall be:
 - i. Mounted and installed, black in color with powder coat or equivalent finish for corrosion resistance.

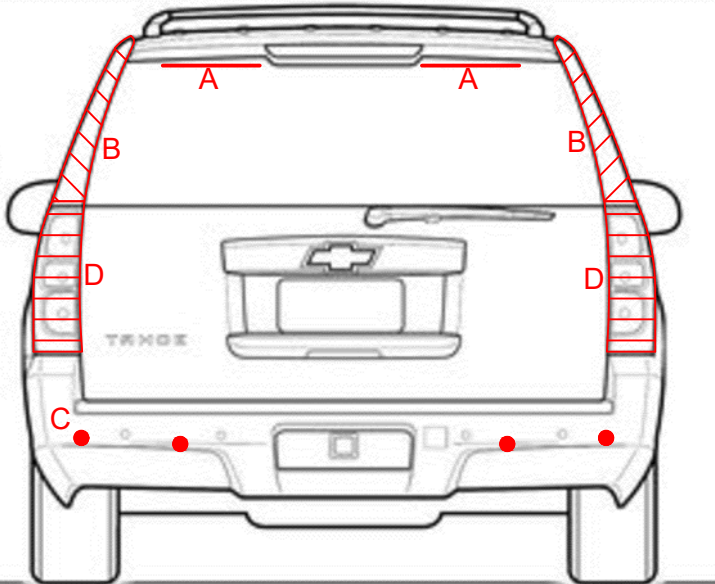
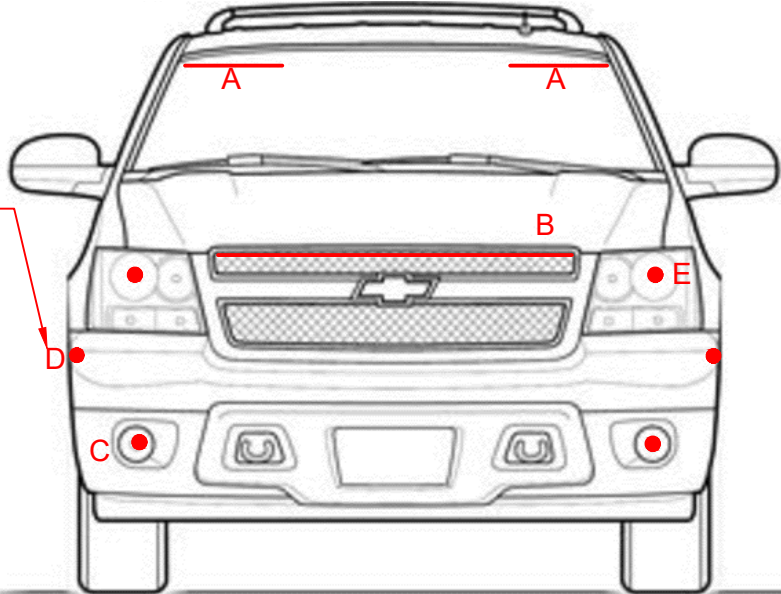
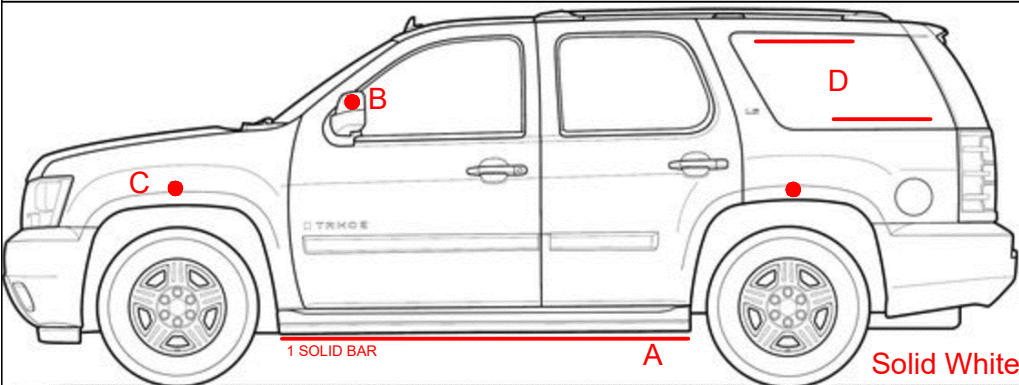
- ii. Brush and grille guard for appropriate make, model, and year of vehicle along with the appropriate mounting hardware kit.
 - 1. Example: 2023 Ford F250 – Ranch Hand Grille Guard GGF231BL1 or equivalent.
- iii. Equivalent substitutions will be considered upon proper submission of specification sheets for items and written approval from the county representative.

9. Truck Light Package #3

- a. See attached diagram for type and mounting locations.
- b. Less Intelligent light system shall consist of the following programming:
 - i. On/Off switch for lighting system.
- c. P/A system with handheld mic shall be:
 - i. Mounted inside the vehicle in an appropriate, convenient location for the driver to access and use while operating the vehicle.
 - ii. Depending on the make and model of the vehicle, the first choice for mounting location will be between the driver and front passenger, underneath the center of the dashboard.
 - iii. If the first option is not available, substitute locations will be considered upon proper written submission including specific locations and photographs to be approved by a county representative.
- d. Steel partition for rear window shall be:
 - i. Mounted and installed, black in color with powder coat or equivalent finish for corrosion resistance.
 - ii. Steel partition shall match the appropriate make, model, and year of vehicle along with mounting hardware kit.
 - 1. Example: 2023 Ford F250 – Backrack 12700 Louvered Frame or equivalent.
 - iii. Equivalent substitutions will be considered upon proper submission of specification sheets for items and written approval from the county representative.
- e. Running Boards shall be:
 - i. Mounted and installed, black in color with powder coat or equivalent finish for corrosion resistance.
 - ii. Running boards for appropriate make, model, and year of vehicle along with the appropriate mounting hardware kit.
 - 1. Example: 2023 Ford F250 – Go Rhino 69415587T RB20 or equivalent.
 - iii. Equivalent substitutions will be considered upon proper submission of specification sheets for items and written approval from the county representative.

Large SUV Light Package #1

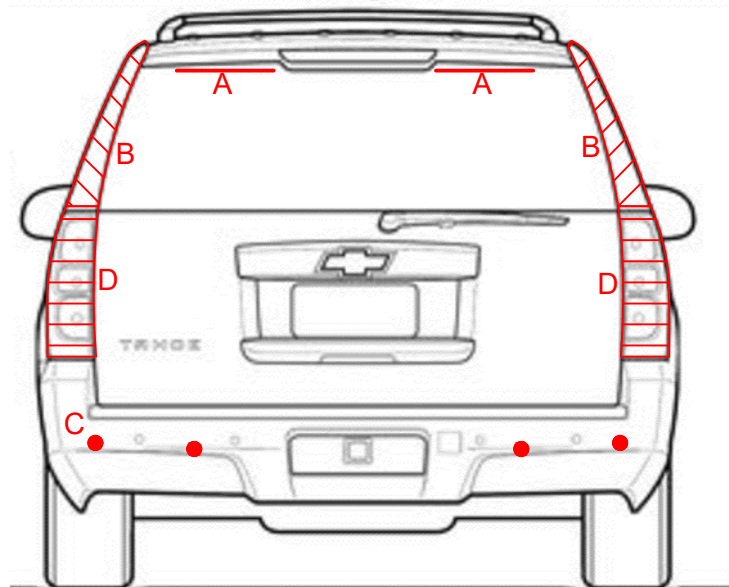
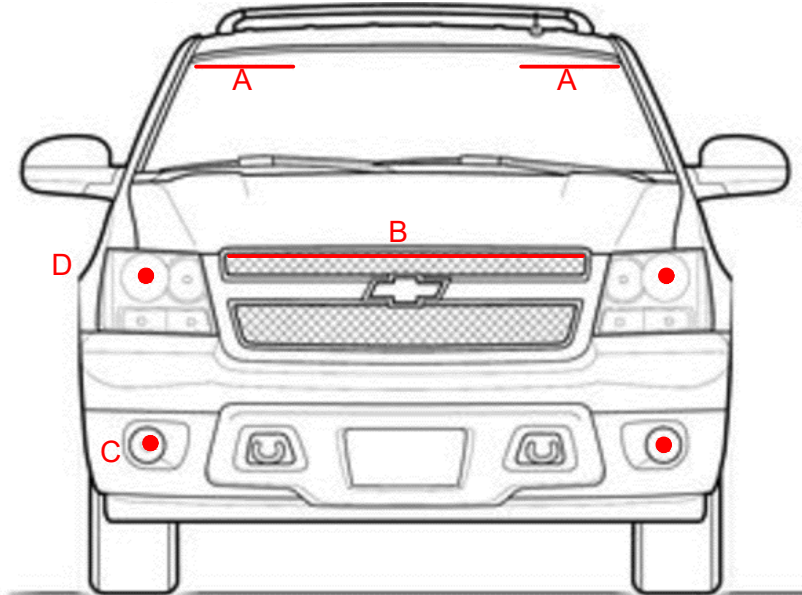
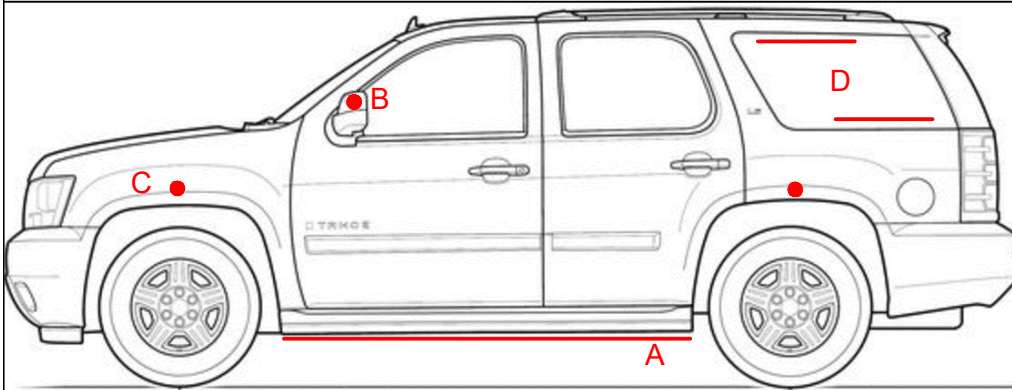
Tahoe, Expedition, Etc.



	QTY	DESCRIPTION
SIDE	2	Tracer WeCanX Super LED Duo Red/White, 6 Lamp, with mounting hardware (A)
	2	Mirror Beam Ion V-Series Mirror Mounted Super-LED (B)
	4	Micron Series 4" lightheads (C)
	4	Whelen Inner Edge XLP WeCan Duo, 6 LED, Rear side windows, (D)
		Intelligent Light Systems
FRONT	1	Whelen Inner Edge XLP WeCan Duo, 6 LED, Driver/Pass, (A)
	8	Whelen ION T-Series, clear lens (front grill) (B)
	2	Round, fog light LED lightheads, red and white (C)
	2	Whelen M6 EZ Scene Light (both sides of brushguard) (D)
	1	Brushguard
	1	100 watt siren
	1	Howler/Rumbler
	1	P/A system with handheld mic
	2	Headlight flashers (E)
	REAR	1
1		Whelen Outer Edge rear pillar exterior Mount Super LED lights, 6 (B)
4		Micron Series 4" lightheads (C)
2		Tailight Flashers (D)
		Intelligent Light Systems

Large SUV Light Package #2

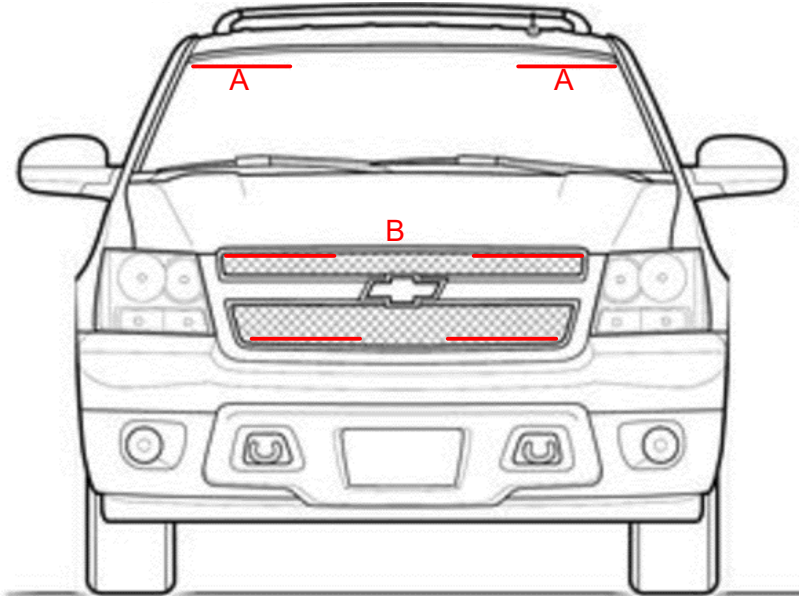
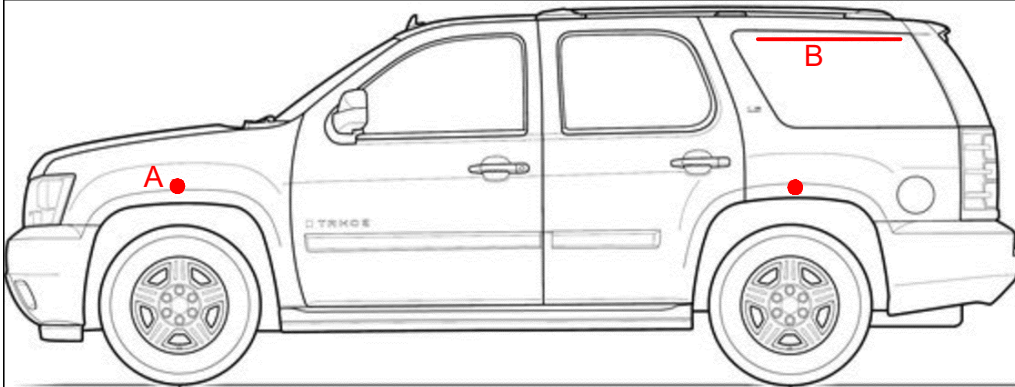
Tahoe, Expedition, Etc.



	QTY	DESCRIPTION
SIDE	2	Tracer WeCanX Super LED Duo Red/White, 6 Lamp, with mounting hardware (A)
	2	Mirror Beam Ion V-Series Mirror Mounted Super-LED (B)
	4	Micron Series 4" lightheads (C)
	4	Whelen Inner Edge XLP WeCan Duo, 6 LED, Rear side windows, (D)
		Intelligent Light Systems
FRONT	QTY	DESCRIPTION
	1	Whelen Inner Edge XLP WeCan Duo, 6 LED, Driver/Pass, (A)
	8	Whelen ION T-Series, clear lens (front grill) (B)
	2	Round, fog light LED lightheads, red and white (C)
	2	Headlight flashers (D)
	1	P/A system with handheld mic
	1	100 watt siren
	Intelligent Light Systems	
REAR	QTY	DESCRIPTION
	1	Whelen Outer Edge rear facing, upper exterior Mount Super LED lights, 6 (A)
	1	Whelen Outer Edge rear pillar exterior Mount Super LED lights, 6 (B)
	4	Micron Series 4" lightheads (C)
	2	Tailight Flashers (D)
	Intelligent Light Systems	

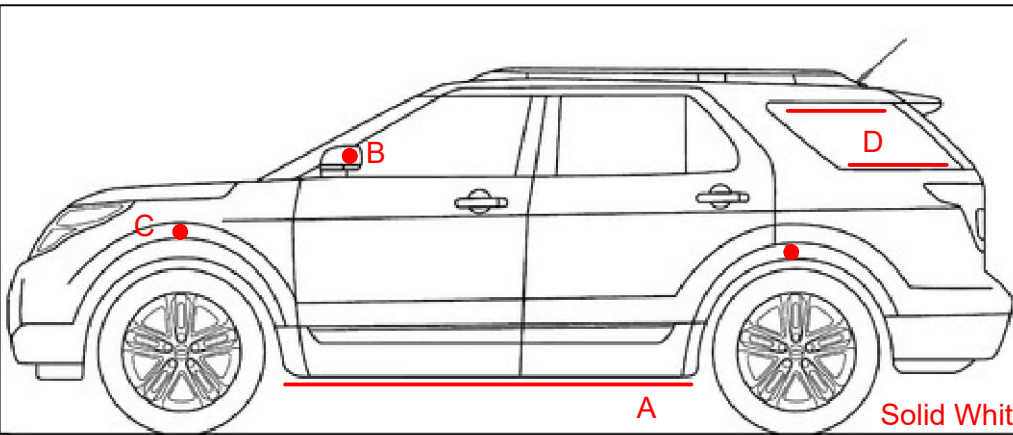
Large SUV Light Package #3 Amber Lights

Tahoe, Expedition, Etc.



	QTY	DESCRIPTION
FRONT	1	Whelen Inner Edge XLP WeCan Duo, 6 LED, Driver/Pass, (A)
	4	Whelen ION T-Series, clear lens (front grill) (B)
	1	P/A system with handheld mic
		Less Intelligent Light Systems
SIDE	QTY	DESCRIPTION
	2	Micron Series 4" lighthead (A)
	4	Whelen Inner Edge XLP WeCan Duo, 6 LED, Rear side windows, (B)
		Less Intelligent Light Systems
REAR	QTY	DESCRIPTION
	1	Whelen Outer Edge rear facing, upper exterior Mount Super LED lights, 6 (A)
		Less Intelligent Light Systems

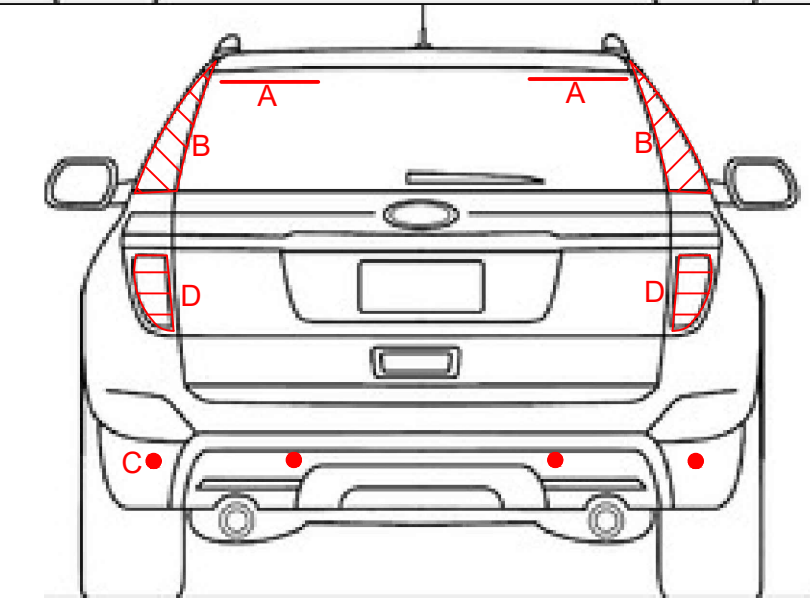
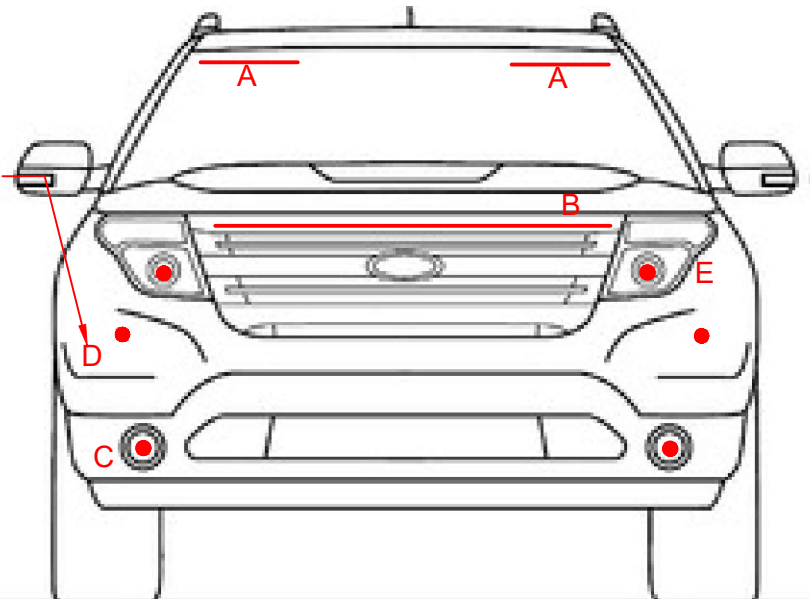




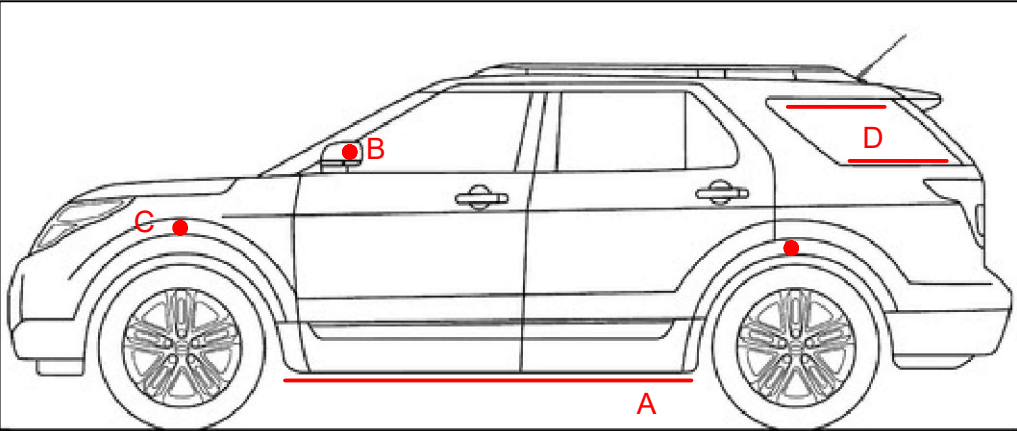
Solid White

Medium SUV Light Package #1

Explorer, Etc.

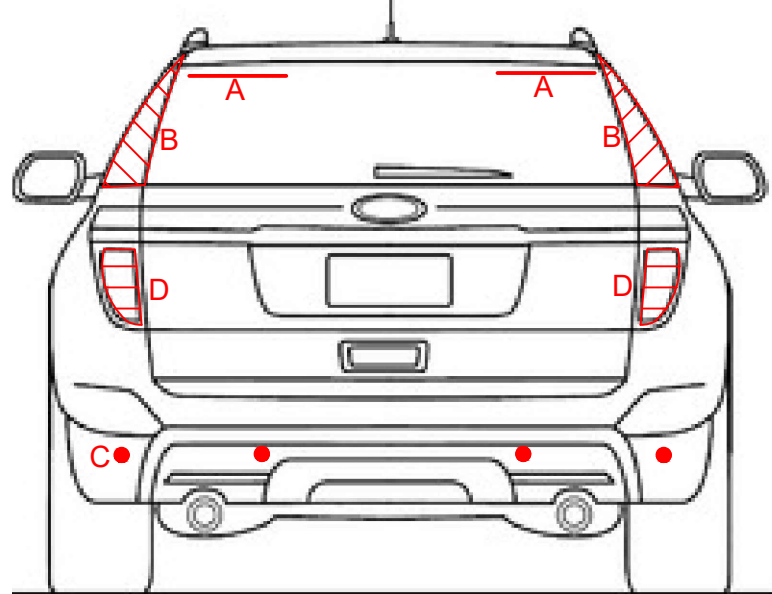
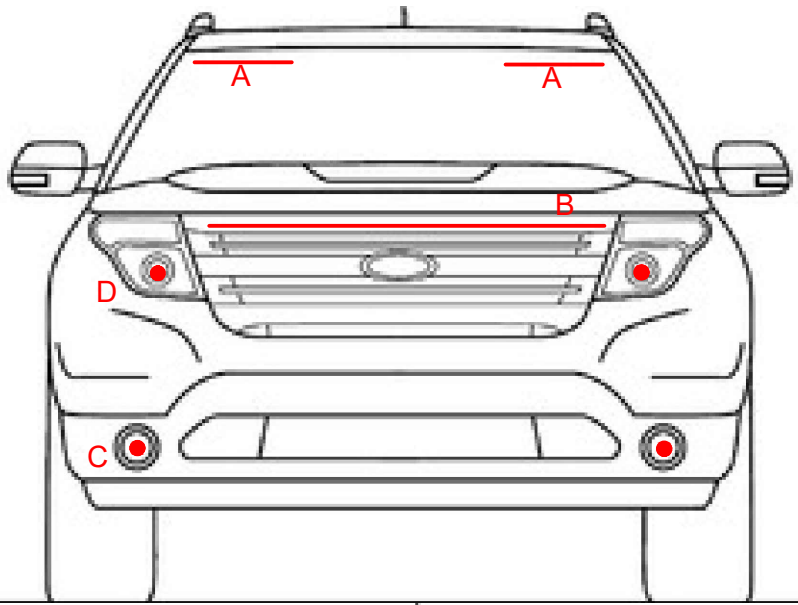


	QTY	DESCRIPTION
SIDE	2	Tracer WeCanX Super LED Duo Red/White, 6 Lamp, with mounting hardware (A)
	2	Mirror Beam Ion V-Series Mirror Mounted Super-LED (B)
	4	Micron Series 4" lightheads (C)
	4	Whelen Inner Edge XLP WeCan Duo, 6 LED, Rear side windows, (D)
		Intelligent Light Systems
FRONT	QTY	DESCRIPTION
	1	Whelen Inner Edge XLP WeCan Duo, 6 LED, Driver/Pass, (A)
	8	Whelen ION T-Series, clear lens (front grill) (B)
	2	Round, fog light LED lightheads, red and white (C)
	2	Whelen M6 EZ Scene Light (both sides of brushguard) (D)
	1	Brushguard
	1	100 watt siren
	1	Howler/Rumbler
	1	P/A system with handheld mic
	2	Headlight flashers (E)
REAR	QTY	DESCRIPTION
	1	Whelen Outer Edge rear facing, upper exterior Mount Super LED lights, 6 (A)
	1	Whelen Outer Edge rear pillar exterior Mount Super LED lights, 6 (B)
	4	Micron Series 4" lightheads (C)
	2	Taillight Flashers
		Intelligent Light Systems

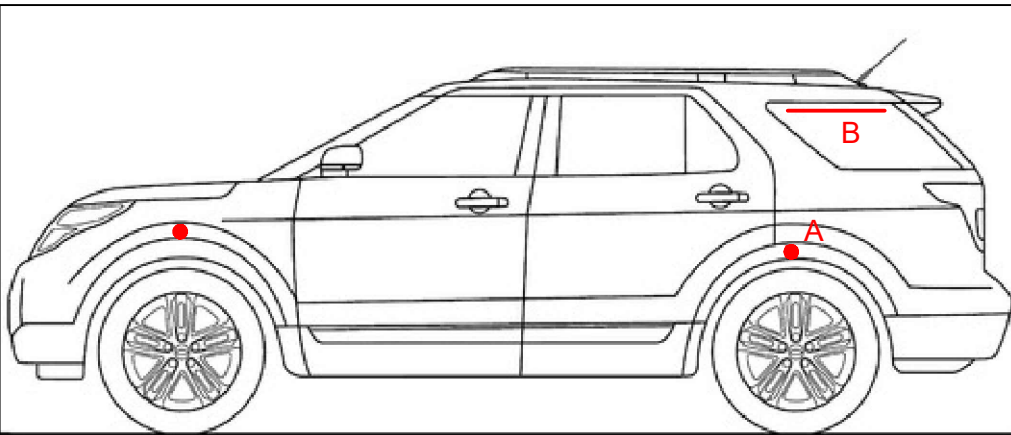


Medium SUV Light Package #2

Explorer, Etc.



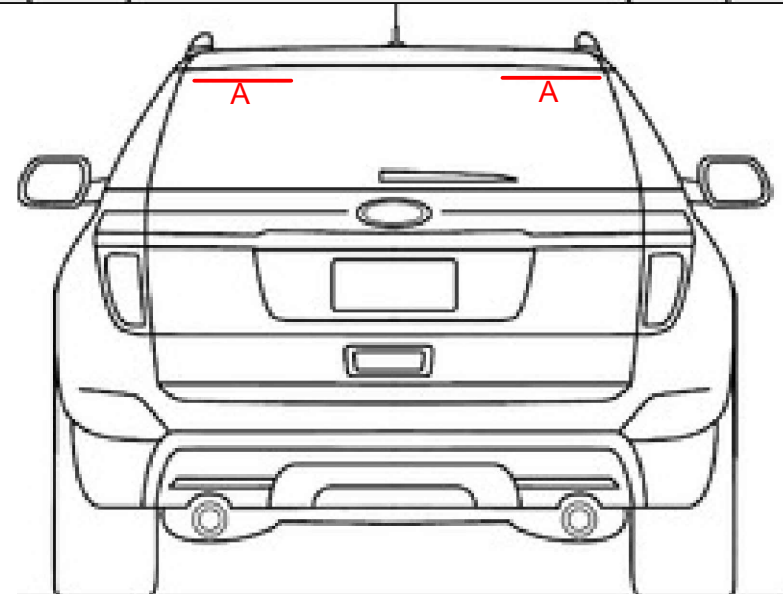
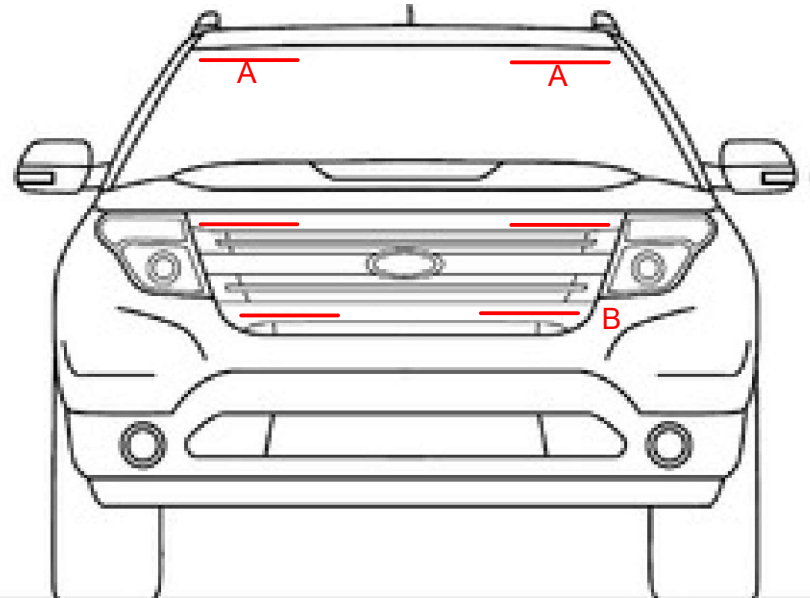
SIDE	QTY	DESCRIPTION
	2	Tracer WeCanX Super LED Duo Red/White, 6 Lamp, with mounting hardware (A)
	2	Mirror Beam Ion V-Series Mirror Mounted Super-LED (B)
	4	Micron Series 4" lightheads (C)
	4	Whelen Inner Edge XLP WeCan Duo, 6 LED, Rear side windows, (D)
		Intelligent Light Systems
FRONT	QTY	DESCRIPTION
	1	Whelen Inner Edge XLP WeCan Duo, 6 LED, Driver/Pass, (A)
	8	Whelen ION T-Series, clear lens (front grill) (B)
	2	Round, fog light LED lightheads, red and white (C)
	2	Headlight flashers (D)
	1	P/A system with handheld mic
	1	100 watt siren
		Intelligent Light Systems
REAR	QTY	DESCRIPTION
	1	Whelen Outer Edge rear facing, upper exterior Mount Super LED lights, 6 (A)
	1	Whelen Outer Edge rear pillar exterior Mount Super LED lights, 6 (B)
	4	Micron Series 4" lightheads (C)
	2	Taillight Flashers (D)
		Intelligent Light Systems

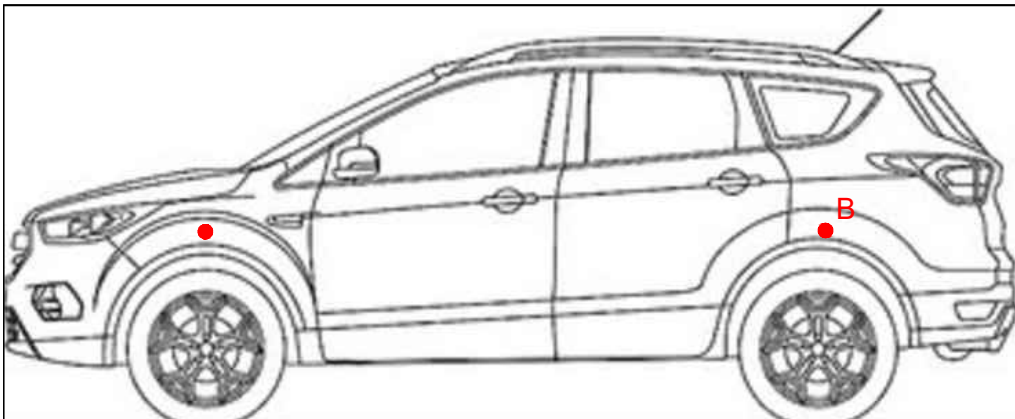


SIDE	QTY	DESCRIPTION
	2	Micron Series 4" lighthead (A)
	4	Whelen Inner Edge XLP WeCan Duo, 6 LED, Rear side windows, (B)
		Less Intelligent Light Systems
FRONT	QTY	DESCRIPTION
	1	Whelen Inner Edge XLP WeCan Duo, 6 LED, Driver/Pass, (A)
	4	Whelen ION T-Series, clear lens (front grill) (B)
	1	P/A system with handheld mic
	Less Intelligent Light Systems	
REAR	QTY	DESCRIPTION
	1	Whelen Outer Edge rear facing, upper exterior Mount Super LED lights, 6 (A)
		Less Intelligent Light Systems

Medium SUV Light Package #3 Amber Lights

Explorer, Etc.

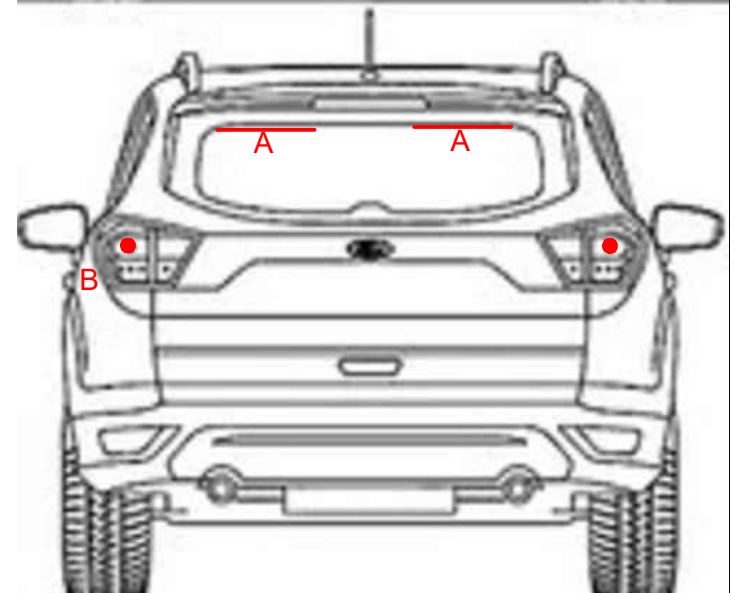
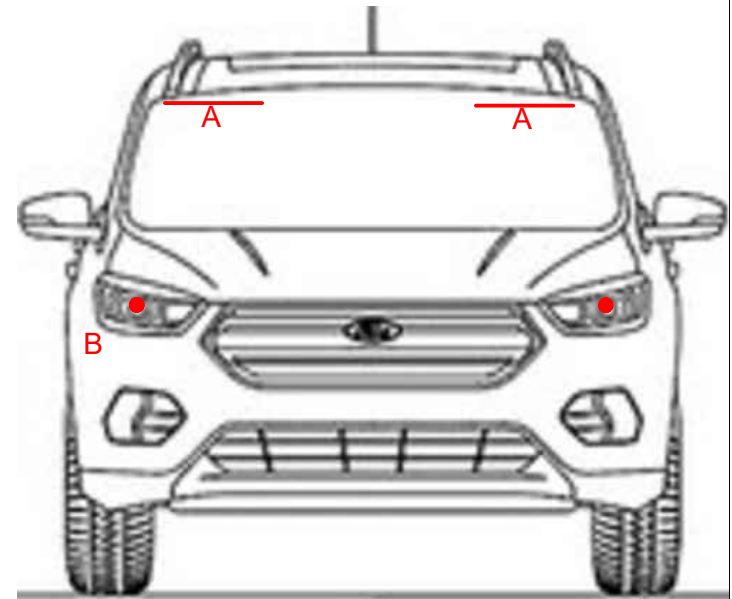




Sedan Light Package #3 Amber Lights

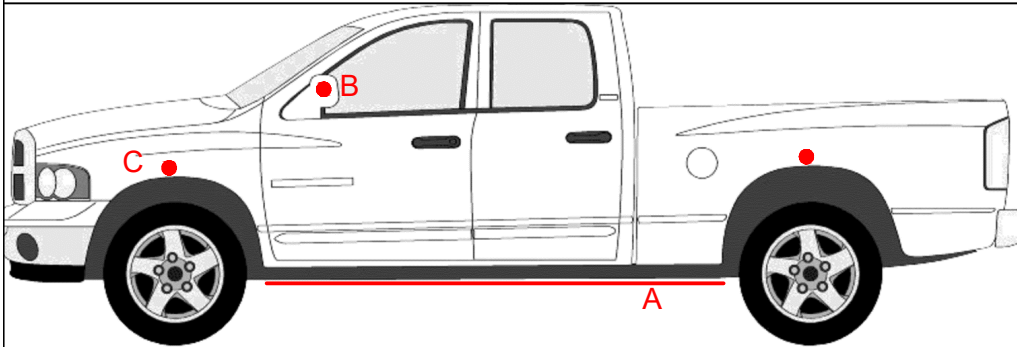
Ford Escape or similar 4 door sedan

SIDE	QTY	DESCRIPTION
	4	Micron Series 4" lightheads (B) Less Intelligent Light Systems
FRONT	QTY	DESCRIPTION
	1	Whelen Inner Edge XLP WeCan Duo, 6 LED, Driver/Pass, (A)
	2	Headlight flashers (B)
	1	P/A system with handheld mic Less Intelligent Light Systems
REAR	QTY	DESCRIPTION
	6	Whelen ION T-Series, rear windshield (A)
	2	Tailight Flashers (B) Less Intelligent Light Systems

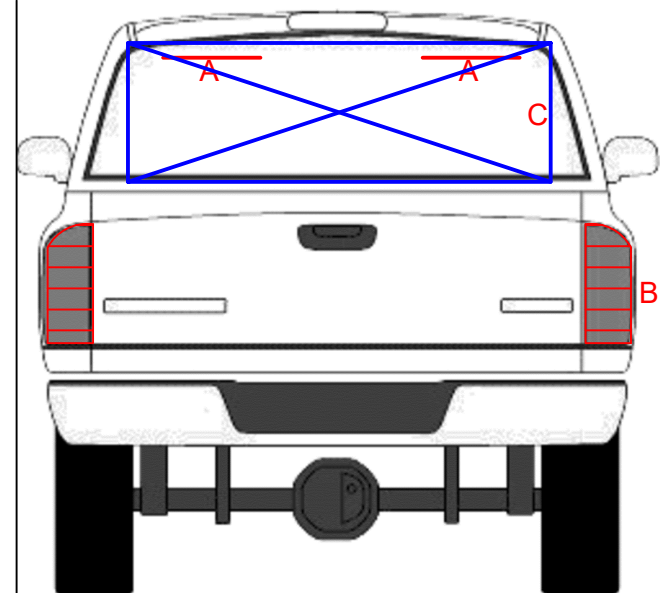
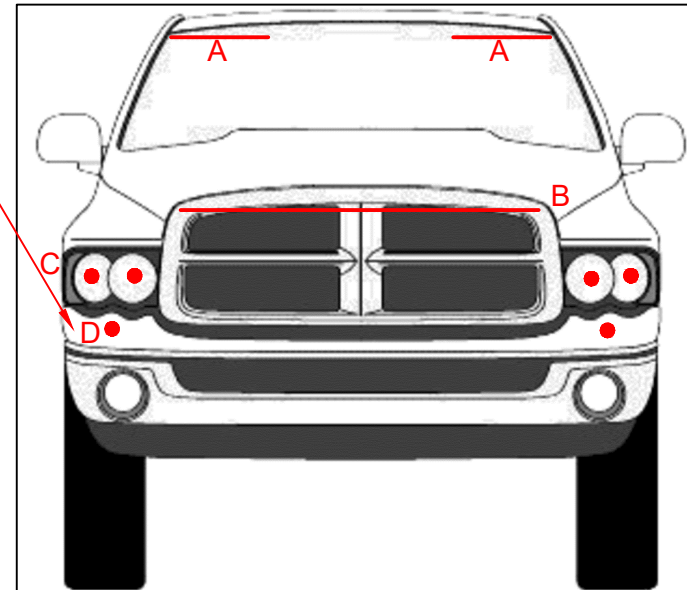


Truck Light Package #1

1500/2500/3500 series, single or double cab



Solid White



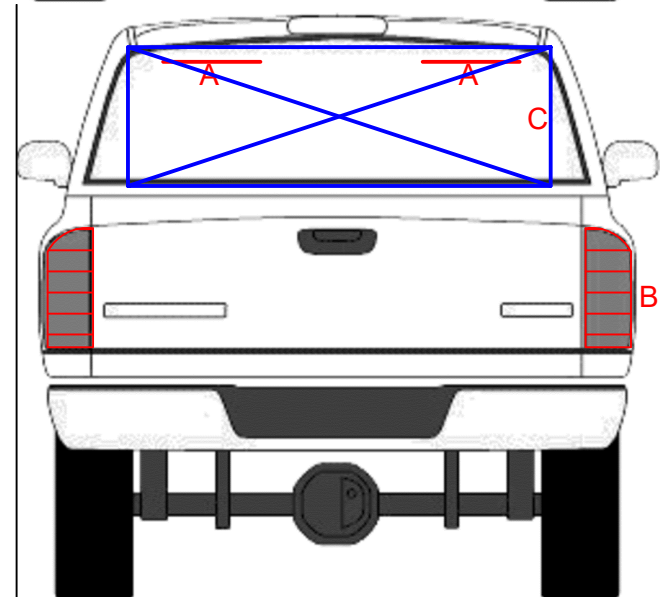
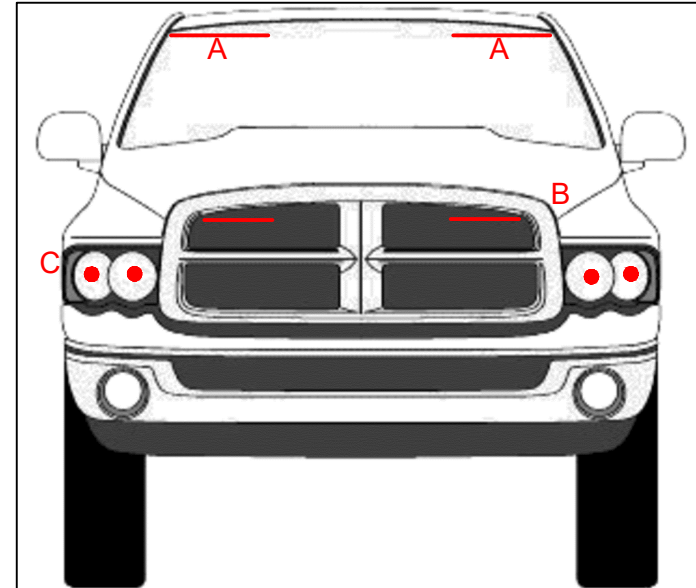
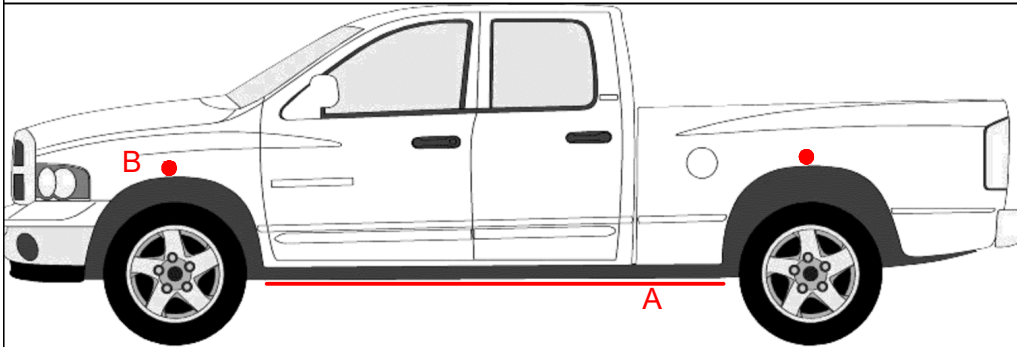
	QTY	DESCRIPTION
SIDE	2	Tracer WeCanX Super LED Duo Red/White, 6 Lamp, with mounting hardware (A)
	2	Mirror Beam Ion V-Series Mirror Mounted Super-LED (B)
	4	Micron Series 4" lightheads (C)
	2	Running Boards
		Intelligent Light Systems
FRONT	QTY	DESCRIPTION
	1	Whelen Inner Edge XLP WeCan Duo, 6 LED, Driver/Pass, (A)
	8	Whelen ION T-Series, clear lens (front grill) (B)
	2	Headlight flashers (C)
	2	Whelen M6 EZ Scene Light (both sides of brushguard) (D)
	1	Brushguard
	1	100 watt siren
	1	Howler/Rumbler
	1	P/A system with handheld mic
REAR	QTY	DESCRIPTION
	8	Whelen ION T-Series, clear lens (rear steel partition) (A)
	2	Tailight Flashers (B)
	1	Steel Partition for rear window (C)
		Intelligent Light Systems

Truck

Light Package #3

Amber Lights

1500/2500/3500 series, single or double cab



	QTY	DESCRIPTION
SIDE	2	Tracer WeCanX Super LED Duo Red/White, 6 Lamp, with mounting hardware (A)
	4	Micron Series 4" lightheads (B)
	2	Running boards
		Less Intelligent Light Systems
FRONT	QTY	DESCRIPTION
	1	Whelen Inner Edge XLP WeCan Duo, 6 LED, Driver/Pass, (A)
	4	Whelen ION T-Series, clear lens (front grill) (B)
	2	Headlight flashers (C)
	1	P/A system with handheld mic
	Less Intelligent Light Systems	
REAR	QTY	DESCRIPTION
	6	Whelen ION T-Series, clear lens (rear steel partition) (A)
	2	Tailight Flashers (B)
	1	Steel Partition for rear window (C)
		Less Intelligent Light Systems

BID FORM – ITB No. 23-16

Instructions: Complete all **THREE** parts of this bid form.

PART I: Bid Summary

Complete the information below. If you wish to submit more than one brand, make a photocopy of this Bid Form.

1.	Large SUV Light Package #1 – Lump Sum per Vehicle	\$
2.	Large SUV Light Package #2 – Lump Sum per Vehicle	\$
3.	Large SUV Light Package #3 – Lump Sum per Vehicle	\$
4.	Medium SUV Light Package #1 – Lump Sum per Vehicle	\$
5.	Medium SUV Light Package #2 – Lump Sum per Vehicle	\$
6.	Medium SUV Light Package #3 – Lump Sum per Vehicle	\$
7.	Sedan Light Package #3 – Lump Sum per Vehicle	\$
8.	Truck Light Package #1 – Lump Sum per Vehicle	\$
9.	Truck Light Package #3 – Lump Sum per Vehicle	\$
10.	Pick up cost per vehicle	\$
11.	Delivery cost per vehicle	\$
12.	Additional Services Labor Cost	\$
13.	Additional Material Markup	\$

PART II: Addenda Acknowledgements (if applicable)

Each vendor is responsible for determining that all addenda issued by the Rockdale County Finance Department – Purchasing Division have been received before submitting a bid.

Addenda	Date Vendor Received	Initials
"1"		
"2"		
"3"		
"4"		
"5"		
"6"		

PART III: Vendor Information:

Vendor Name	
Address	
Telephone	
E-Mail	
Representative (print name)	
Signature of Representative	
Date Submitted	

ROCKDALE COUNTY BOARD OF COMMISSIONERS
NON-COLLUSION AFFIDAVIT OF VENDOR

State of _____)

County of _____)

_____, being first duly sworn, deposes and says that:

(1) He/She is _____ (owner, partner officer, representative, or agent) of _____, the Vendor that has submitted the attached ITB;

(2) He/She is fully informed respecting the preparation and contents of the attached ITB and of all pertinent circumstances respecting such ITB;

(3) Such ITB is genuine and is not a collusive or sham ITB;

(4) Neither the said Vendor nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affidavit, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Vendor, firm or person to submit a collusive or sham ITB in connection with the Contract for which the attached ITB has been submitted or refrain from proposing in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Vendor, firm or person to fix the price or prices in the attached ITB or of any other Vendor, or to fix any overhead, profit or cost element of the proposing price or the proposing price of any other Vendor, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against Rockdale County or any person interested in the proposed Contract; and

(5) The price or prices quoted in the attached ITB are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Vendor or any of its agents, representatives, owners, employees, or parties in interest, including this affidavit.

(Signed)

(Title)

Subscribed and Sworn to before me this _____ day of _____, 202__

Name _____

Title _____

My commission expires (Date)

Affidavit Verifying Status for County Public Benefit Application

By executing this affidavit under oath, as an applicant for the award of a contract with Rockdale, County Georgia, I _____ . [Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity] am stating the following as required by O.C.G.A. Section 50-36-1:

1) _____ I am a United States citizen

OR

2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant:

Date

Printed Name:

* _____
Alien Registration number for non-citizens

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
_____ DAY OF _____, 202__.

Notary Public
My commission Expires:

***Note:** O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their registration number. Because legal permanent residents are included in the federal definition of “alien”, legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below.



ROCKDALE COUNTY
LOCAL VENDOR PREFERENCE

AFFIDAVIT OF ELIGIBILITY

Complete all areas below. Incomplete forms may be rejected.

1. LEGAL NAME OF FIRM: _____
Mailing Address: _____ Physical Address (if different): _____

2. Year your business was established in Rockdale County: _____

3. Business License:
License Number: _____ County _____

4. For transactions which require sales tax, provide the following Reseller information:
Reseller Permit Number: _____
Enter the Company Name and Address as it appears on permit:

5. Does your business have more than one office in the State of Georgia?
Yes _____ No _____
If Yes, specify the office location considered as the point-of-sale for sales tax purposes:

6. Was the local business required to pay business and/or real property tax for the most recent tax year?
Yes _____ No _____
If Yes, did the local business pay any of this tax to Rockdale County?
Yes _____ No _____

Under penalty of perjury, the undersigned states that the foregoing statements are true and correct. The undersigned also acknowledges that any person, firm, corporation, or entity intentionally submitting false information to the County in an attempt to qualify for local preference shall be prohibited from bidding on Rockdale County products and services for a period of one (1) year.

Authorized Signature: _____ Date: _____

Printed Name & Title: _____ Phone: _____

SAMPLE

This is a sample contract, and the County reserves the right to make any changes necessary.

**AGREEMENT TO FURNISH AND INSTALL LIGHT PACKAGES
ON VARIOUS EMERGENCY VEHICLES**

This Agreement entered into on the _____ day of _____, 2024 between ROCKDALE COUNTY, GEORGIA, a political subdivision of the State of Georgia, hereinafter referred to as the "County", whose address is 962 Milstead Avenue, Conyers, Georgia 30012, and _____, a _____ corporation whose address is _____ hereinafter referred to as "Contractor".

WHEREAS, the County desires to engage the services of Contractor to furnish and install Light Packages for Emergency Vehicles.

WHEREAS, Contractor is qualified to provide fire uniforms and desires to render the uniforms to the County as provided herein.

NOW THEREFORE, the County engages the Contractor for and in consideration of the mutual promises contained in this Agreement and the parties agree as follows:

1.

The Contractor shall furnish all products, tools, skill and labor of every description necessary to carry out and to complete in a good, firm, substantial workmanlike manner to furnish and install Light Packages for Emergency Vehicles in accordance with the County's Invitation to Bid (ITB) No. 23-16 and the Contractor's Proposal dated _____ (hereinafter called "Work"), attached hereto and made a part hereof. Contractor shall provide, at their expense, all vehicles and equipment necessary to provide this Work. The Work shall be performed at the direction of the General Services Director or his designee and consistent with all Federal, State and Local laws.

2.

The Contract Documents, bid documents and invitation to bid are considered essential parts of this Agreement, and requirements occurring in one are as binding as though occurring in all. They are intended to define, describe and provide for all labor necessary to provide the Clothing in an acceptable manner, ready for use or operation by the County.

3.

Contractor shall furnish and install equipment for Light Packages for Emergency Vehicles for the unit prices detailed in Contractor's Bid, and said unit prices shall be good through the life of the contract.

4.

This Agreement is effective on the date and year first written above and shall continue for _____ months unless terminated as provided in Section 5 of this Agreement. This Agreement may be extended for _____ 12-month periods when agreed upon in writing by both parties.

5.

In the event either party elects to terminate this Agreement for whatever reason deemed appropriate, written notice shall be provided and termination shall be effective 15 days from receipt of written notice.

6.

Any notice or other communication required or permitted to be given under this Agreement must be in writing and must be mailed by overnight delivery or certified mail, postage prepaid, so that the notifying party can prove delivery of notice and the date thereof, and addressed as follows:

To the County:

Rockdale County Finance Department
Purchasing Division
Attn: Tina Malone, Procurement Officer
P.O. Box 289
Conyers, GA 30012
770-278-7552
tina.malone@rockdalecountyga.gov

To the Contractor:

Attn: _____

Email: _____

The addresses stated in this paragraph may be changed by the respective parties upon a documented notice delivered in advance, pursuant to this paragraph.

7.

The Contractor shall have no right to transfer or assign its interest in this Agreement without the prior written consent of an authorized representative of the County.

8.

Contractor represents to the County that this Agreement, the transaction contemplated in this Agreement, and the execution and delivery hereof, have been duly authorized by all necessary corporate proceedings and actions, including, without limitation, the action on the part of the directors. The individual executing this Agreement on behalf of Contractor warrants that he or she is authorized to do so and that this Agreement constitutes the legally binding obligation of the corporation.

9.

No action taken pursuant to this Agreement shall be deemed to constitute a waiver by the party taking such action of compliance with any representation, warranty, covenant or agreement in this Agreement. The waiver by any party of a breach of any provision or condition contained in this Agreement shall not operate or be construed as a waiver of any subsequent breach or of any other conditions.

10.

If any provision of this Agreement or application to any party or circumstances shall be determined by any court of competent jurisdiction to be unenforceable to any extent, the remainder of this Agreement or the application of such provision to such person or circumstances, other than those as to which it is so determined invalid or unenforceable, shall not be affected thereby, and each provision hereof shall be valid and shall be enforced to the fullest extent permitted by law.

11.

Should any provision of this Agreement require a judicial interpretation, the parties agree that the body interpreting or construing this Agreement will not apply the assumption that the terms of this Agreement will be more strictly construed against one party by reason of the rule of legal construction that an instrument is to be construed more strictly against the party which itself or through its agents prepared the Agreement. The parties acknowledge and agree that they and their agents have each participated equally in the negotiation and preparation of this Agreement.

12.

The County and the Contractor, by entering into this Promissory Note, hereby agree that the courts of Rockdale County, Georgia shall have jurisdiction to hear and determine any claims or disputes between them pertaining directly or indirectly to this Agreement. Contractor expressly submits and consents in advance to such jurisdiction in any action or proceeding commenced in said courts. The choice of forum set forth in this section shall not be deemed to preclude the bringing of any action by the County or the enforcement by the County of any judgment obtained in such forum in any other appropriate jurisdiction. Further, the Contractor hereby waives the right to assert the defense of forum non-conveniens and the right to challenge the venue of any court proceeding.

13.

This Agreement shall be construed and interpreted according to the provisions of the laws of the State of Georgia.

14.

This Agreement shall be binding upon the Contractor and its successors and permitted assigns.

15.

The Contractor agrees to execute, acknowledge, seal and deliver, after the date of this Agreement, without additional consideration, such further assurances, instruments and documents, and to take such further actions, as the County may reasonably request in order to fulfill the intent of this Agreement and the transactions contemplated by this Agreement.

16.

This Agreement, its attachments and essential documents (as provided in paragraph 1 above) represent the entire understanding of the parties with regard to the subject matter of this Agreement. There are no oral agreements, understandings, or representations made by any party to this Agreement that are outside of this Agreement and are not expressly stated in it. No supplement, modification, or amendment of this Agreement will be binding unless executed in writing by all parties.

By signing this Agreement, the parties acknowledge that they have read each and every page of this Agreement before signing same and that they understand and assent to all the terms thereof. In addition, by signing this Agreement, the parties acknowledge that they are entering into this Agreement freely and voluntarily and under no compulsion or duress. For purposes of executing this Agreement and any Change Orders, electronic/scanned/photocopied signatures shall be as valid as the original.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals on the date and year first above written.

AWARDED CONTRACTOR'S NAME HERE

ROCKDALE COUNTY, GEORGIA

By: _____

By: _____

Osborn Nesbitt, Sr., Chairman

Name & Title (Typed or Printed)

Attest:

Attest:

Corporate Secretary or Assistant Corporate Secretary

Jennifer Rutledge, Executive Director/County Clerk

Approved as to form:

M. Qader A. Baig, County Attorney

REFERENCES

Instructions: Type or clearly print all information.

Reference #1

Name of Project Owner: _____

Project Description and Location: _____

Contracted Dollar Amount: _____

Completed Dollar Amount: _____

Scheduled Completion Date: _____

Actual Completion Date: _____

Contact Person's Name: _____

Contact Phone: _____

Contact Fax: _____

Contact E-mail: _____

Reference #2

Name of Project Owner: _____

Project Description and Location: _____

Contracted Dollar Amount: _____

Completed Dollar Amount: _____

Scheduled Completion Date: _____

Actual Completion Date: _____

Contact Person's Name: _____

Contact Phone: _____

Contact Fax: _____

Contact E-mail: _____

Reference #3

Name of Project Owner: _____

Project Description and Location: _____

Contracted Dollar Amount: _____

Completed Dollar Amount: _____

Scheduled Completion Date: _____

Actual Completion Date: _____

Contact Person's Name: _____

Contact Phone: _____

Contact Fax: _____

Contact E-mail: _____

Representative's Signature: _____ Date: _____

BIDDER'S CHECKLIST

_____ **TWO (2) HARDCOPIES (one original, one photocopy) and ONE (1) FLASH DRIVE (containing a copy in Adobe PDF format) of the following documents: all documents shall be fully completed, signed, and dated:**

- _____ **Bid Form (See Page 23-24)**
- _____ **All Applicable Affidavit Forms (See Pages 25-26)**
- _____ **Local Vendor Preference Policy - (See Page 27)**
- _____ **References (See Pages 31-32)**
- _____ **Any Proposed Deviations from the Required Specifications, Including Necessary Explanations and Conditions**
- _____ **Proof of Business License**

The purpose of this checklist is to remind bidders of the documents generally required for the bid submittal. It is the bidder's responsibility to include additional documents requested in the bid that may not be shown on the checklist, if applicable.