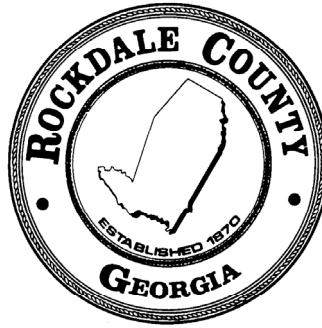


BOARD OF COMMISSIONERS

OSBORN NESBITT, SR., CHAIRMAN
Sherri L. Washington, Commissioner Post I
Dr. Doreen Williams, Commissioner Post II



DEPARTMENT OF FINANCE
MICHELLE IRIZARRY, CFO
TELEPHONE: 770-278-7555
FACSIMILE: 770- 278-8910

Addendum No. 3

**RFP No. 23-28
DHS DFCS OFFICE
RENOVATION**

March 18, 2024

RFP #23-28 is hereby amended as follows:

1. Below are questions received and corresponding answers:

A. Question: Per Sheet A500 Interior Finish Schedule states: WT-1, C-1, FT-1, B-1, B-2, B-3, TB-1, PL-1 and PL-2 are to Match Existing. Due to dye lots the match may be close; however, may not be an exact match. Will this be acceptable, or can you provide a spec for the Match Existing Materials?

Answer: As long as dye lots are close, this is acceptable.

B. Question: Per Sheet A510 Interior Signage states reference DHS Guidelines. Can you provide the DHS Guidelines for the signage?

Answer: DHS Guidelines attached.

C. Question: Will the space be available to walk with subcontractors Monday morning 3/11/24 between 8-11, if so, who do we contact to set up a walk through?

Answer: The site visit was addressed in Addendum No. 1, dated March 1, 2024. Walk-throughs will not be scheduled.

D. Question: Per Sheet P101 all sewer tie ins appear to be in walls? Will the floors in rooms 102, 137, and 170 (out of work scope) need to be saw cut to make the sewer tie ins? If so, with the flooring in the rooms need to be replaced? If so, what flooring will be required?

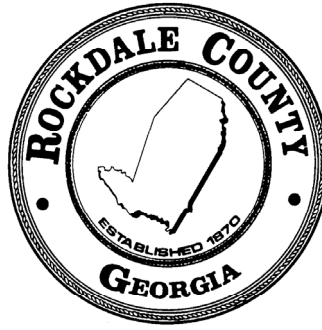
Answer: Yes, floors will need to be saw cut and will need to match the existing floor after completion.

E. Question: Is relocating the existing sprinklers, as in the lobby area, included in the work scope?

Answer: No, relocating the existing sprinklers is not included in the scope of work. However, some sprinkler heads may need to be moved, based on the floor plans changes.

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F. Question: Note #7 on A251 reads all low-voltage cabling will be provided and installed by tenant's vendor. Does this include relocating the speakers, as in the lobby area?

Answer: Yes, low voltage would need to be provided and installed by the tenant's vendor, including relocating speakers.

G. Question: Note #5 on A301 calls for the projection screens. Please clarify.

Answer: DHS calls for projector screens to be used in conference rooms. These projector locations are noted on the FFE/PCP on A251 (room 143 and 172).

H. Question: Symbols J1 and L need to be swapped on 2/A810.

Answer: That is correct. J1 is a diaper dispenser and L is the baby changing station.

I. Question: Please provide the details/cut sheets for openings and windows in reception and CSS rooms on 1/A900.

Answer: Transaction window to be similar to design intent of the following:
Ready Access – 603 Cashier Window with Deal Tray (Interior, Single Pane)

J. Question: Sound Attenuation Keynotes on A201 calls out seven rooms with the sound insulation in the entire walls. However, the majority of the walls surrounding those rooms are the existing walls. Does the contractor need to remove the existing drywalls, fill in the insulation, then finish the walls? Or is the insulation needed only in the new walls to build? Please clarify.

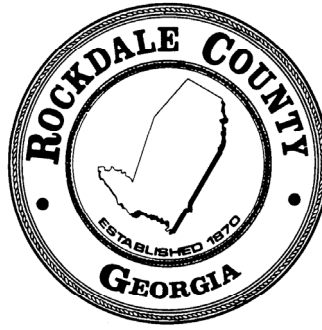
Answer: The insulation note only applied to new walls to be built, existing partitions to only receive new paint.

K. Question: The elevation views 7/A810 and 8/A810 are confusing on the tub/shower. It appears that there is a tub surround on 7/A810 and it is on top of WT-1 on 8/A810. However, the finish plan A241 shows WT-1 to edge of tub. Please clarify.

Answer: The wall tile, WT-1, is to be installed in the tub area where the wall is exposed. WT-1 to terminate at the edge of the tub, finished with an edge trim.

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L. Question: In the RCP A301, there are keynote symbols R03 and R04, but no keynote descriptions on the sheet.

Answer: The drawings have an RCP keynote legend on sheet A301 as follows:

RCP KEYNOTES	
R03	REPAIR AND REPLACE CEILING WHERE NECESSARY.
R04	REPAIR CEILING WHERE DAMAGED FROM CONSTRUCTION ON BOTH SIDES OF NEW PARTITION. CEILING GRID TO MATCH EXISTING, WITHOUT OBSTRUCTION TO LIGHTING OR HVAC FROM NEW PARTITION LOCATION.

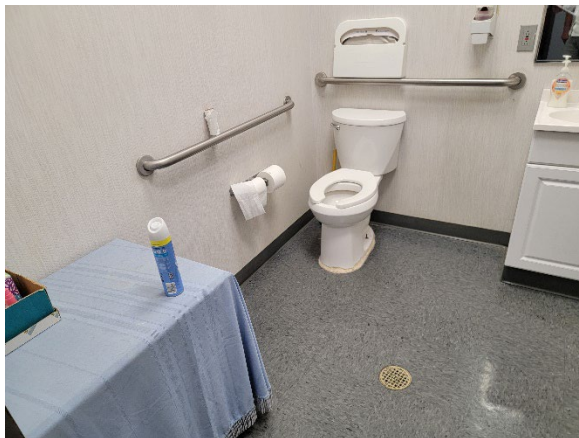
M. Question: Specifications - are there any specification available for:

1. 2'x2' Acoustical Ceiling Tiles - while the drawings indicate the size and to match existing, there are no other details located.
2. Sound Batt Insulation - the drawings give general locations and installation instructions.

Answer: Client to confirm existing specifications. If there are multiple specifications, preferred specifications to be used.

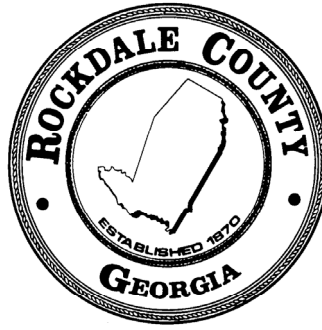
N. Question: The finish schedule states to match the existing tile on the walls and floors of the restrooms; however, the pictures show VCT and wallpaper. What to do?

Answer: Match existing VCT as floor tile, wallcovering for all walls, including areas called out for wall tile, and rubber base instead of tile base:



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O. Question: We are reviewing the scope for the operable partition. Can you confirm if the existing partition is to be salvaged and reused per note demolition keynote D09 on sheet AD200?

Answer: Operable partition is not to be used, it's to be replaced with a stud wall, but stored for client's potential future use as an FFE item.

P. Question: Can work be performed after hours? If so, what is the specific start and finish time the office is available?

Answer: Yes, we can accommodate up until 11:00 p.m. Monday through Thursday.

2. All other conditions remain in full force and effect.
3. If a proposal has been submitted and anything in this Addendum causes the contractor to change the item offered or to increase or decrease the proposal price, the new price and/or changes will be inserted below:
Switching the restroom's finishes should result in a cost decrease.
4. All contractors under this Request for Proposal are kindly requested to acknowledge receipt of this Addendum on the Proposal Form, page 12 of this RFP.

Tina Malone

Tina Malone, CPPB CPPO
Purchasing & Procurement Manager
Department of Finance, Purchasing Division

The 603 Walk Up ticket / cashier window includes a speaker hole and deal tray for paper, ticket, or payment transactions. It provides ample visibility while keeping the attendant secure and protected. Also reduces heat or air conditioning loss vs a window that opens & closes.

Ideal for a variety of applications including stadiums, schools, government buildings, amusement parks, banks, convenience stores, theaters, race tracks, park districts, pools and zoos.

CHOOSE THE APPROPRIATE GLASS FOR YOUR SITE:

(note: this model not tested for hurricane)

- ◇ **VALUE** 1/4" clear tempered glass w/ speak thru
 - ◇ **SECURITY** 3/4" Smash & Grab Lexan with Lexan speak thru
 - ◇ **BULLET RESISTANT SECURITY**
 - 3/4" Lexan Level 1 Bullet Resistance w/ Lexan speak thru
 - 1-1/4" Lexan Level 3 Bullet Resistance w/ Lexan speak thru
- Extrusions lined with corresponding L1 or L3 Lumiguard



SIZE

All standard sizes include 12-1/4" deep stainless steel shelf with built in deal tray and inside tray cover. Deal tray transfer area is 12"W x 1-7/8"H.

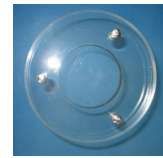
Overall frame size including deal tray:

- ◇ 25 3/4"W x 42"H
- ◇ 36"W x 36"H
- ◇ 48"W x 48" H

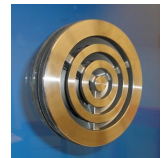
Custom sizes available upon request. Shelf size 24"W to 48"W.
Window can extend beyond 48"W, but cannot be smaller than 24"W.



Speak Thru for 1/4" Glazing



Lexan Speak



SS Speak Thru



Interior Tray Cover

STANDARD FEATURES:

- ◇ Anodized aluminum extrusions and stainless steel combine to give you an attractive window that will not rust, pit or weather
- ◇ Fully assembled, pre-glazed and ready to install
- ◇ Dark Bronze or Clear Anodized Aluminum
- ◇ SS deal tray with inside tray cover
- ◇ Speak thru
- ◇ One year parts & labor limited warranty
- ◇ On-staff tech support / stocked parts / nationwide network of service providers

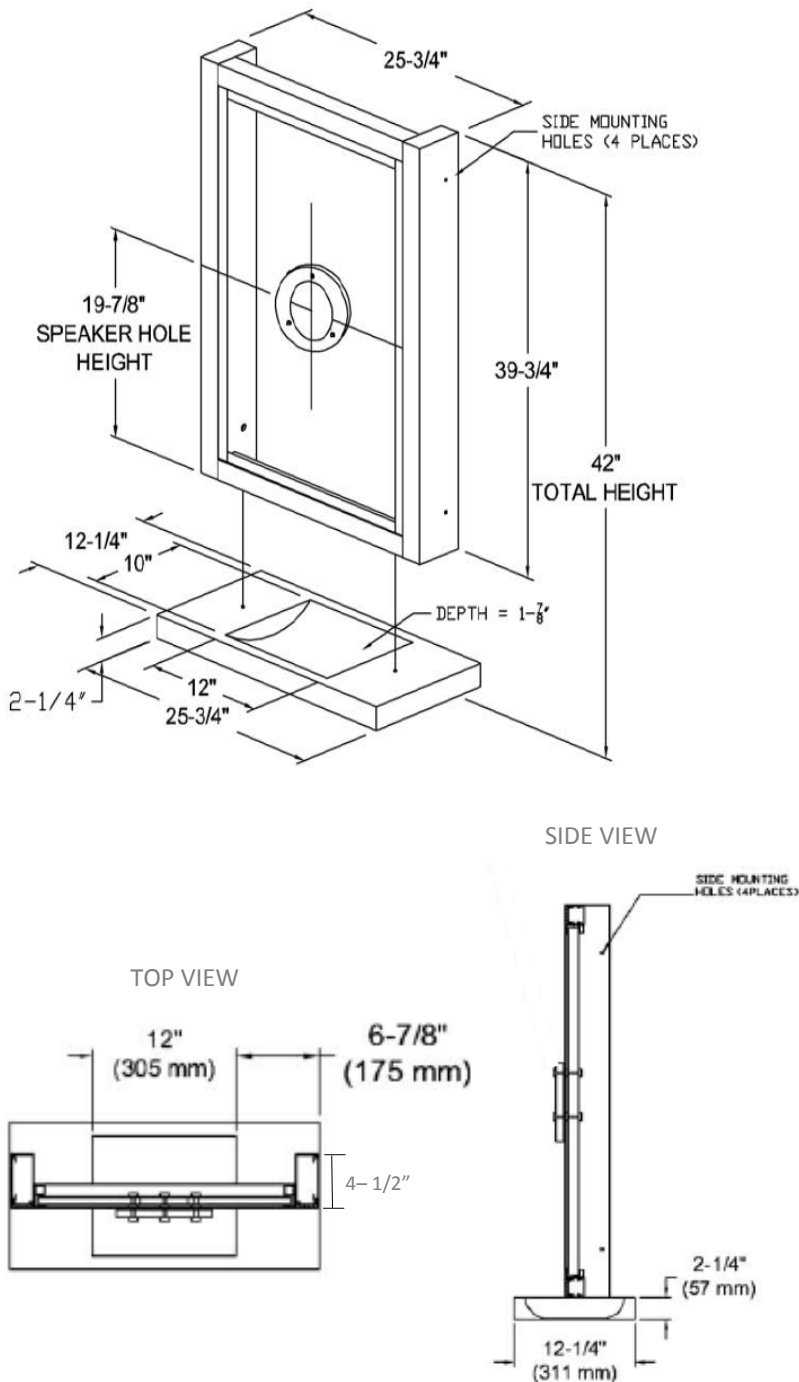
OPTIONAL FEATURES

Glazing:

- 1/4" Clear Tempered Glass
- 3/4" Smash & Grab Lexan
- 3/4" Lexan Level 1 Bullet Resistance
- 1-1/4" Lexan Level 3 Bullet Resistance
- ◇ SS Speak Thru
- ◇ Powder Coat Paint—Tiger Drylac
- ◇ Amplified Speaker System—Haven SC100
- ◇ Custom Sizes



DRAWING OF 603 WALK UP 25-3/4"W x 42"H



All windows are shipped completely pre-assembled, fully glazed and ready to install.

Installation / Owners manual can be retrieved online:

www.ready-access.com

- ◇ Installation illustrations are for reference only. Construction conditions and local codes prevail.
- ◇ Must be installed level, square and plumb.
- ◇ No power required

ROUGH OPENING

Rough opening should be 1/2" larger than frame size to allow for shimming. (defer to preference of glazer if mounting in storefront)

For interior counter sill height of 36", rough opening should be set 33-1/2" H from interior finished floor.

- ◇ 25-3/4"W x 42"H
Rough Opening 26-1/4"W x 42-1/2"H
- ◇ 36"W x 36"H
Rough Opening 36-1/2"W x 36-1/2"H
- ◇ 48"W x 48" H
Rough Opening 48-1/2"W x 48-1/2"H



Department of Human Services
Online Directives Information System

Index: MAN2021
Effective: 08/10/2021
Review: 08/11/2023



Georgia Department of Human Services

DHS Facility Signage Guide

DHS Facility Signage Guide

Fonts

Signage across the Department's facilities should be consistent. Overall, signs should use the state seal and the name of the Department and Division in Arial and Arial Black font. "Georgia Department of Human Services" is always represented in Arial Black font. Division names are represented in Arial regular font. Both are written in title case format.

The DHS signs should use black type. Signage restrictions and mandates from building / complex owners should be provided to ofssrealestateunit@dhs.ga.gov.

Doors

Facility doors should have all writing in Arial font, with the exception of the Department name in Arial Black. Font color should be white or black, depending on the tint of the glass. Images of the state seal can be downloaded from the Employee Intranet.

If a vector file is needed, contact dhsgraphics@dhs.ga.gov.

Hours of operation should follow Associated Press Style format, with the hours represented as numerals and "a.m." or "p.m." represented lowercase with periods. Please find examples on the following pages.

Hours of operation
Monday – Friday
8 a.m. – 5 p.m.

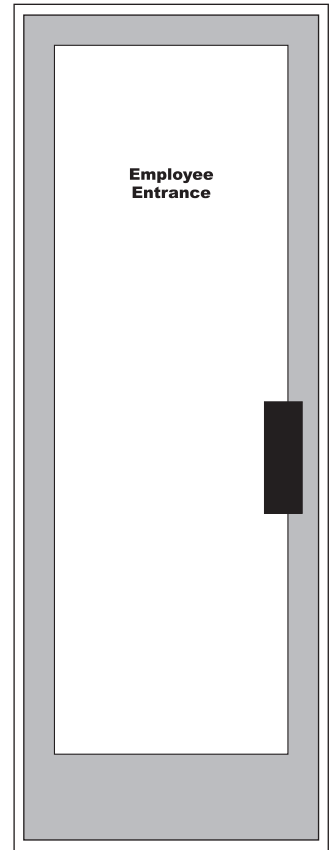
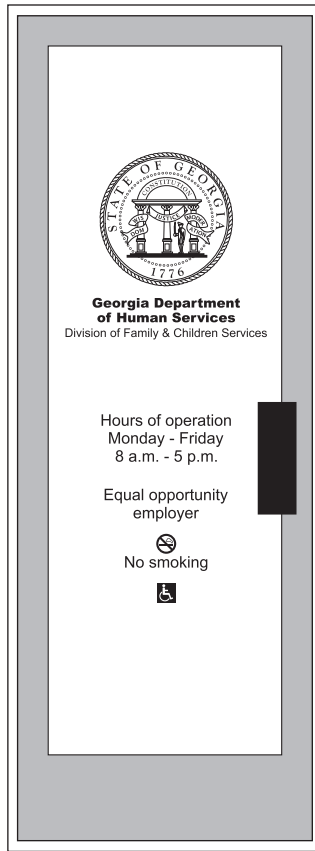
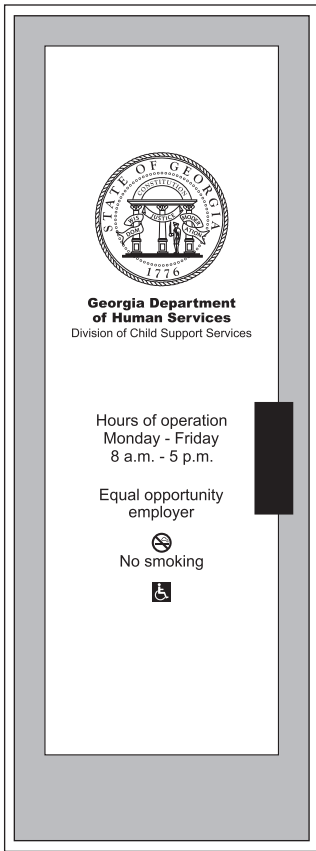
Design approvals

All signage graphics must be approved by DHS prior to installation. The Office of Facilities and Support Services is the primary contact with the sign vendor regarding design edits. Design approvals and installations will not be authorized unless approved by the DHS Office of Communications.

Measurements

"Y" is determined after the DHS seal is scaled proportionally by the vendor. Once "Y" is determined, the vendor will need to measure and use accordingly.

Single door mockup



Single door specifications

All text and seal centered

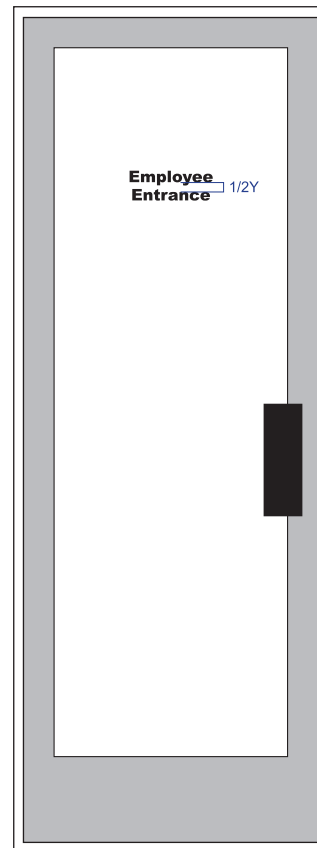
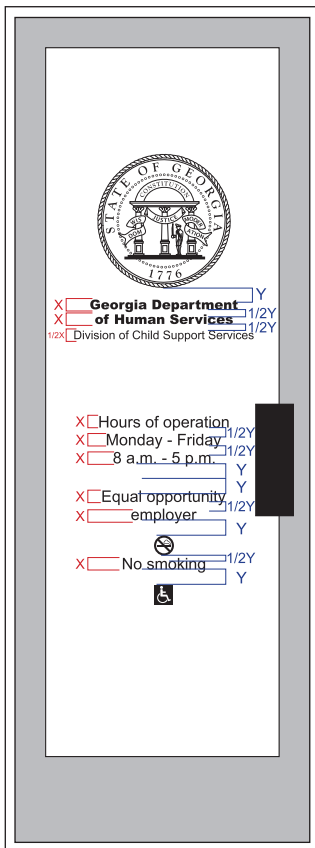
Department name
Arial Black

Division name
Arial Regular
(0.005 inch smaller than Department name)

Do not change kerning/tracking from default settings.

Hours of operation times
Arial Regular
Follows Associated Press Style

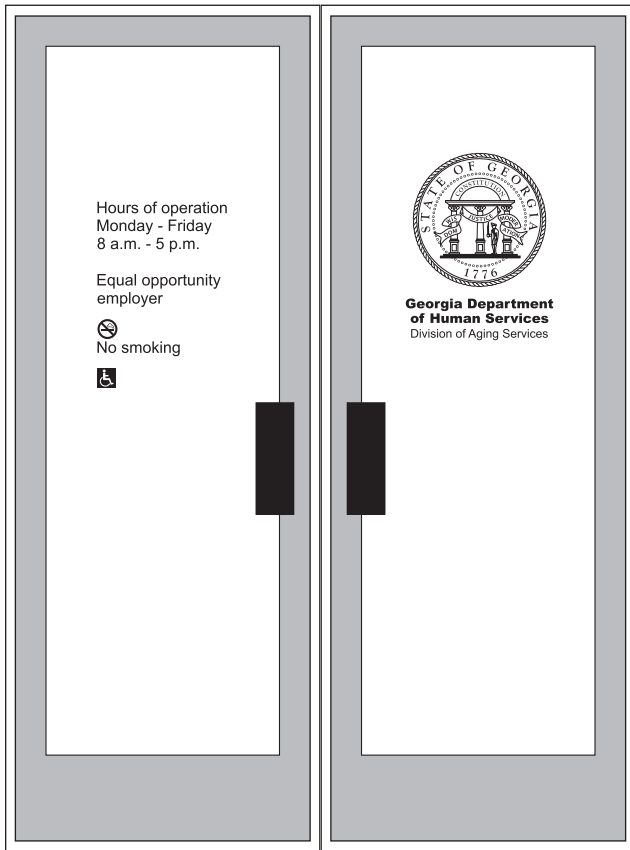
Equal opportunity and no smoking sign
Arial Regular
Add handicap accessible signage on all new-construction facilities



All text centered at eye level

Font
Arial Black

Double door mockup



Double door specifications

All text left-aligned

Hours of operation times

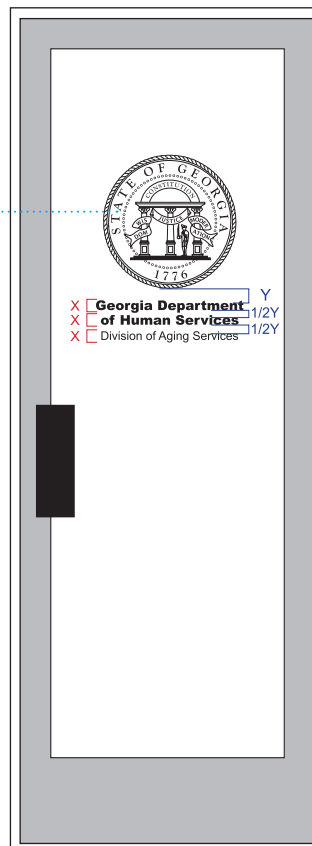
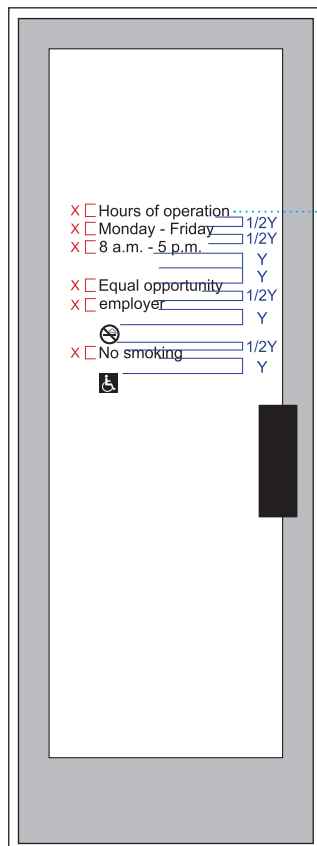
Arial Regular

Follows Associated Press Style

Equal opportunity and no smoking sign

Arial Regular

Add handicap accessible signage on all new-construction facilities



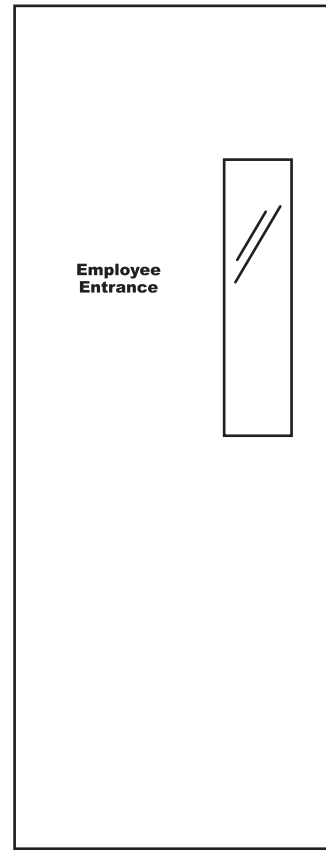
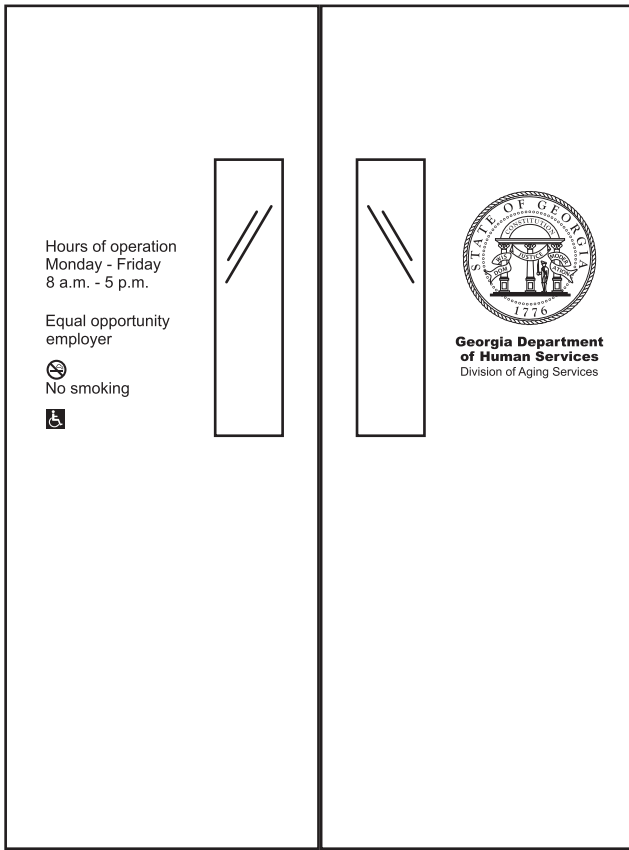
All text and seal centered

Department name
Arial Black

Division name
Arial Regular
(0.005 inch smaller than Department name)

Do not change kerning/tracking from default settings.

Solid/non-glass door mockup



Solid/non-glass door specifications

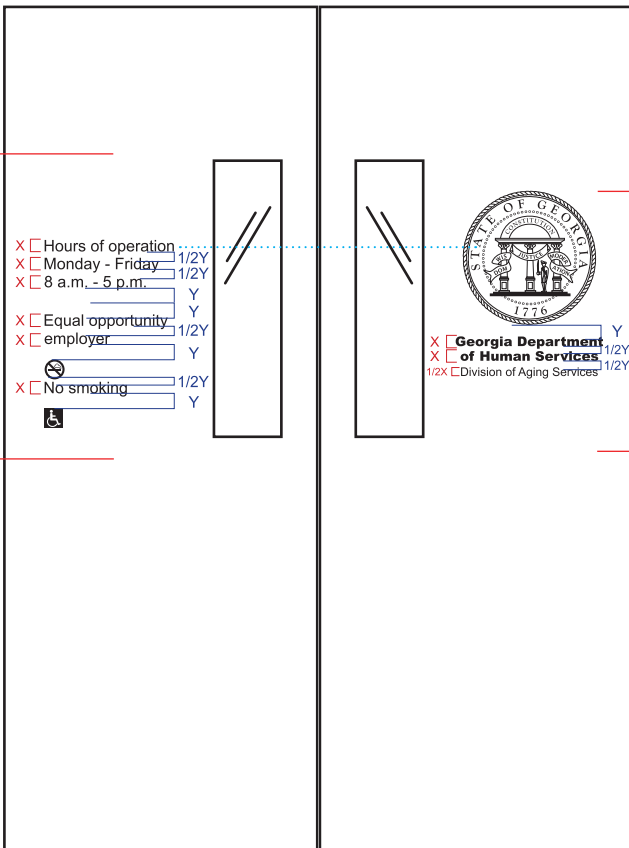
All text left aligned

Hours of operation times
Arial Regular

Follows Associated Press Style

Equal opportunity and no smoking sign
Arial Regular

Add handicap accessible signage on all new-construction facilities

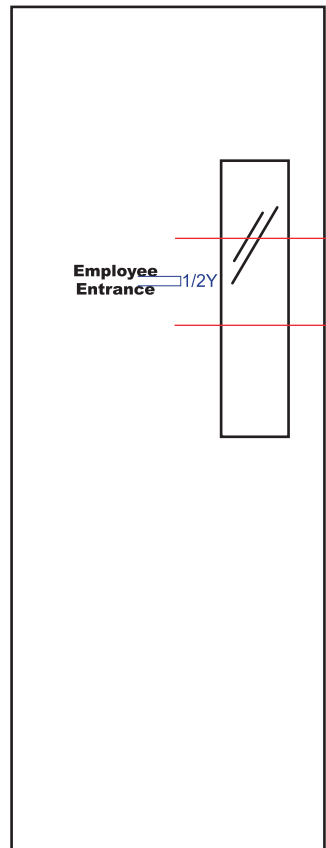


All text and seal centered

Department name
Arial Black

Division name
Arial Regular (0.005 inch smaller than Department name)

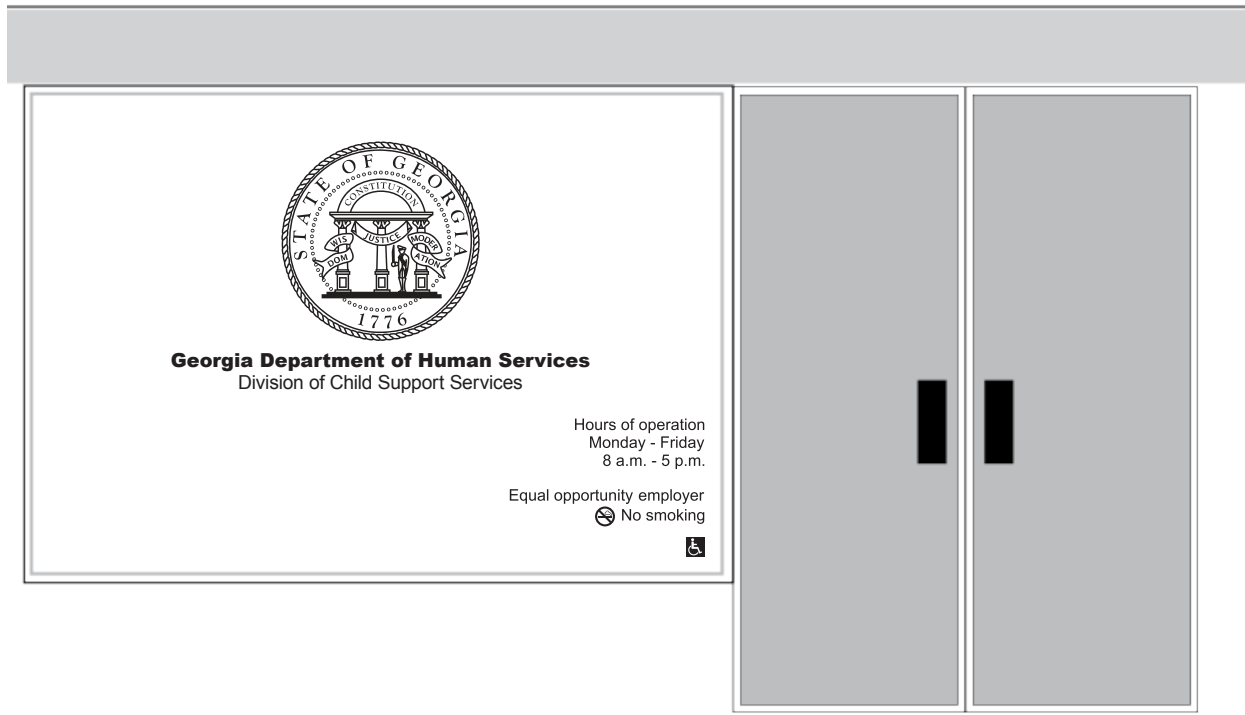
Do not change kerning/tracking from default settings.



All text centered at eye level.

Font
Arial Black

Solid door with adjacent window panel mockup



Solid door with adjacent window panel specifications

Seal

Department name

Arial Black

Division name

Arial Regular

Do not change kerning/tracking from default settings.

Seal, Department and Division names must be centered on glass

Hours of operation times

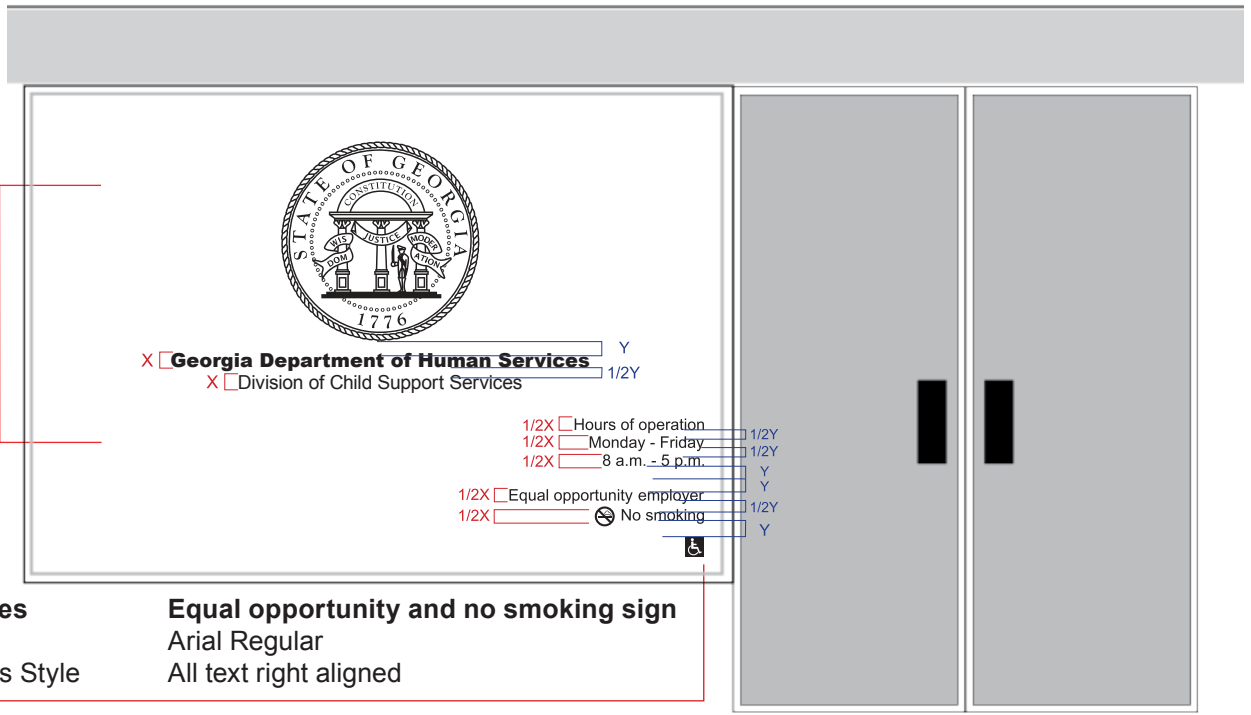
Arial Regular

Follows Associated Press Style

Equal opportunity and no smoking sign

Arial Regular

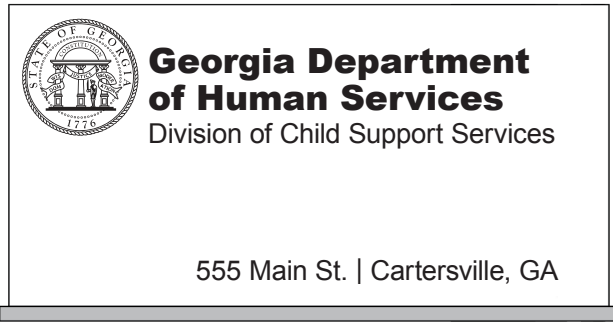
All text right aligned



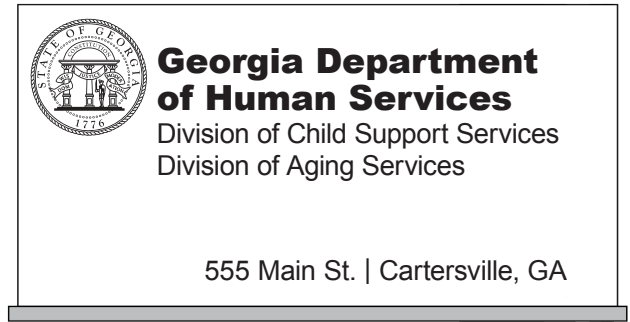
Signs/Marquees

Monument/panel sign mockup

Horizontal - Single location

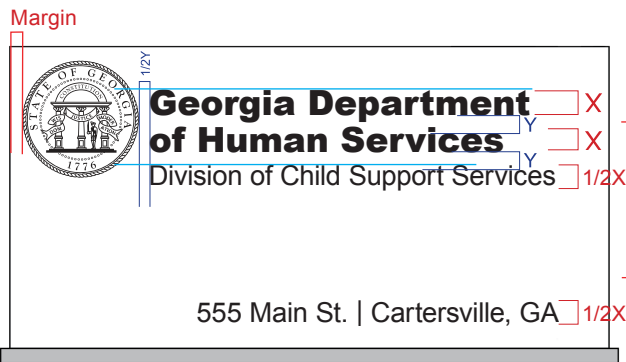


Horizontal - Co-location



Monument/panel sign specifications

Horizontal - Single location

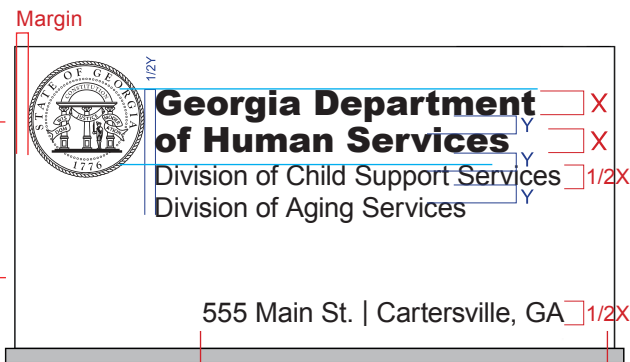


Department name
Arial Black

Division name
Arial Regular
Do not change kerning/tracking from default settings.

All text must be left aligned

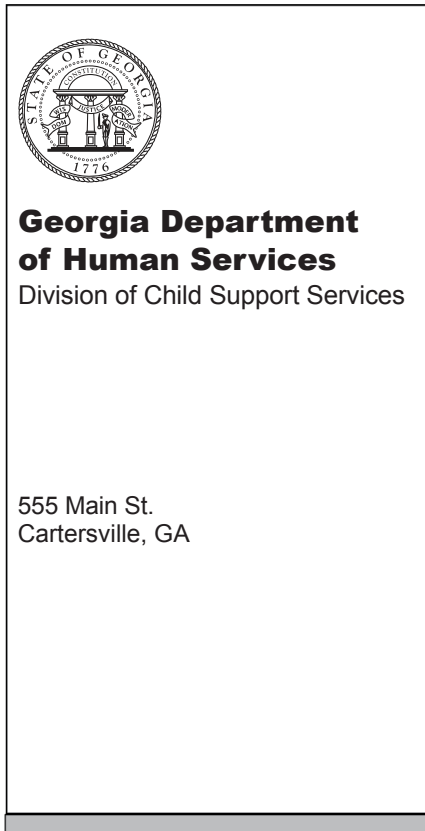
Horizontal - Co-location



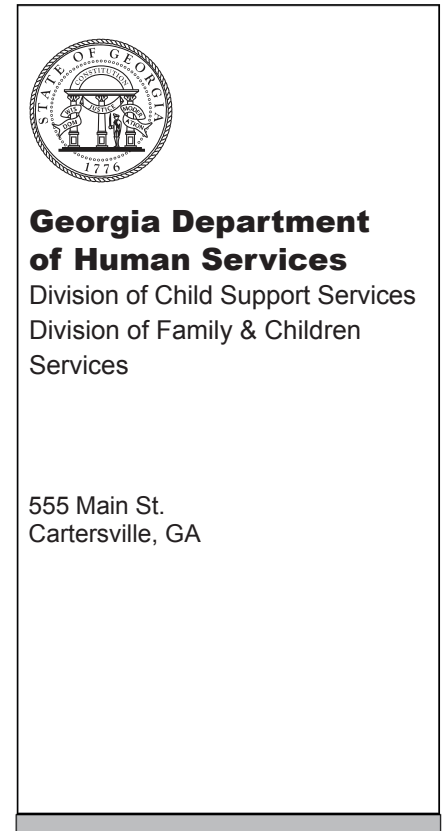
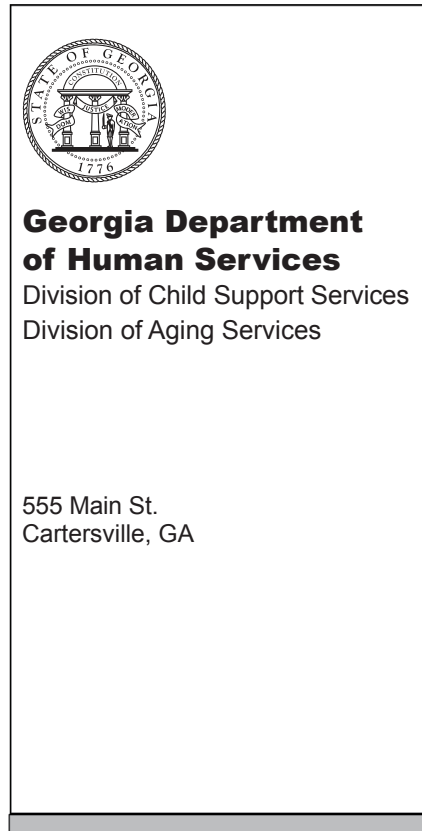
Address Text must be flush right
Arial Regular

Monument/panel sign mockup

Vertical - Single location

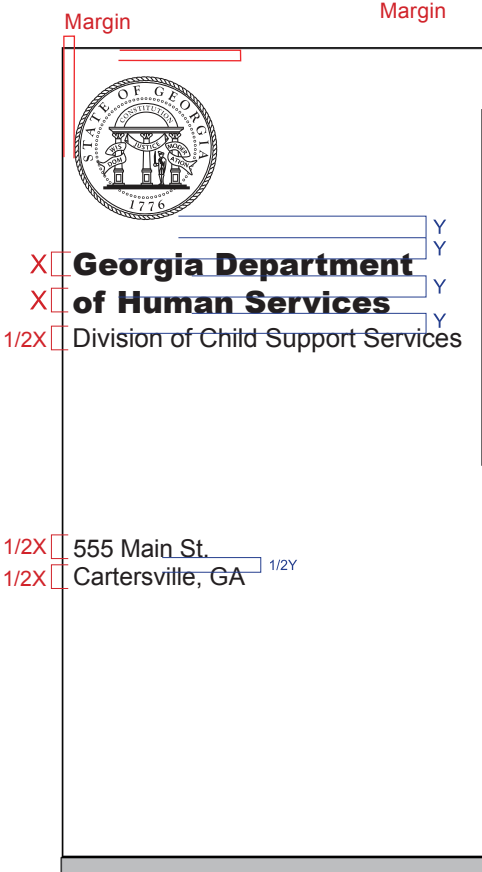


Vertical - Co-location

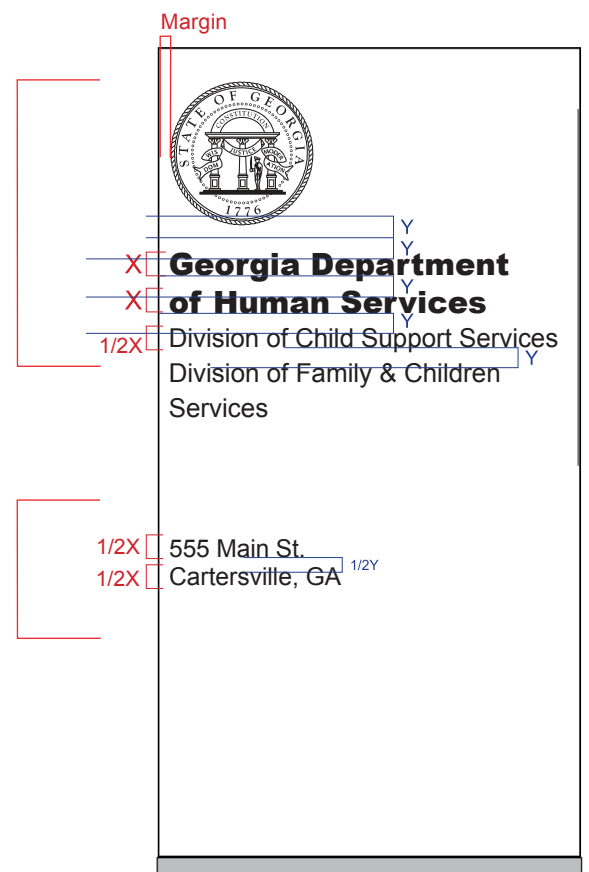


Monument/panel sign specifications

Vertical - Single location



Vertical - Co-location



Seal

Department name
Arial Black

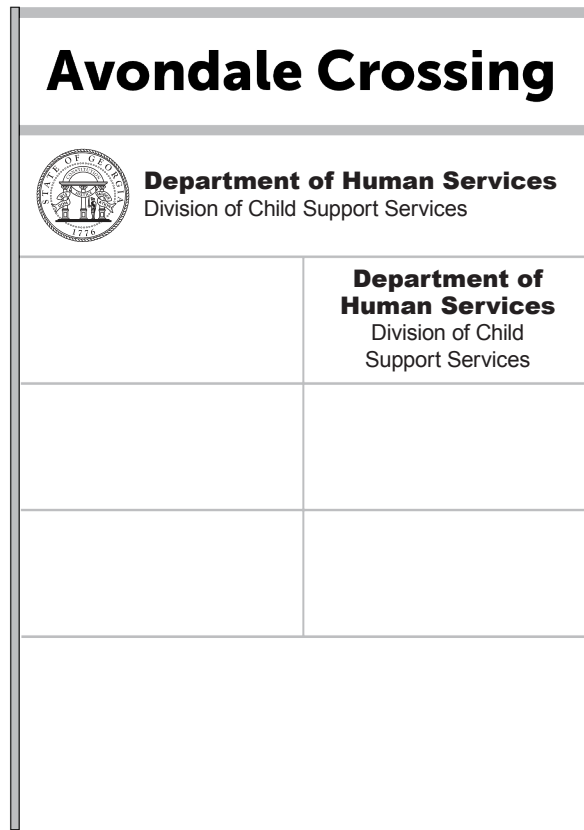
Division name
Arial Regular
Do not change kerning/tracking from default settings.

Seal, Department and Division names must be flushed left

Address
Arial Regular
Text must be left aligned

Address high enough to allow for vegetation growth, formats can include street number only or full address

Illuminated complex marquee mockup



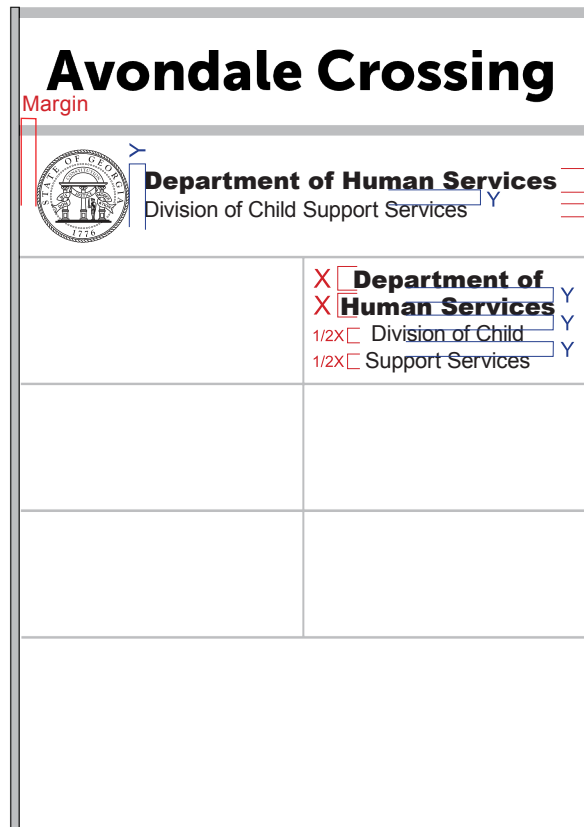
Illuminated complex marquee specifications

Seal

Department name
Arial Black

Division name
Arial Regular
**Do not change kerning/
tracking from default
settings.**

(use this design for larger,
horizontal displays)

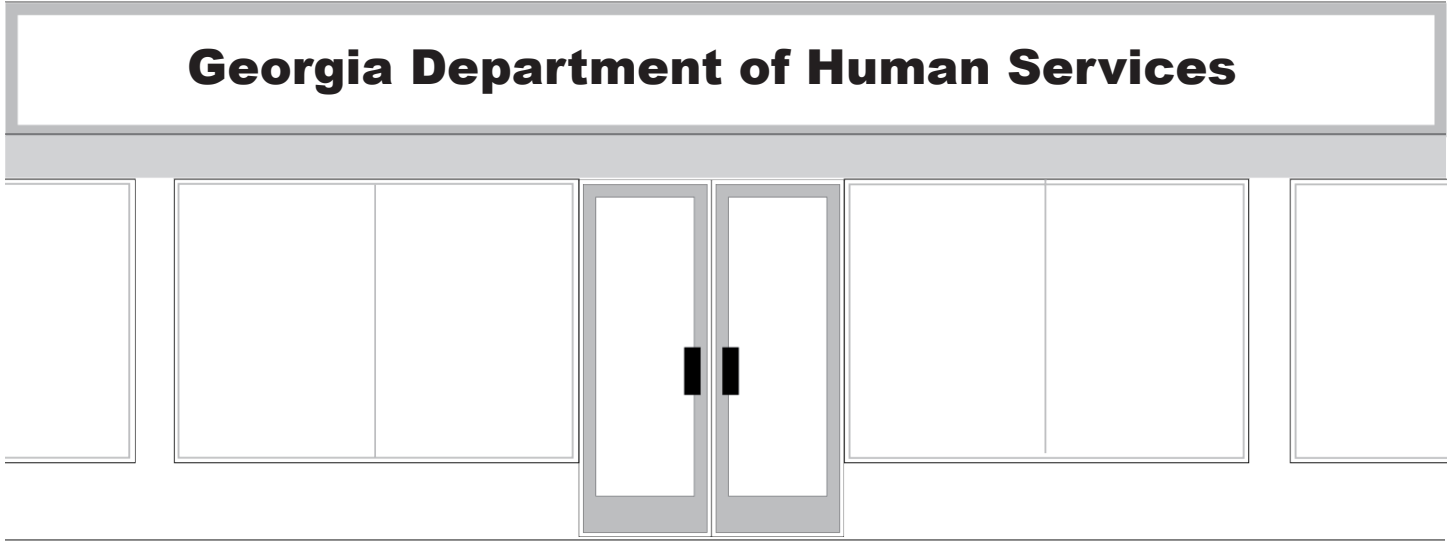


Department name
Arial Black

Division name
Arial Regular

(use this design for smaller
displays)

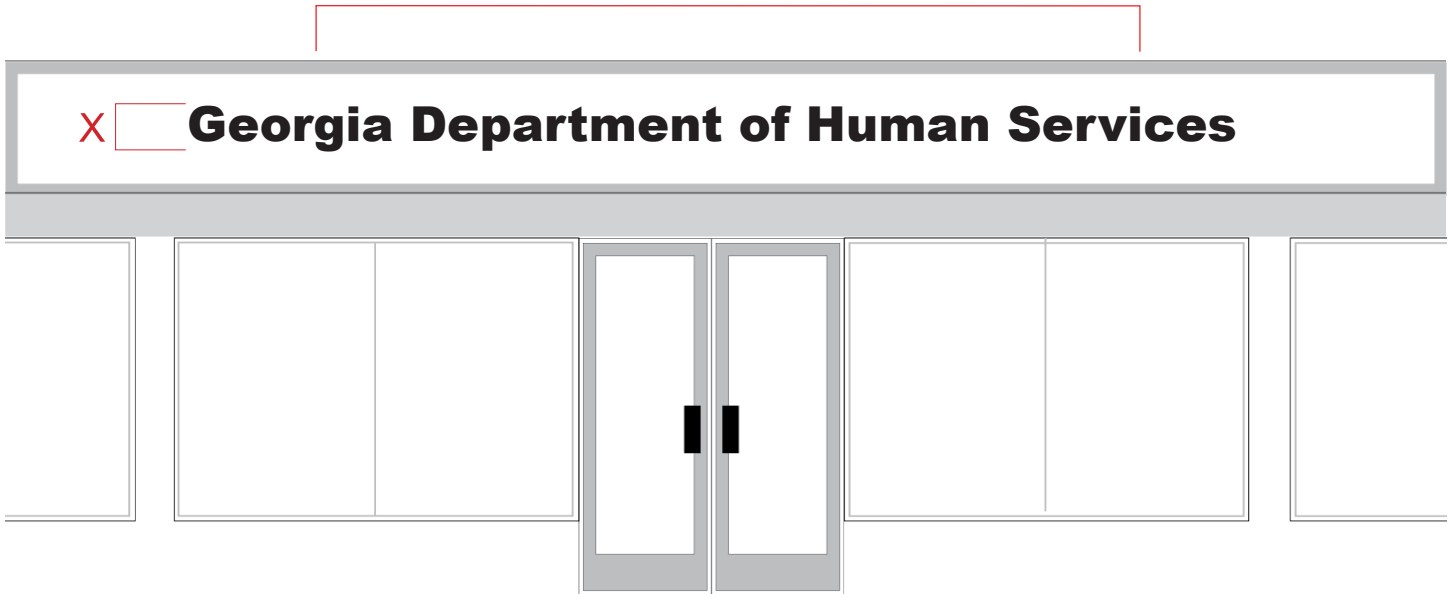
Building Fronts
Standard mockup



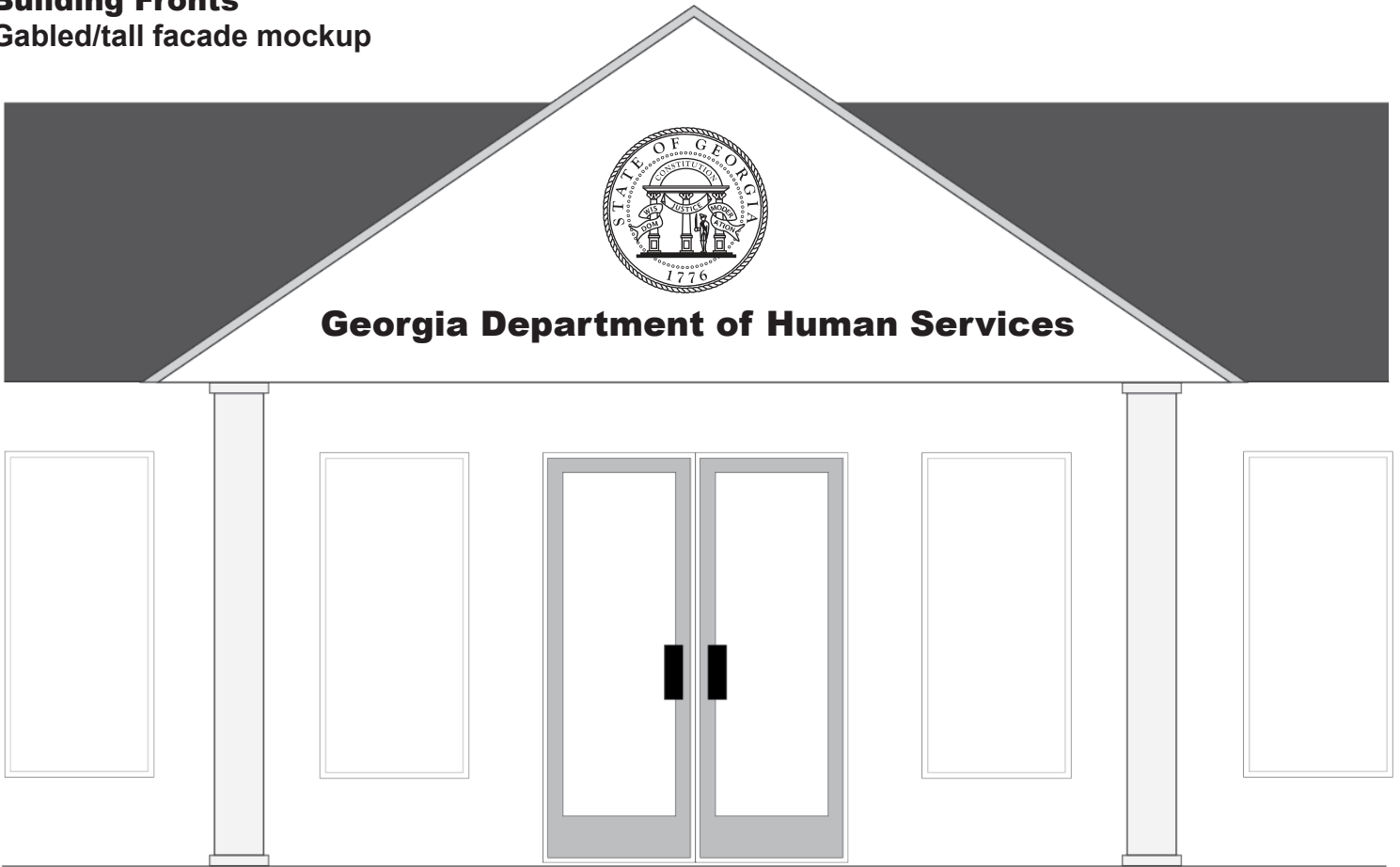
Standard specifications

Department name
Arial Black

Centered
over entrance



Building Fronts
Gabled/tall facade mockup



Gabled/tall facade specifications

Department name
 Arial Black

Centered over entrance with seal above

This format can also be used on
 semi-circle/rounded awning fronts



X = Letter height
1/2X = Letter height variable

Y = Spacing between lines reference
1/2Y = Spacing between lines variable