

**RESOLUTION FOR RE-ADOPTION OF THE  
COMPREHENSIVE SERVICE DELIVERY STRATEGY  
FOR THE CITY OF CONYERS AND ROCKDALE COUNTY**

**WHEREAS**, the City of Conyers and Rockdale County have previously developed and executed agreements for implementation of our service delivery strategy in compliance with the provisions of O.C.G.A. § 36-70-20 et seq.; and

**WHEREAS**, our service delivery strategies promote the delivery of local government services in the most efficient, effective and responsive manner; and


**WHEREAS**, the City of Conyers and Rockdale County agree to continue all of the provisions of the existing strategy, and have added additional services that have been, and will be provided by Rockdale County, the cost of such services being paid for by Rockdale County; and


**WHEREAS**, Rockdale County must submit the necessary paperwork to the Department of Community Affairs to indicate that there are no proposed changes in the existing strategy.

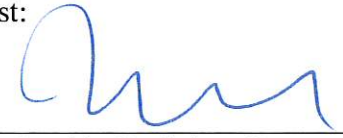
**NOW, THEREFORE BE IT RESOLVED**, that the Rockdale County Board of Commissioners hereby re-adopts the *Comprehensive Service Delivery Strategy for the City of Conyers and Rockdale County*, and authorizes the Chairman of the Rockdale County Board of Commissioners to sign the necessary paperwork to indicate that there are no proposed changes in the existing strategy.

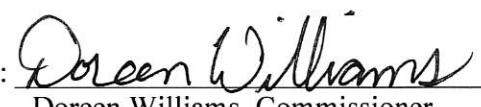
This 20th day of February 2024.

**ROCKDALE COUNTY, GEORGIA  
BOARD OF COMMISSIONERS**

By:   
Oz Nesbitt, Sr., Chairman

By:   
Sherri Lynn Washington,  
Commissioner

Attest:  
By:   
Jennifer Rutledge, County Clerk

By:   
Doreen Williams, Commissioner

**RESOLUTION NO. 727**

**A RESOLUTION BY THE CITY OF CONYERS TO APPROVE AND RE-ADOPT  
THE CURRENT COMPREHENSIVE SERVICE DELIVERY STRATEGY  
BETWEEN THE CITY OF CONYERS AND ROCKDALE COUNTY.**

**WHEREAS**, the City of Conyers (hereinafter “City”) and Rockdale County (hereinafter “County”) have previously developed and executed agreements for the implementation of a service delivery strategy in compliance with the provisions of O.C.G.A. §36-70-20 *et seq.*; and

**WHEREAS**, the Service Delivery Strategies promote the delivery of local government services in the most efficient, effective and responsive manner; and

**WHEREAS**, the Service Delivery Strategy ensures that the cost of any services the County provides (including those jointly funded by the County and the City) primarily for the benefit of the unincorporated area of the County are borne by the unincorporated area residents, individuals, and property owners who receive such service; and

**WHEREAS**, the current Service Delivery Strategy, which was adopted in 2018, is scheduled to expire on February 28, 2024; and

**WHEREAS**, the City and the County agree to continue all of the provisions of the existing Service Delivery Strategy; and

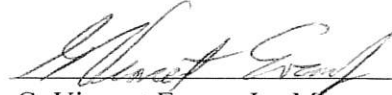
**WHEREAS**, the County must submit the necessary paperwork to the Department of Community Affairs to indicate that there are no proposed changes in the existing Service Delivery Strategy.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and City Council of Conyers, Georgia, as follows:

The City, by and through its Mayor and City Council, hereby approves and re-adopts the existing Service Delivery Strategy and authorizes the Mayor to sign the necessary paperwork.

**IT IS SO RESOLVED** this 21<sup>st</sup> day of February, 2024.


**THE CITY OF CONYERS, GEORGIA**

  
\_\_\_\_\_  
G. Vincent Evans, Jr., Mayor

**ATTEST:**

  
\_\_\_\_\_  
Christina Heyman, City Clerk

**APPROVED:**

  
\_\_\_\_\_  
Carrie L. Bootcheck, City Attorney



**SERVICE DELIVERY STRATEGY**

**FORM 1**

COUNTY: **ROCKDALE COUNTY**

**I. GENERAL INSTRUCTIONS:**

1. **FORM 1** is required for **ALL** SDS submittals. Only one set of these forms should be submitted per county. The completed forms shall clearly present the collective agreement reached by all cities and counties that were party to the service delivery strategy.
2. List each local government and/or authority that provides services included in the service delivery strategy in Section II below.
3. List all services provided or primarily funded by each general purpose local government and/or authority within the county that are continuing *without change* in Section III, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.)

<p><b>OPTION A</b> <i>Revising or Adding to the SDS</i></p>	<p><b>OPTION B</b> <i>Extending the Existing SDS</i></p>
<ol style="list-style-type: none"> <li>4. List all services provided or primarily funded by each general purpose local government and authority within the county which are revised or added to the SDS in Section IV, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.)</li> <li>5. For <b>each</b> service or service component listed in Section IV, complete a separate, updated <i>Summary of Service Delivery Arrangements</i> form (FORM 2).</li> <li>6. Complete one copy of the <i>Certifications</i> form (FORM 4) and have it signed by the authorized representatives of participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 4).]</li> </ol>	<ol style="list-style-type: none"> <li>4. In Section IV type, "NONE."</li> <li>5. Complete one copy of the <i>Certifications for Extension of Existing SDS</i> form (FORM 5) and have it signed by the authorized representatives of the participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 5).]</li> <li>6. Proceed to step 7, below.</li> </ol> <div data-bbox="836 1155 1526 1396" style="background-color: black; color: white; padding: 10px; text-align: center;"> <p><i>For answers to most frequently asked questions on Georgia's Service Delivery Act, links and helpful publications, visit DCA's website at <a href="http://www.dca.ga.gov/development/PlanningQualityGrowth/programs/servicedelivery.asp">http://www.dca.ga.gov/development/PlanningQualityGrowth/programs/servicedelivery.asp</a>, or call the Office of Planning and Quality Growth at (404) 679-5279.</i></p> </div>

7. If any of the conditions described in the existing *Summary of Land Use Agreements* form (FORM 3) have changed or if it has been ten (10) or more years since the most recent FORM 3 was filed, update and include FORM 3 with the submittal.
8. Provide the completed forms and any attachments to your regional commission. The regional commission will upload digital copies of the SDS documents to the Department's password-protected web-server.

**NOTE: ANY FUTURE CHANGES TO THE SERVICE DELIVERY ARRANGEMENTS DESCRIBED ON THESE FORMS WILL REQUIRE AN UPDATE OF THE SERVICE DELIVERY STRATEGY AND SUBMITTAL OF REVISED FORMS AND ATTACHMENTS TO THE GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS UNDER THE "OPTION A" PROCESS DESCRIBED, ABOVE.**

**II. LOCAL GOVERNMENTS INCLUDED IN THE SERVICE DELIVERY STRATEGY:**

In this section, list all local governments (including cities located partially within the county) and authorities that provide services included in the service delivery strategy.

Rockdale County, Georgia  
City of Conyers, Georgia

**III. SERVICES INCLUDED IN THE EXISTING SERVICE DELIVERY STRATEGY THAT ARE BEING EXTENDED WITHOUT CHANGE:**

In this section, list each service or service component already included in the existing SDS which will continue as previously agreed with no need for modification.

Administration  
Human Resources  
Finance  
Management Information Systems  
Public Relations  
Voter Registration & Elections  
Tax Assessors Office  
Tax Collections  
Law Enforcement  
Fire Services  
EMS Services  
E911 Communication Services  
Conyers Security Alert  
Public Works  
Planning & Development  
Municipal Court  
County Court Services  
Water/Sewer Services  
Parks & Recreation  
Tourism  
Landfill  
Refuse Collections & Recycling  
Garbage Collection/Disposal  
Animal Control  
Extension Services  
Senior Citizen Services  
Economic Development  
Library Services  
Health Department  
Authorities

**IV. SERVICES THAT ARE BEING REVISED OR ADDED IN THIS SUBMITTAL:**

In this section, list each new service or new service component which is being added and each service or service component which is being revised in this submittal. For each item listed here, a separate Summary of Service Delivery Arrangements form (FORM 2) must be completed.

Emergency Management Agency  
Coroner



**SERVICE DELIVERY STRATEGY**

**FORM 2: Summary of Service Delivery Arrangements**

**Instructions:**

**Make copies of this form and complete one for each service listed on FORM 1, Section IV. Use EXACTLY the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.**

**COUNTY:ROCKDALE**

**Service:Emergency Management Agency (EMA)**

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.)  Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):**Rockdale County**
- b.)  Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- c.)  One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):
- d.)  One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- e.)  Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

**No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

**SDS FORM 2, continued**

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
Rockdale County	General Fund, SPLOST, HOST, Grants
City of Conyers	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

Adding Emergency Management Agency to the SDS. This service has been provided previously by Public Safety but is now as a standalone department within the County. Therefore this Emergency Management Agency has been added to the overall service list.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

Provide Details Here

7. Person completing form: **Dan Morgan, EMA / 911 / Animal Services Director**  
 Phone number: **770-278-8441**      Date completed: 2/1/24

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:  
**SUE SANDERS, ROCKDALE COUNTY CHIEF OPERATING OFFICER, 770-278-7223**





**SERVICE DELIVERY STRATEGY**

**FORM 2: Summary of Service Delivery Arrangements**

**Instructions:**

Make copies of this form and complete one for each service listed on FORM 1, Section IV. Use EXACTLY the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY:ROCKDALE

Service:CORONER

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.)  Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **TROCKDALE COUNTY**
- b.)  Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Type Name of Government, Authority or Organization Here**
- c.)  One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service): **Type Name of Government, Authority or Organization Here**
- d.)  One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): **Type Name of Government, Authority or Organization Here**
- e.)  Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): **Type Name of Government, Authority or Organization Here**

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

**No**

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

**SDS FORM 2, continued**

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
ROCKDALE COUNTY	GENERAL FUND

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

Adding the Coroner to the SDS since it was not previously included.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

7. Person completing form: **Jennifer Rutledge, Executive Director of Government Affairs**  
 Phone number: **770-278-7001**      Date completed: 03/04/2024

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:  
**SUE SANDERS, ROCKDALE COUNTY CHIEF OPERATING OFFICER, 770-278-7223**



Georgia Department of  
**Community Affairs**



**SERVICE DELIVERY STRATEGY**

**FORM 4: Certifications**

**Instructions:**

This form must, at a minimum, be signed by an authorized representative of the following governments: 1) the county; 2) the city serving as the county seat; 3) all cities having a 2010 population of over 9,000 residing within the county; and 4) no less than 50% of all other cities with a 2010 population of between 500 and 9,000 residing within the county. Cities with a 2010 population below 500 and local authorities providing services under the strategy are not required to sign this form, but are encouraged to do so.

**COUNTY: ROCKDALE COUNTY, GEORGIA**

We, the undersigned authorized representatives of the jurisdictions listed below, certify that:

1. We have executed agreements for implementation of our service delivery strategy and the attached forms provide an accurate depiction of our agreed upon strategy (O.C.G.A. 36-70-21);
2. Our service delivery strategy promotes the delivery of local government services in the most efficient, effective, and responsive manner (O.C.G.A. 36-70-24 (1));
3. Our service delivery strategy provides that water or sewer fees charged to customers located outside the geographic boundaries of a service provider are reasonable and are not arbitrarily higher than the fees charged to customers located within the geographic boundaries of the service provider (O.C.G.A. 36-70-24 (2)); and
4. Our service delivery strategy ensures that the cost of any services the county government provides (including those jointly funded by the county and one or more municipalities) primarily for the benefit of the unincorporated area of the county are borne by the unincorporated area residents, individuals, and property owners who receive such service (O.C.G.A. 36-70-24 (3)).

JURISDICTION	TITLE	NAME	SIGNATURE	DATE
<u>CITY OF CONYERS, GEORGIA</u>	Mayor	G. Vincent Evans, Jr.		2-21-24
<u>ROCKDALE COUNTY, GEORGIA</u>	Chairman	Oz Nesbitt, Sr.		2-21-24