

Rockdale County BOC

To: A ACTION JANITORIAL SERVIC 53858

Check Number:

165434

Date:

03/15/2023

Invoice Number	Date	Description	PO Number	Paid Amount
14075	02/28/2023		C-2020-90-E23	\$2,320.89
14076	02/28/2023		C-2020-90-E23	\$1,492.45
14077	02/28/2023		C-2020-90-E23	\$1,565.75
14078	02/28/2023		C-2020-90-E23	\$1,175.06
14080	02/28/2023		C-2020-90-E23	\$1,886.25
14079	02/28/2023		C-2020-90-E23	\$1,886.25

TOTALS: \$10,326.65

**Rockdale County BOC**

(770) 278 -7555  
PO BOX 289  
CONYERS, GA 30012

**United Community Bank**

1000 GA Hwy 138 SE  
Conyers, GA 30013

165434  
061112843

Pay

Ten Thousand Three Hundred Twenty Six Dollars and 65 Cents

to the Order of:

A ACTION JANITORIAL SERVICES INC

P O BOX 1046  
LITHONIA, GA 30058

DATE	AMOUNT
Mar 15, 2023	\$10,326.65

Rockdale County BOC

(770) 278 -7555  
PO BOX 289  
CONYERS, GA 30012

A ACTION JANITORIAL SERVICES INC

P O BOX 1046  
LITHONIA, GA 30058

# Purchase Order



Page 1/2  
 Purchase Order  
 Purchase Order No. C-2020-90-E23  
 Contract Number:  
 Date 1/17/2023

## ROCKDALE COUNTY BOARD OF COMMISSIONERS

FINANCE-ACCOUNTS PAYABLE  
 PO BOX 289  
 CONYERS GA 30012

Bill To: ROCKDALE COUNTY BOARD OF COMMISSIONERS  
 FINANCE-ACCOUNTS PAYABLE  
 PO BOX 289  
 CONYERS GA 30012

Vendor: 53858  
 A ACTION JANITORIAL SERVICES INC  
 6607 TRIBBLE STREET  
 LITHONIA GA 30058

Ship To: GENERAL SERVICES - PORTMAN  
 1329 PORTMAN DRIVE  
 CONYERS GA 30012

^ Changed Since the Previous Revision

X	Shipping Method	Department	Confirm With
	F.O.B. Destination	GENERAL SERVICES - PORTMAN	GENERAL SERVICES

L/N	Item Number	Description	Req. Date	U/M	Ordered	Unit Price	Ext. Price
1	JANITORIAL SERVICES 2023	CLAY/MAGISTRATE/PROBATE/COURT TT 874 MAIN	1/17/2023	Each	12.00	\$1,565.75	\$18,789.00
2	PUBLIC DEFENDERS OFFICE		1/17/2023	Each	12.00	\$1,886.25	\$22,635.00
3	DUI LAB SERVICES 1147 WEST		1/17/2023	Each	12.00	\$1,492.45	\$17,909.40
4	RDOT/FLEET 2570 OLD COVINGT		1/17/2023	Each	12.00	\$1,886.25	\$22,635.00
5	JOHNSON PARK 1781 EBENEZER		1/17/2023	Each	12.00	\$1,913.20	\$22,958.40
6	HEALTH DEPT 985 TAYLOR STRE		1/17/2023	Each	12.00	\$2,320.89	\$27,850.68
7	DISTRICT ATTORNEY 882 N MAI		1/17/2023	Each	12.00	\$1,732.59	\$20,791.08
8	DUI COURT		1/17/2023	Each	12.00	\$1,175.06	\$14,100.72

6 ins

10,326.65

# Purchase Order



Page 2/2  
Purchase Order  
Purchase Order No. C-2020-90-E23  
Contract Number:  
Date 1/17/2023

Subtotal	\$167,669.28
Trade Discount	\$0.00
Freight	\$0.00
Miscellaneous	\$0.00
Tax	\$0.00
Order Total	\$167,669.28

\$10,326.65

Ordered By: GENERAL SERVICES

Approved By: *Sina Malone*

Received By: *[Signature]* 3/9/23

PURCHASE ORDER VALID ONLY FOR GOODS, QUANTITIES & PRICES SHOWN.  
ALL ITEMS SUBJECT TO VERIFICATION.  
Payment Terms: Net 30

A-Action Facility Services  
P.O. Box 1046  
Lithonia, GA 30058  
+1 4704404714  
ssheekey@sbsaccountants.com

# Invoice

**BILL TO**  
Rockdale County  
Finance-Accounts Payable  
P.O. Box 289  
Conyers, GA 30012

**SHIP TO**  
Rockdale County Public Health  
962 Milstead Avenue  
Conyers, GA 30012

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
14075	02/28/2023	\$2,320.89	03/30/2023	Net 30	

DESCRIPTION	QTY	RATE	AMOUNT
Health Department Janitorial - February 2023	1	2,320.89	2,320.89
Thanks for giving us the opportunity to be of service to you.			
			<b>\$2,320.89</b>

BALANCE DUE

ACCT # \_\_\_\_\_  
CONTRACT: C-2020-90-E23  
APPROVED BY: RH  
DATE: 3/8/23

A-Action Facility Services  
P.O. Box 1046  
Lithonia, GA 30058  
+1 4704404714  
ssheekey@sbsaccountants.com

# Invoice

**BILL TO**  
Rockdale County  
Finance-Accounts Payable  
P.O. Box 289  
Conyers, GA 30012

**SHIP TO**  
Accountability Lab  
1147 West Ave.

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
14076	02/28/2023	\$1,492.45	03/30/2023	Net 30	

DESCRIPTION	QTY	RATE	AMOUNT
Lab West Ave service - February 2023	1	1,492.45	1,492.45
Thanks for giving us the opportunity to be of service to you.			
			<b>\$1,492.45</b>

BALANCE DUE

ACCT # \_\_\_\_\_  
CONTRACT: C-2020-90-E23  
APPROVED BY: RLH  
DATE: 3/8/23

A-Action Facility Services  
P.O. Box 1046  
Lithonia, GA 30058  
+1 4704404714  
ssheekey@sbsaccountants.com

# Invoice

**BILL TO**  
6000 - Rockdale Recreation

**SHIP TO**  
6000 - Rockdale Recreation

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
14077	02/28/2023	\$1,565.75	03/30/2023	Net 30	

DESCRIPTION	QTY	RATE	AMOUNT
Janitorial Services Clay Building February 2023	1	1,565.75	1,565.75
Thank you for your business.			
			<b>\$1,565.75</b>

BALANCE DUE

ACCT # \_\_\_\_\_  
CONTRACT: C-2020-90-E23  
APPROVED BY: RLT  
DATE: 3/8/23

A-Action Facility Services  
P.O. Box 1046  
Lithonia, GA 30058  
+1 4704404714  
ssheekey@sbsaccountants.com

# Invoice

**BILL TO**  
6000 - Rockdale Recreation

**SHIP TO**  
6000 - Rockdale Recreation

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
14078	02/28/2023	\$1,175.06	03/30/2023	Net 30	

DESCRIPTION	QTY	RATE	AMOUNT
February 2023 DUI Court Janitorial Service	1	1,175.06	1,175.06
Thank you for your business.			
		<b>BALANCE DUE</b>	<b>\$1,175.06</b>

ACCT # \_\_\_\_\_  
CONTRACT: C-2020-90-E23  
APPROVED BY: RH  
DATE: 3/8/23

A-Action Facility Services  
P.O. Box 1046  
Lithonia, GA 30058  
+1 4704404714  
ssheekey@sbsaccountants.com

# Invoice

**BILL TO**  
6000 - Rockdale Recreation

**SHIP TO**  
6000 - Rockdale Recreation

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
14079	02/28/2023	\$1,886.25	03/30/2023	Net 30	

DESCRIPTION	QTY	RATE	AMOUNT
RDOT February 2023 Janitorial Service	1	1,886.25	1,886.25
Thanks for giving us the opportunity to be of service to you.			
			<b>\$1,886.25</b>

BALANCE DUE

ACCT # \_\_\_\_\_  
CONTRACT: C-2020-90-E23  
APPROVED BY: Bl+  
DATE: 3/8/23



A-Action Facility Services  
P.O. Box 1046  
Lithonia, GA 30058  
+1 4704404714  
ssheekey@sbsaccountants.com

# Invoice

**BILL TO**  
Rockdale County Govt PUBLIC DEFENDERS  
OFFICE

**SHIP TO**  
6000 - Rockdale Recreation

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
14080	02/28/2023	\$1,886.25	03/30/2023	Net 30	

DESCRIPTION

Public Defenders Office - February 2023

Thanks for giving us the opportunity to be of service to you.

QTY

1

RATE

AMOUNT

1,886.25

1,886.25

BALANCE DUE

**\$1,886.25**

ACCT # \_\_\_\_\_  
CONTRACT: C-2020-90-E23  
APPROVED BY: RA  
DATE: 3/8/23



RECEIVED  
R 1-10-23

REQUISITION FOR PURCHASE ORDER

ROCKDALE COUNTY, GEORGIA

ORIGINAL

VENDOR # 53858 P.O.# C-2020-90-E23

Ship To Address: 1329 Portman Dr. Conyers, GA 30094

VENDOR QUOTATIONS REQUIREMENTS			
15,000.00 and OVER - FORMAL BID/RFP PROCEDURE IS REQUIRED			
2,500.00 TO 14,999.99 - THREE WRITTEN QUOTES ATTACHED			
0.00 TO 2499.99 - ONE PHONE QUOTE (depts required to relate sources)			
VENDOR #1	VENDOR #2	VENDOR #3	
A-Action Janitorial Services			
UNIT	EXTENDED	UNIT	EXTENDED
\$ 1,565.75	\$ 18,789.00		
\$ 1,886.25	\$ 22,635.00		
\$ 1,492.45	\$ 17,909.40		
\$ 1,886.25	\$ 22,635.00		
<del>XXXXX</del> 1,913.20	<del>XXXXX</del> 2,958.40		
\$ 2,320.89	\$ 27,850.68		
\$ 1,732.59	\$ 20,791.08		
\$ 1,175.06	\$ 14,100.72		
TOTAL		13,972.44	167,669.28

BOC APPROVED  
Date: 7/28/2020  
Initials: *BM*

Department/Account	Quantity	Unit	Description
			Janitorial Services - 2023
100-1566-522200-42	12	Mo	Clay Building/Magistrate/Probate Court 874 Main
100-1566-522200-42	12	Mo	Public Defenders Office
100-1566-522200-42	12	Mo	DUI Lab Services 1147 West Avenue
100-1566-522200-42	12	Mo	RDOT/Fleet 2570 Old Covington
<del>XXXXX</del>	<del>12</del>	<del>Mo</del>	<del>Johnson Park 1781 Ebenezer Rd SW Johnson pk line cancelled</del>
<del>XXXXX</del>	<del>12</del>	<del>Mo</del>	<del>Health Department 985 Taylor Street</del>
100-1566-522200-42	12	Mo	District Attorneys 882 North Main Street
100-1566-522200-42	12	Mo	DUI Court
<del>XXXXX</del>	<del>12</del>	<del>Mo</del>	<del>XXXXXX</del>

Contract C-2020-90  
Renewed

Email to Depart: Dominick.Villano@rockdalecountyga.gov  
Email to Depart: Joseph.Krvkoski@rockdalecountyga.gov  
Email to Depart: Ronda.Harston@rockdalecountyga.gov  
Email to Vendor: Barbara@aaactioninc.com  
Email to Vendor: Fredericka@aaactioninc.com

Recommended Source of Supply: A-Action Janitorial Services Inc  
6607 Tribble Street  
Lithonia, GA 30058  
Contact: Barbara Storey  
PHONE: 678-526-7421

Requesting Department: General Services  
Elected Official: *[Signature]*  
Department Head: *[Signature]*

Approved for preparation of Purchase Order

Accounting Officer: *[Signature]*  
Date: 1/11/23

Date Prepared: 01/09/23  
Date Required: ASAP

Award to be made to: *[Signature]*  
(If not low quotation, indicate reason):

REQUISITION FORM Revised 7/08/2015

1/12/23

Rockdale County BOC  
To: A ACTION JANITORIAL SERVIC 53858

Check Number: 166172  
Date: 04/21/2023

Invoice Number	Date	Description	PO Number	Paid Amount
14115	03/31/2023		C-2020-90-E23	\$1,492.45
14116	03/31/2023		C-2020-90-E23	\$2,320.89
14118	03/31/2023		C-2020-90-E23	\$1,175.06
14119	03/31/2023		C-2020-90-E23	\$1,886.25
14120	03/31/2023		C-2020-90-E23	\$1,886.25
14117	03/31/2023		C-2020-90-E23	\$1,565.75

TOTALS: \$10,326.65

**Rockdale County BOC**  
(770) 278 -7555  
PO BOX 289  
CONYERS, GA 30012

**United Community Bank**  
1000 GA Hwy 138 SE  
Conyers, GA 30013

166172  
061112843

Pay

**Ten Thousand Three Hundred Twenty Six Dollars and 65 Cents**

to the Order of:

A ACTION JANITORIAL SERVICES INC  
P O BOX 1046  
LITHONIA, GA 30058

DATE	AMOUNT
Apr 21, 2023	\$10,326.65

Rockdale County BOC

(770) 278 -7555  
PO BOX 289  
CONYERS, GA 30012

A ACTION JANITORIAL SERVICES INC

P O BOX 1046  
LITHONIA, GA 30058

ROCKDALE 11/23/23

# Purchase Order



Page 1/2  
Purchase Order  
Purchase Order No. C-2020-90-E23  
Contract Number:  
Date 1/17/2023

## ROCKDALE COUNTY BOARD OF COMMISSIONERS

FINANCE-ACCOUNTS PAYABLE  
PO BOX 289  
CONYERS GA 30012

Bill To: ROCKDALE COUNTY BOARD OF COMMISSIONERS  
FINANCE-ACCOUNTS PAYABLE  
PO BOX 289  
CONYERS GA 30012

Vendor: 53858  
A ACTION JANITORIAL SERVICES INC  
6607 TRIBBLE STREET  
LITHONIA GA 30058

Ship To: GENERAL SERVICES - PORTMAN  
1329 PORTMAN DRIVE  
CONYERS GA 30012

^ Changed Since the Previous Revision

X	Shipping Method	Department	Confirm With
	F.O.B. Destination	GENERAL SERVICES - PORTMAN	GENERAL SERVICES

L/N	Item Number	Description	Req. Date	U/M	Ordered	Unit Price	Ext. Price
1	JANITORIAL SERVICES 2023	CLAY/MAGISTRATE/PROBATE/COURT TT 874 MAIN	1/17/2023	Each	12.00	<del>\$1,565.75</del>	\$18,789.00
2	PUBLIC DEFENDERS OFFICE		1/17/2023	Each	12.00	<del>\$1,886.25</del>	\$22,635.00
3	DUI LAB SERVICES 1147 WEST		1/17/2023	Each	12.00	<del>\$1,492.45</del>	\$17,909.40
4	RDOT/FLEET 2570 OLD COVINGT		1/17/2023	Each	12.00	<del>\$1,886.25</del>	\$22,635.00
5	JOHNSON PARK 1781 EBENEZER		1/17/2023	Each	12.00	\$1,913.20	\$22,958.40
6	HEALTH DEPT 985 TAYLOR STRE		1/17/2023	Each	12.00	<del>\$2,320.89</del>	\$27,850.68
7	DISTRICT ATTORNEY 882 N MAI		1/17/2023	Each	12.00	\$1,732.59	\$20,791.08
8	DUI COURT		1/17/2023	Each	12.00	<del>\$1,175.06</del>	\$14,100.72

6 lines

\$10,326<sup>65</sup>

TOTAL

# Purchase Order



Page 2/2  
Purchase Order  
Purchase Order No. C-2020-90-E23  
Contract Number:  
Date 1/17/2023

Subtotal	<del>\$167,669.28</del>
Trade Discount	\$0.00
Freight	\$0.00
Miscellaneous	\$0.00
Tax	\$0.00
Order Total	<del>\$167,669.28</del>

\$10,326.65

Ordered By: GENERAL SERVICES  
Approved By: Tina Malone  
Received By: [Signature] 4/6/23

PURCHASE ORDER VALID ONLY FOR GOODS, QUANTITIES & PRICES SHOWN.  
ALL ITEMS SUBJECT TO VERIFICATION.  
Payment Terms: Net 30

**A-Action Facility Services**  
P.O. Box 1046  
Lithonia, GA 30058  
+1 4704404714  
ssheekey@sbsaccountants.com

# Invoice

**BILL TO**  
Rockdale County  
Finance-Accounts Payable  
P.O. Box 289  
Conyers, GA 30012

**SHIP TO**  
Accountability Lab  
1147 West Ave.

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
14115	03/31/2023	\$1,492.45	04/30/2023	Net 30	

DESCRIPTION	QTY	RATE	AMOUNT
Lab West Ave service - March 2023	1	1,492.45	1,492.45
Thanks for giving us the opportunity to be of service to you.			
			<b>\$1,492.45</b>

BALANCE DUE

ACCT # \_\_\_\_\_  
CONTRACT: C-2020-90-623  
APPROVED BY: RA  
DATE: 4/6/23

**A-Action Facility Services**  
P.O. Box 1046  
Lithonia, GA 30058  
+1 4704404714  
ssheekey@sbsaccountants.com

# Invoice

**BILL TO**  
Rockdale County  
Finance-Accounts Payable  
P.O. Box 289  
Conyers, GA 30012

**SHIP TO**  
Rockdale County Public Health  
962 Millstead Avenue  
Conyers, GA 30012

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
14116	03/31/2023	\$2,320.89	04/30/2023	Net 30	

DESCRIPTION	QTY	RATE	AMOUNT
Health Department Janitorial - March 2023	1	2,320.89	2,320.89
Thanks for giving us the opportunity to be of service to you.			<b>\$2,320.89</b>

BALANCE DUE

ACCT # \_\_\_\_\_  
CONTRACT: C-2020-90-E23  
APPROVED BY: BH  
DATE: 4/6/23



A-Action Facility Services  
P.O. Box 1046  
Lithonia, GA 30058  
+1 4704404714  
ssheekey@sbsaccountants.com

# Invoice

**BILL TO**  
6000 - Rockdale Recreation

**SHIP TO**  
6000 - Rockdale Recreation

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
14118	03/31/2023	\$1,175.06	04/30/2023	Net 30	

DESCRIPTION	QTY	RATE	AMOUNT
March 2023 DUI Court Janitorial Service	1	1,175.06	1,175.06
Thank you for your business.			
		BALANCE DUE	<b>\$1,175.06</b>

ACCT # \_\_\_\_\_  
CONTRACT: C-2020-90-E23  
APPROVED BY: Rit  
DATE: 4/6/23

A-Action Facility Services  
P.O. Box 1046  
Lithonia, GA 30058  
+1 4704404714  
ssheekey@sbsaccountants.com

# Invoice

**BILL TO**  
6000 - Rockdale Recreation

**SHIP TO**  
6000 - Rockdale Recreation

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
14119	03/31/2023	\$1,886.25	04/30/2023	Net 30	

DESCRIPTION	QTY	RATE	AMOUNT
RDOT March 2023 Janitorial Service	1	1,886.25	1,886.25
Thanks for giving us the opportunity to be of service to you.			
		BALANCE DUE	<b>\$1,886.25</b>

ACCT # \_\_\_\_\_  
CONTRACT: C2020-90-E23  
APPROVED BY: RH  
DATE: 4/6/23

A-Action Facility Services  
P.O. Box 1046  
Lithonia, GA 30058  
+1 4704404714  
ssheekey@sbsaccountants.com

# Invoice

**BILL TO**  
Rockdale County Govt PUBLIC DEFENDERS  
OFFICE

**SHIP TO**  
6000 - Rockdale Recreation

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
14120	03/31/2023	\$1,886.25	04/30/2023	Net 30	

DESCRIPTION	QTY	RATE	AMOUNT
Public Defenders Office - March 2023	1	1,886.25	1,886.25
Thanks for giving us the opportunity to be of service to you.			
		BALANCE DUE	<b>\$1,886.25</b>

ACCT # \_\_\_\_\_  
CONTRACT: C-2020-90-E23  
APPROVED BY: RH  
DATE: 4/6/23

A-Action Facility Services  
P.O. Box 1046  
Lithonia, GA 30058  
+1 4704404714  
ssheekey@sbsaccountants.com

# Invoice

**BILL TO**  
6000 - Rockdale Recreation

**SHIP TO**  
6000 - Rockdale Recreation

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
14117	03/31/2023	\$1,565.75	04/30/2023	Net 30	

DESCRIPTION	QTY	RATE	AMOUNT
Janitorial Services Clay Building March 2023	1	1,565.75	1,565.75
Thank you for your business.			
	BALANCE DUE		<b>\$1,565.75</b>

ACCT # \_\_\_\_\_  
CONTRACT: C-2020-90-E23  
APPROVED BY: BH  
DATE: 4/6/23



RECEIVED  
1-10-23

REQUISITION FOR PURCHASE ORDER

ROCKDALE COUNTY, GEORGIA

ORIGINAL

VENDOR # 53858 P.O.# C-2020-90-E23

Ship To Address: 1329 Portman Dr. Conyers, GA 30094

DEPARTMENT/ACCOUNT		QUANTITY	UNIT	DESCRIPTION	VENDOR QUOTATIONS REQUIREMENTS			
					15,000.00 and OVER - FORMAL BID/RFP PROCEDURE IS REQUIRED			
					2,500.00 TO 14,999.99 - THREE WRITTEN QUOTES ATTACHED			
					0.00 TO 2,499.99 - ONE PHONE QUOTE (depts required to rotate sources)			
				VENDOR #1	VENDOR #2		VENDOR #3	
		UNIT	EXTENDED	UNIT	EXTENDED	UNIT	EXTENDED	EXTENDED
A-Action Janitorial Services								
100-1566-522200-42		12	Mo	Janitorial Services - 2023	\$ 1,565.75	\$ 18,789.00		
100-1566-522200-42		12	Mo	Clay Building/Magistrate/Probate Court 874 Main	\$ 1,886.25	\$ 22,635.00		
100-1566-522200-42		12	Mo	Public Defenders Office	\$ 1,492.45	\$ 17,909.40		
100-1566-522200-42		12	Mo	DUI Lab Services 1147 West Avenue	\$ 1,886.25	\$ 22,635.00		
100-1566-522200-42		12	Mo	RDOT/Fleet 2570 Old Covington	XXXXX 1,913.20	XXXXX 22,958.40		
100-1566-522200-42		12	Mo	Johnson Park 1781 Ebenezer Rd SW johnson pk line cancelled	\$ 2,320.89	\$ 27,850.68		
100-1566-522200-42		12	Mo	Health Department 985 Taylor Street	\$ 1,732.59	\$ 20,791.08		
100-1566-522200-42		12	Mo	District Attorneys 882 North Main Street	\$ 1,175.06	\$ 14,100.72		
100-1566-522200-42		12	Mo	DUI Court				
					13,972.44	167,669.28	0.00	0.00
					TOTAL			
<p>Contract C-2020-90 Renewed</p> <p>Email to Depart: <a href="mailto:Dominick.Villano@rockdalecountyga.gov">Dominick.Villano@rockdalecountyga.gov</a>          Email to Depart: <a href="mailto:Joseph.Krykoski@rockdalecountyga.gov">Joseph.Krykoski@rockdalecountyga.gov</a>          Email to Depart: <a href="mailto:Ronda.Harston@rockdalecountyga.gov">Ronda.Harston@rockdalecountyga.gov</a>          Email to Vendor: <a href="mailto:Barbara@sactioninc.com">Barbara@sactioninc.com</a>          Email to Vendor: <a href="mailto:Fredericka@actioninc.com">Fredericka@actioninc.com</a></p>					<p>BOC APPROVED          Date: 7/28/2020          Initials: <i>BM</i></p>			
<p>Recommended Source of Supply:          A-Action Janitorial Services Inc          6607 Tribble Street          Lithonia, GA 30058          Contact: Barbara Storey          Purchasing Officer Use Only Below Line          PHONE: 678-526-7421</p>					<p>Requesting Department: General Services          Date Prepared: 01/09/23</p> <p>Elected Official: <i>[Signature]</i>          Department Head:          Date Required: ASAP</p>			
<p>Award to be made to:          (If not low quotation, indicate reason):          A-Action Janitorial  <i>am 1/11/23</i></p>					<p>Accounting Officer: <i>[Signature]</i>          Date: 1/11/23</p>			
					<p>Approved for preparation of Purchase Order          REQUISITION FORM Revised 7/08/2015          1/12/23</p>			

Rockdale County BOC  
To: A ACTION JANITORIAL SERVIC 53858

Check Number: 166701  
Date: 05/17/2023

Invoice Number	Date	Description	PO Number	Paid Amount
14156	04/30/2023		C-2020-90-E23	\$235.01
14153	04/30/2023		C-2020-90-E23	\$2,320.89
14158	04/30/2023		C-2020-90-E23	\$1,886.25
14154	04/30/2023		C-2020-90-E23	\$1,492.45
14155	04/30/2023		C-2020-90-E23	\$1,565.75
14157	04/30/2023		C-2020-90-E23	\$1,886.25

TOTALS: \$9,386.60

**Rockdale County BOC**  
(770) 278 -7555  
PO BOX 289  
CONYERS, GA 30012

**United Community Bank**  
1000 GA Hwy 138 SE  
Conyers, GA 30013

166701  
061112843

Pay

**Nine Thousand Three Hundred Eighty Six Dollars and 60 Cents**

to the Order of:

**A ACTION JANITORIAL SERVICES INC**

P O BOX 1046  
LITHONIA, GA 30058

DATE	AMOUNT
May 17, 2023	\$9,386.60

Rockdale County BOC

(770) 278 -7555  
PO BOX 289  
CONYERS, GA 30012

**A ACTION JANITORIAL SERVICES INC**

P O BOX 1046  
LITHONIA, GA 30058

# Purchase Order



Page 1/2  
 Purchase Order  
 Purchase Order No. C-2020-90-E23  
 Contract Number:  
 Date 1/17/2023

20230117 09:59:59

## ROCKDALE COUNTY BOARD OF COMMISSIONERS

FINANCE-ACCOUNTS PAYABLE  
 PO BOX 289  
 CONYERS GA 30012

Bill To: ROCKDALE COUNTY BOARD OF COMMISSIONERS  
 FINANCE-ACCOUNTS PAYABLE  
 PO BOX 289  
 CONYERS GA 30012

Vendor: 53858  
 A ACTION JANITORIAL SERVICES INC  
 6607 TRIBBLE STREET  
 LITHONIA GA 30058

Ship To: GENERAL SERVICES - PORTMAN  
 1329 PORTMAN DRIVE  
 CONYERS GA 30012

^ Changed Since the Previous Revision

X	Shipping Method	Department	Confirm With
	F.O.B. Destination	GENERAL SERVICES - PORTMAN	GENERAL SERVICES

L/N	Item Number	Description	Req. Date	U/M	Ordered	Unit Price	Ext. Price
1	JANITORIAL SERVICES 2023	CLAY/MAGISTRATE/PROBATE/COURT TT 874 MAIN	1/17/2023	Each	12.00	\$1,565.75	\$18,789.00
2	PUBLIC DEFENDERS OFFICE		1/17/2023	Each	12.00	\$1,886.25	\$22,635.00
3	DUI LAB SERVICES 1147 WEST		1/17/2023	Each	12.00	\$1,492.45	\$17,909.40
4	RDOT/FLEET 2570 OLD COVINGT		1/17/2023	Each	12.00	\$1,886.25	\$22,635.00
5	JOHNSON PARK 1781 EBENEZER		1/17/2023	Each	12.00	\$1,913.20	\$22,958.40
6	HEALTH DEPT 985 TAYLOR STRE		1/17/2023	Each	12.00	\$2,320.89	\$27,850.68
7	DISTRICT ATTORNEY 882 N MAI		1/17/2023	Each	12.00	\$1,732.59	\$20,791.08
8	DUI COURT		1/17/2023	Each	12.00	\$1,175.00	\$14,100.72

235.01  
 Total = \$9,386.00



# Purchase Order



Page 2/2  
Purchase Order  
Purchase Order No. C-2020-90-E23  
Contract Number:  
Date 1/17/2023

Subtotal	\$167,669.28
Trade Discount	\$0.00
Freight	\$0.00
Miscellaneous	\$0.00
Tax	\$0.00
Order Total	\$167,669.28

\$193,866.60

Ordered By: GENERAL SERVICES

Approved By: *Tina Malone*

Received By: *[Signature]* 5/4/23

PURCHASE ORDER VALID ONLY FOR GOODS, QUANTITIES & PRICES SHOWN.  
ALL ITEMS SUBJECT TO VERIFICATION.  
Payment Terms: Net 30

A-Action Facility Services  
P.O. Box 1046  
Lithonia, GA 30058  
+1 4704404714  
ssheekey@sbsaccountants.com

# Invoice

**BILL TO**  
6000 - Rockdale Recreation

**SHIP TO**  
6000 - Rockdale Recreation

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
14156	04/30/2023	\$235.01	05/30/2023	Net 30	

DESCRIPTION	QTY	RATE	AMOUNT
April 2023 DUI Court Janitorial Service	1	235.01	235.01
Thank you for your business.			<b>\$235.01</b>

BALANCE DUE

ACCT # \_\_\_\_\_  
CONTRACT: C-2020-90-E23  
APPROVED BY: RLH  
DATE: 5/4/23

A-Action Facility Services  
P.O. Box 1046  
Lithonia, GA 30058  
+1 4704404714  
ssheekey@sbsaccountants.com

# Invoice

**BILL TO**  
0985 - Rockdale Health Center  
Rockdale County  
Finance-Accounts Payable  
P.O. Box 289  
Conyers, GA 30012

**SHIP TO**  
0985 - Rockdale Health Center  
962 Milstead Avenue  
Conyers, GA 30012

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
14153	04/30/2023	\$2,320.89	05/30/2023	Net 30	

DESCRIPTION	QTY	RATE	AMOUNT
Health Department Janitorial - April 2023	1	2,320.89	2,320.89
Thanks for giving us the opportunity to be of service to you.			
			<b>✓ \$2,320.89</b>

ACCT # \_\_\_\_\_  
CONTRACT: C-2020-90-E23  
APPROVED BY: BIT  
DATE: 5/4/23

A-Action Facility Services  
P.O. Box 1046  
Lithonia, GA 30058  
+1 4704404714  
ssheekey@sbsaccountants.com

# Invoice

**BILL TO**  
6000 - Rockdale Recreation

**SHIP TO**  
6000 - Rockdale Recreation

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
14158	04/30/2023	\$1,886.25	05/30/2023	Net 30	

DESCRIPTION	QTY	RATE	AMOUNT
Public Defenders Office - April 2023	1	1,886.25	1,886.25
Thanks for giving us the opportunity to be of service to you.			
		BALANCE DUE	<b>\$1,886.25</b>

ACCT # \_\_\_\_\_  
CONTRACT: C-2020 90-E23  
APPROVED BY: RLT  
DATE: 5/4/23

**A-Action Facility Services**  
P.O. Box 1046  
Lithonia, GA 30058  
+1 4704404714  
ssheekey@sbsaccountants.com

# Invoice

**BILL TO**  
0985 - Rockdale Health Center  
Rockdale County  
Finance-Accounts Payable  
P.O. Box 289  
Conyers, GA 30012

**SHIP TO**  
0985 - Rockdale Health Center  
962 Milstead Avenue  
Conyers, GA 30012

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
14154	04/30/2023	\$1,492.45	05/30/2023	Net 30	

DESCRIPTION	QTY	RATE	AMOUNT
Lab West Ave service - April 2023	1	1,492.45	1,492.45
Thanks for giving us the opportunity to be of service to you.			<b>\$1,492.45</b>

ACCT # \_\_\_\_\_  
CONTRACT: C-2020-90-E23  
APPROVED BY: RH  
DATE: 5/4/23

A-Action Facility Services  
P.O. Box 1046  
Lithonia, GA 30058  
+1 4704404714  
ssheekey@sbsaccountants.com

# Invoice

**BILL TO**  
6000 - Rockdale Recreation

**SHIP TO**  
6000 - Rockdale Recreation

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
14155	04/30/2023	\$1,565.75	05/30/2023	Net 30	

DESCRIPTION	QTY	RATE	AMOUNT
Janitorial Services Clay Building April 2023	1	1,565.75	1,565.75
Thank you for your business.			
	BALANCE DUE		✓ <b>\$1,565.75</b>

ACCT # \_\_\_\_\_  
CONTRACT: C-2020-90-E23  
APPROVED BY: RLH  
DATE: 5/4/23

A-Action Facility Services  
P.O. Box 1046  
Lithonia, GA 30058  
+1 4704404714  
ssheekey@sbsaccountants.com

# Invoice

**BILL TO**  
6000 - Rockdale Recreation

**SHIP TO**  
6000 - Rockdale Recreation

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
14157	04/30/2023	\$1,886.25	05/30/2023	Net 30	

DESCRIPTION	QTY	RATE	AMOUNT
RDOT April 2023 Janitorial Service	1	1,886.25	1,886.25
Thanks for giving us the opportunity to be of service to you.			
		BALANCE DUE	<b>\$1,886.25</b>

ACCT # \_\_\_\_\_  
CONTRACT: C-2020-90-1523  
APPROVED BY: RH  
DATE: 5/4/23

VENDOR NAME A-Action  
 PO/BOC APPROVAL DATE 1/17/2023  
 PO/CONTRACT # C-2020-90-E23 PO/CONTRACT AMOUNT  
 GL BUDGET ACCT # 100-1566-522200-42 \$ 167,669.28

DEPT/DIVISION General Services  
 PROJECT/ITEM DESCRIPTION Janitorial Services

DATE SENT TO FINANCE	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT
1/31/2023	13984	12/31/2022	\$ 1,175.06
	13993	12/31/2022	\$ 2,320.89
	13995	12/31/2022	\$ 1,886.25
	13996	12/31/2022	\$ 1,886.25
	13997	12/31/2022	\$ 1,565.75
2/10/2023	14039	1/31/2023	\$ 2,320.89
	14040	1/31/2023	\$ 1,492.45
	14041	1/31/2023	\$ 1,565.75
	14042	1/31/2023	\$ 1,175.06
	14044	1/31/2023	\$ 1,886.25
3/8/2023	14045	1/31/2023	\$ 1,886.25
	14075	2/28/2023	\$ 2,320.89
	14076	2/28/2023	\$ 1,492.45
	14077	2/28/2023	\$ 1,565.75
	14078	2/28/2023	\$ 1,175.06
4/6/2023	14079	2/28/2023	\$ 1,886.25
	14080	2/28/2023	\$ 1,886.25
	14115	3/31/2023	\$ 1,492.45
	14116	3/31/2023	\$ 2,320.89
	14117	3/31/2023	\$ 1,565.75
5/4/2023	14118	3/31/2023	\$ 1,175.06
	14119	3/31/2023	\$ 1,886.25
	14120	3/31/2023	\$ 1,886.25
	14153	4/30/2023	\$ 2,320.89
	14154	4/30/2023	\$ 1,492.45
	14155	4/30/2023	\$ 1,565.75
	14156	4/30/2023	\$ 235.01
	14157	4/30/2023	\$ 1,886.25
	14158	4/30/2023	\$ 1,886.25
			\$ -
			\$ -
			\$ -
			\$ -
COSTS TO DATE			\$ <u>49,200.75</u>
AMOUNT REMAINING ON PO			\$ <u>118,468.53</u>



