

BOARD OF COMMISSIONERS

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DEPARTMENT OF FINANCE
TELEPHONE: 770-278-7555
FACSIMILE: 770- 278-8910

Addendum No. 1

**ITB No. 23-09
MATERIALS & FIELD TESTING AND ANALYSIS SERVICES**

June 16, 2023

ITB #23-09 is hereby amended as follows:

DUE DATE HAS BEEN EXTENDED TO JUNE 29, 2023, AT 2:00 PM

1. Below are questions received and corresponding answers:

A. Question: Is there a DBE requirement/minimum to respond to this ITB?

Answer: No. But RDOT does encourage DBE participation.

B. Question: Does the Contractor's Qualification Statement and Questionnaire need to be submitted with our response to ITB No. 23-09? Page 5 of the ITB notes that it may be required if requested by County. It is not clear if this is intended to be provided with initial response.

Answer: Submit with initial responses.

C. Question: Does our response to ITB need copies of insurance certificates or is this required once contract is awarded?

Answer: Insurance certificates are required once a contract is awarded. If these documents are not furnished, then the award will be forfeited.

D. Question: Page 4 of the ITB states that 'Any contractor submitting a Bid may be required to complete the Contractor's Qualification Statement and Questionnaire if requested by the County to be considered for award of the contract.' **To clarify, we do NOT need to submit the Contractor's Qualification Statement and Questionnaire (page 26 through page 30) in the submittal package due on 6/22?**

Answer: Please see response to Question B

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E. Question: On page 3 of the ITB, it states that 'To be considered full service, a firm must bid on at least 80% of the first four sections of the bid schedule.' When bidding on all items in 'Section 3 - Drilling Services' with the intent of utilizing a subcontracted drilling company for this fieldwork count toward the required 80% figure to be considered 'full-service'?

Answer: In this case, this firm will unlikely be considered full-service. The full-service firm shall be able to self-perform at least 80% of the work required in the first four sections of the bid schedule.

2. All other conditions remain in full force and effect.
3. If a proposal has been submitted and anything in this Addendum causes the contractor to change the item offered or to increase or decrease the proposal price, the new price and/or changes will be inserted below:

4. All contractors under this Invitation to Bid are kindly requested to acknowledge receipt of this Addendum on the Proposal Form, page 19 of this ITB.

Tina Malone

Tina Malone, CPPB CPPO
Purchasing & Procurement Manager
Department of Finance, Purchasing Division