



**ROCKDALE COUNTY STORMWATER
LAND DISTURBANCE PERMIT SUBMITTAL**

Tertiary Residence Application	
Submit All Documents Review	
√	Documents List
	GSWCC Level 2 Design Professional Cert. (Tan Card)
	GSWCC Level 1A Cert. (Blue Card)
	Stamped Civil Site Plan
	Stormwater Management Report (if applicable)
	Stormwater Design Certificate & Maintenance Agreement (if applicable)
	Flood Area Permit (if applicable)
	FEMA Elevation Certificate (if necessary)
	3-Phase Erosion and Sedimentation Control Plans (or description)
	Verification that the lot is a legal lot of record (Provide the final plat)
	Annotated Plan Review Checklist (all departments)
	Tax Commissioner Certification Form
	\$100 Third Plan Review Fee
	Application and Review Fees (see fee schedule)
	\$10 Permit Fee
	Notice of Intent (NOI)- Provide NOI for all Tertiary lots (Approved NOI from EPD and include the EPD GEOS receipt)
	*All documents must be digital. All scanned documents that are not legible will be rejected.

1. Applicant must submit the documents listed above for land disturbance permit. The subcontractor’s affidavits may be submitted at the end of project before the Certificate of Occupancy (CO) is issued if the subcontractors have not been selected yet.
2. If the lot is part of a common development (located within a subdivision), the applicant must apply for a Land Disturbance Permit (LDP) prior to the issuance of the building permit.

The LDP is a separate permit application from the building permit. The LDP as a Tertiary Permittee, requires an Erosion & Sedimentation Control Plan, a Notice of Intent (NOI) & an inspection of the BMPs prior to the issuance of the Building Permit. See LDP checklist for submittal.

- The LDP application must be submitted to the Department of Stormwater Management, approved, and a LDP permit issued **prior** to the building permit.
- All plan reviews are completed within 2-weeks.
- **Plan review comments are emailed to the Design Professional listed in the application, on the 2-week plan review due date.**
- After the approved initial BMP inspection, provide a building permit application and structure location plan to the Planning and Development Department.

Department of Stormwater Management Contact Information:

958 Milstead Avenue, Conyers, GA 30012	
P.O. Box 1495, Conyers, GA 30012	Monday through Friday, 8:00am to 5:00pm
Email: rcsw.review@rockdalecountyga.gov	Engineering Questions/Concerns Phone: 770 278-7120

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Tertiary Land Disturbance Permit

PROPERTY INFORMATION:

Lot Number: _____
Tax Parcel ID: _____
Septic Tank Sewer Well
Name of Subdivision (existing or proposed): _____
Address: _____ City, State & Zip: _____
Developer: _____
Developer's Phone Number: _____

PROPERTY OWNER INFORMATION:

Name of property owner: _____
24hr. Contact: _____ Phone: _____
Current Address: _____ City, State & Zip: _____
Phone: _____ Email: _____

CONTRACTOR'S INFORMATION:

Name of Company: _____
24hr. Contact: _____ Phone: _____
Address: _____ City, State & Zip: _____
Phone: _____ Email: _____

EROSION AND SEDIMENT CONTROL (Provide a Copy of Both Cards):

Name of Card Holder: _____
GSWCC Level IA Certification Number: _____
GSWCC Level IA Expiration Date: _____
Design Professional: _____
Design Professional's GSWCC Level II Certification Number: _____
Design Professional's GSWCC Level II Expiration Date: _____
Phone: _____
Design Professional's Email: _____

PROPOSED STRUCTURE:

Basement or Slab: _____
Total Square Footage of Lot: _____
Propose Impervious Total (Square Feet): _____
Total Land Disturbance (Acre): _____

Signature of Applicant: _____

Print Name: _____

Applicant's Email and Phone Number: _____

O.C.G.A. 50-36-1(e)(2) Affidavit

By executing this affidavit under oath, as an applicant for a Permit or License, as referenced in O.C.G.A. 50-36-1, from Rockdale County, the undersigned applicant verifies one of the following with respect to my application for a public benefit:

- I am a United States citizen.
- I am a legal permanent resident of the United States.
- I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency.

My alien number issued by the Department of Homeland Security or other federal immigration agency is enter number here

**** Wait to be in front of the notary before signing ****

Enter applicant name here, the undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G.A. 50-36-1(e)(1), with this affidavit.

The secure and verifiable document provided with this affidavit can best be classified as:

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. 16-10-20, and face criminal penalties as allowed by such criminal statute.

Executed in Conyers, Georgia, this _____ day of _____, 20_____ .

Notary Public signature

Applicant signature

GA Registration No. and expiration date:

Seal:



AD VALEROM TAX STATEMENT

UDO Sections 302-44 (b), 302-61 (b)(11), 302-62 (b)(9)

Date: [Click here to enter a date.](#)

Project Name: [Click here to enter text.](#)

Project Address: [Click here to enter text.](#)

Tax Parcel ID #: [Click here to enter text.](#)

Property Owner: [Click here to enter text.](#)

Owner Address: [Click here to enter text.](#)

Phone Number: [Click here to enter text.](#)

This certifies that all ad valorem taxes currently levied against the above property are paid.

Certified by Rockdale County Stormwater Staff

