



ROCKDALE COUNTY STORMWATER LAND DISTURBANCE PERMIT SUBMITTAL

| Single-Family-Residence Application | |
|--|---|
| Submit All Documents Review | |
| ✓ | Documents List |
| | GSWCC Level 2 Design Professional Cert. (Tan Card) |
| | GSWCC Level 1A Cert. (Blue Card) |
| | Stamped Civil Site Plan |
| | Stormwater Management Report (if applicable) |
| | Stormwater Design Certificate & Maintenance Agreement (if applicable) |
| | Flood Area Permit (if applicable) |
| | FEMA Elevation Certificate (if necessary) |
| | 3-Phase Erosion and Sedimentation Control Plans or description (Provide if project has a land disturbance of 1 acre or greater) |
| | Verification that the lot is a legal lot of record (Provide the final plat) |
| | Annotated Plan Review Checklist (all departments) |
| | Tax Commissioner Certification Form |
| | \$100 Third Plan Review Fee |
| | Application and Review Fees (see fee schedule) |
| | \$10 Permit Fee |
| | Notice of Intent (NOI)- Provide NOI for all Single-Family-Residence lots that have a disturbance of 1 acre or greater. (Approved NOI from EPD and include the EPD GEOS receipt) |
| | *All documents must be digital. All scanned documents that are not legible will be rejected. |

1. Applicant must submit the documents listed above for land disturbance permit. The subcontractor’s affidavits may be submitted at the end of project before the Certificate of Occupancy (CO) is issued if the subcontractors have not been selected yet.
2. If the lot is part of a common development (located within a subdivision), the applicant must apply for a Tertiary Land Disturbance Permit (LDP) prior to the issuance of the building permit.

The LDP is a separate permit application from the building permit. The LDP as a Single-Family Residence Permittee, if 1 acre or greater, requires an Erosion & Sedimentation Control Plan, a Notice of Intent (NOI) & an inspection of the BMPs prior to the issuance of the Building Permit. See LDP checklist for submittal.

- The LDP application must be submitted to the Department of Stormwater Management, approved, and a LDP permit issued **prior** to the building permit.
- All plan reviews are completed within 2-weeks.
- **Plan review comments are emailed to the Design Professional listed in the application, on the 2-week plan review due date.**
- After the approved initial BMP inspection, provide a building permit application and structure location plan to the Planning and Development Department.

Department of Stormwater Management Contact Information:

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|---|--|
| 958 Milstead Avenue, Conyers, GA 30012 | |
| P.O. Box 1495, Conyers, GA 30012 | Monday through Friday, 8:00am to 5:00pm |
| Email: rsw.review@rockdalecountyga.gov | Engineering Questions/Concerns Phone: 770 278-7120 |

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Single-Family-Residence Land Disturbance Permit

PROPERTY INFORMATION:

Lot Number: _____

Tax Parcel ID: _____

Well Sewer Septic

Name of Subdivision (existing or proposed): _____

Address: _____ City, State & Zip: _____

Developer: _____

Developer's Phone Number: _____

PROPERTY OWNER INFORMATION:

Name of property owner: _____

24hr. Contact: _____ Phone: _____

Current Address: _____ City, State & Zip: _____

Phone: _____ Email: _____

CONTRACTOR'S INFORMATION:

Name of Company: _____

24hr. Contact: _____ Phone: _____

Address: _____ City, State & Zip: _____

Phone: _____ Email: _____

EROSION AND SEDIMENT CONTROL (Provide a Copy of Both Cards):

Name of Card Holder: _____

GSWCC Level IA Certification Number: _____

GSWCC Level IA Expiration Date: _____

Design Professional: _____

Design Professional's GSWCC Level II Certification Number: _____

Design Professional's GSWCC Level II Expiration Date: _____

Phone: _____

Design Professional's Email: _____

PROPOSED STRUCTURE:

Basement or Slab: _____

Total Square Footage of Lot: _____

Propose Impervious Total (Square Feet): _____

Total Land Disturbance (Acre): _____

Signature of Applicant: _____

Print Name: _____

Applicant's Email and Phone Number: _____

O.C.G.A. 50-36-1(e)(2) Affidavit

By executing this affidavit under oath, as an applicant for a Permit or License, as referenced in O.C.G.A. 50-36-1, from Rockdale County, the undersigned applicant verifies one of the following with respect to my application for a public benefit:

- I am a United States citizen.
- I am a legal permanent resident of the United States.
- I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency.

My alien number issued by the Department of Homeland Security or other federal immigration agency is enter number here

**** Wait to be in front of the notary before signing ****

Enter applicant name here, the undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G.A. 50-36-1(e)(1), with this affidavit.

The secure and verifiable document provided with this affidavit can best be classified as:

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. 16-10-20, and face criminal penalties as allowed by such criminal statute.

Executed in Conyers, Georgia, this _____ day of _____, 20_____ .

Notary Public signature

Applicant signature

GA Registration No. and expiration date:

Seal:



AD VALOREM TAX STATEMENT

UDO Sections 302-44 (b), 302-61 (b)(11), 302-62 (b)(9)

Date: [Click here to enter a date.](#)

Project Name: [Click here to enter text.](#)

Project Address: [Click here to enter text.](#)

Tax Parcel ID #: [Click here to enter text.](#)

Property Owner: [Click here to enter text.](#)

Owner Address: [Click here to enter text.](#)

Phone Number: [Click here to enter text.](#)

This certifies that all ad valorem taxes currently levied against the above property are paid.

Certified by Rockdale County Stormwater Staff

