

Sign Permit Checklist & Review

Project Address: _____ Lot #: _____

Applicant: _____

✓	Documents List	
	Sign Permit Application	
	OCGA 50-36—1 (c) (2) Affidavit	
	Installing Contractor Business License	
	Construction details: dimensions, materials, structure, illumination	
	For ground sign: site plan	
	For Wall signs: building elevations	
	For planned centers, subdivisions and gas stations: sign master plan	
	Copy of Driver's License	
	Permit Fee \$	
✓	Date to Zoning Review: _____	
	Approved & Released for issuance by:	
	Zoning Administrator	Signature
		Date