



ROCKDALE COUNTY PLANNING AND DEVELOPMENT  
P.O. Box 289/958 Milstead Avenue, Conyers, GA 30012  
Phone: 770-278-7100 Email: businesslicense@rockdalecounty.org

## RESIDENTIAL CONSTRUCTION PERMIT APPLICATION

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### **Application Submittal/Supporting Documents:**

See Document Requirements Matrix (attached)  
Note Site Plan Requirements

### **Reviews:**

Zoning Approval  
Tree Ordinance - Landscaping  
Site Plan and Supporting documents

### **Permit Issuance:**

Construction mobilized and Initiated.

### **Inspections:**

Inspections called-in sequentially.

### **Certificate of Occupancy:**

Issued when applicable codes have been met and all inspections approved.

### **Site Plan Requirements:**

Site Plan is required for all residential construction. Site Survey is accepted for residential construction on an improved property. The following list will be required for all residential site plans:

- Show graphic scale and north arrow and reference applicable subdivision final plat Book/Page
- Submit paper & PDF file of site plan with boundary line survey sealed by a design professional.
- Show building address, lot number, S/D name, phase/unit number, land lot/district/parcel.
- Show lot size, impervious area, driveway location, proposed structure footprint and square feet.
- Delineate 75-foot undisturbed buffers of state waters from wrested point of vegetation.
- Reference all zoning variances and Conditions obtained from Rockdale County.
- Reference floor plan styles, elevations and percentages of exterior materials type used.
- Show adjoining structures with zoning and ownership information.
- Show setback lines, disturbed /undisturbed buffers, easements septic filed and reserves.
- Show location, size, species of all existing trees 6" and greater, identify all specimen trees.
- Show tree protection fencing and indicate preserved and removed trees.
- Show entire critical root zones of all trees included in preservation calculation.
- Show required front yard trees.