

MAINTAINING PUBLIC PROPERTY

The governing authority is charged with the responsibility of maintaining public property, including the courthouse and all other buildings and facilities owned or leased by Rockdale County. To that end the following policy will be strictly enforced to assure proper maintenance of those facilities entrusted to the care of the Board of Commissioners and listed herein:

- 1. A quarterly inspection of each facility will be done by the Public Services Department. The inspection report will be forwarded immediately to the Chairman to the Board of Commissioners. The report will include any structural or safety defects and any items in violation of the codes of Rockdale County.
- 2. No changes, additions, or alterations may be made without prior review of the Director of the Department of Building and Construction and approval of the Board of Commissioners, when applicable. Items subject to approval will include but will not be limited to the following: structural changes both minor and major, all plumbing, all electrical, all HVAC, painting, wall covering, flooring and signage.
- 3. Minor maintenance items should be referred to the Maintenance Supervisor through the Finance Department.

Approved:

2-28-98  
Date

Attest:

Jean Hambrick  
Ex-Officio Clerk

BOARD OF COMMISSIONERS:

[Signature]  
Chairman

Bud Sosebee  
Commissioner

Warman Wheeler  
Commissioner