



## Alcohol License Background Check

*Unified Development Ordinance (UDO) Chapter 10*

### Sheriff's Office Signature Sheet

Name of Licensee:

Name of Establishment:

Address of Establishment:

City:

State:

Zip:

Type of Business:

- Package Sales Beer/Wine
- Package Sales Liquor Store
- Consumption on Premises

#### **Sec. 10-38. - Preliminary approval required.**

All applications shall be approved or disapproved by the sheriff or his designee as a condition to action thereon and issuance of a license by the board of commissioners. Before the sheriff approves or disapproves an application, he shall make or cause to be made a complete and exhaustive investigation of the police record and character and reputation of the applicant. If the sheriff determines that the applicant has no record that is in violation of this article and is of good character and reputation, he shall approve the application.

Having Completed the exhaustive background investigation of the Applicant's criminal history and finding no negative information:

Approval by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Agent for Sheriff's Office*

Having Completed the exhaustive Background investigation of the applicant's criminal history, the findings show information in contradiction to a good character and reputation:

Disapproved by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Agent for Sheriff's Office*

\*\*\*Please return package to Planning & Development when signed by Sheriff's Office