

Judicial & Administrative Task Force

Meeting Minutes

Thursday, April 28, 2022-5:00 p.m.-6:00 p.m.

Rockdale County Courthouse Superior Courtroom 225C

1. Call to Order: Judicial & Administrative Task Force meeting was called to order at 5:00 p.m.
 - a) All members were in attendance (Wendi Armstrong, Dr. Stephen Boyle, Franklin Beauford, Donald Murphy, Doug Smith, JaNice Van Ness, Chief Superior Court Judge Robert Mumford, State Court Judge Richard Read, Sheriff Eric Levett)
2. Overview of Task Force Goal & Guidelines-Sue Sanders
 - a. \$110 million PFA (including \$19.6 million from SPLOST)
 - b. Goal-to make recommendations regarding the needs for a courthouse and administrative building
 - c. Staff may be used as resources
 - d. May utilize consultant
 - e. Space studies available for use
 - f. Security costs
 - g. Interviews with department heads, community input, tour of existing facilities
3. Election of Chairperson & Secretary
 - a. Motion to Elect JaNice Van Ness as Chair made by Judge Mumford; Seconded by Sheriff Levett; Motion passed by unanimous vote
 - b. Motion to Elect Wendi Armstrong as Secretary made by Judge Mumford; Seconded by Sheriff Levett; Motion passed by unanimous vote
4. Discussion Items
 - a. Standards of Conduct-provided by JaNice Van Ness
 - i. Shall be courteous and respectful of others
 - ii. Shall be critical of ideas, not individuals
 - b. Public Input Options
 - i. Meeting times scheduled for the 2nd and 4th Thursdays of each month from 5:00 p.m.-6:00 p.m. in the Rockdale County Courthouse, Courtroom 225C
 - ii. Discussed options for an email address to be generated for public input
 - iii. Discussed options for online surveys, town hall meetings, and/or focus groups
 - iv. Motion made by Judge Mumford to provide for 10 total minutes of public comment at the beginning of each meeting with comment cards to be completed in advance, and time to be divided for comment amongst those who complete comment cards; Second by Sheriff Levett; Motion passed unanimously
 - c. Current needs

- i. Tour scheduled of existing facilities to assess needs
 - ii. Tour will begin on May 12, 2022 at 4:00 p.m. in Room 225C, Rockdale County Courthouse
 - iii. Space and security needs to be assessed during tour
 - iv. Cost of current rentals to be evaluated
 - v. Population statistics, growth projection and estimates to be evaluated to determine future needs
 - vi. 4 pre-qualified consultants available for interviews
 1. Motion to Elect Subcommittee to interview pre-qualified consultants made by Judge Mumford; Seconded by Wendi Armstrong; Motion passed by unanimous vote
 2. Subcommittee elected (JaNice Van Ness, Sheriff Levett, Dr. Stephen Boyle)
 - d. Other Items-none at this time
5. Task Force Member Comments-none at this time
6. Next meeting: May 12, 2022 4:00 p.m.-Tour; Meeting will begin after Tour if time allows until 6:00 p.m.
7. Informal Public Comments were addressed by Task Force
8. Adjournment