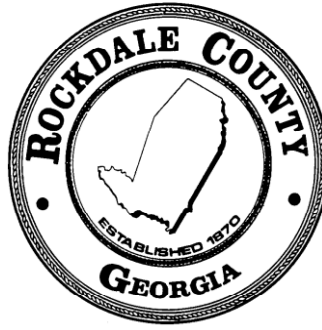


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DEPARTMENT OF FINANCE  
MARK LEWIS, FINANCE DIRECTOR  
TELEPHONE: 770-278-7555  
FACSIMILE: 770- 278-8910

**Addendum No. 4**

**RFP No. 22-41  
Five Year Strategic Plan**

**January 10, 2023**

**RFP #22-41** is hereby amended as follows:

**1. Below are questions received and corresponding answers:**

**A. Question:** Has a Steering Committee been formed for this project? Who is represented on that committee?

**Answer:** A steering committee has not been formed for this project.

**B. Question:** Does the County expect stakeholder engagement to take place in person, virtually, or a combination?

**Answer:** Stakeholder engagement will take place in person. Virtual opportunities may be considered.

**C. Question:** Has the County been through a previous Strategic Planning Process? When was the last Strategic Plan developed?

**Answer:** Yes, the last strategic plan was developed in 2018.

**D. Question:** Will the County be available to assist with coordination of meetings and location for convening?

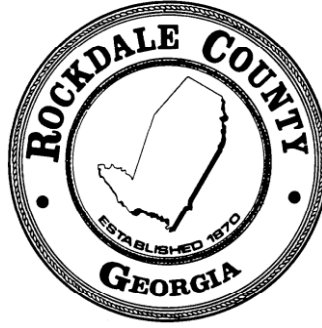
**Answer:** Yes, a County staff member will assist with the coordination of meetings and location for convening (s).

**E. Question:** The RFP requested the firm's most recent audited financial statement. If we are not subject to regular auditing, is a standard financial statement acceptable?

**Answer:** Yes

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**F. Question:** What is the total project budget?

**Answer:** The estimated budget is \$200K.

2. All other conditions remain in full force and effect.
3. If a bid has been submitted and anything in this Addendum causes the bidder to change the item offered or to increase or decrease the bid price, the new price and/or changes will be inserted below:

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4. All bidders under this Invitation to Bid are kindly requested to acknowledge receipt of this Addendum on page 12 of the RFP.

*Tina Malone*

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Tina Malone, CPPB CPPO  
Procurement Manager  
Department of Finance, Purchasing Division