



VSE

FINANCE 12-21-22

FORM  
FIN1510-01

For Accounts Payable Use Only

<b>Vendor Number</b>

# CHECK REQUEST FORM

Use this form to arrange for payment to individuals or businesses when a Purchase Order or P-card is not required.

This form must be submitted in typed format only.

Vendor Information	
<b>Vendor or Employee Name</b>	<b>Date</b> 12/21/2022
DEKALB COUNTY REVENUE & LICENSE ADMINISTRATION	
<b>Mailing Address</b>	If payment is to a Vendor, is a W-9 on file in the Purchasing Office?  If No, a completed W-9 MUST be attached. Email Meagan Porch in our Purchasing Division.  meagan.porch@rockdalecountyga.gov
1300 COMMERCE DRIVE	
DECATUR, GEORGIA 30030	
<b>Email Address:</b> kmforrest@dekalbcountyga.gov	

EXPENSE/ACCOUNT DETAILS						
Description (for individuals, Services, Expense Reimbursements)	Date of Service or Invoice	General Ledger Account				Amount
		Fund	Function	Account	Dept.	
Sewage Treatment for November 2022	12/16/2022	505	4335	531210	44	\$64,292.13
Inv#244555						
<b>Total Check Amount</b>						<b>\$64,292.13</b>

**DESCRIBE FULLY THE NATURE OF THE PAYMENT**

Water Resources

SIGNATURES/APPROVALS			
<b>Dept. Designee</b>	<b>Date</b>	<b>Director of Finance</b>	<b>Date</b>
<i>[Signature]</i>	12-21-22		
<b>Staff Accountant</b>	<b>Date</b>	<b>Purchasing</b>	<b>Date</b>
<i>[Signature]</i>	12/22/22	<i>[Signature]</i>	12/28/22

CHECK HANDLING INSTRUCTIONS		
<b>5. Mail</b> (Enclose attachments if required in letter size envelope)	<b>6. Pick Up-Approval by Finance Director</b> Available at the Finance Office Front Desk after 2:00 pm every Friday	<b>7. Send Inter-Department Mail</b> Will be placed in mailbox after 2:00 p.m every Friday

*[Signature]* 12-29-22

2023-22

Please send this form with attachments to the Department of Finance. Each check request received Monday-Friday will be processed the following Friday.



DeKalb County  
GEORGIA

**DEKALB COUNTY REVENUE & LICENSE ADMINISTRATION**

Government Annex Building  
1300 Commerce Drive  
Decatur, Georgia 30030

Invoice No. **244555**

Date 12/16/2022

Rockdale Water Resources  
P.O. Box 289  
958 Milstead Ave.  
Conyers, Georgia 30012  
ATTN: Derek Bogan

Acc't No. 08005.344245.511

Re:

QUAN.	DESCRIPTION	UNIT PRICE	AMOUNT																																
	<p>In accordance with the terms of the Sewer Agreement entered into on June 29, 2000 between Rockdale Cou and DeKalb County, please remit the County's sewer use charge:</p>																																		
	<p>November-22</p> <table style="margin-left: 40px;"> <tr> <td></td> <td style="text-align: right;">Reading</td> <td></td> <td></td> </tr> <tr> <td>Total Flow in Million Gallons (DK-10)</td> <td style="text-align: right;">1,910,000</td> <td></td> <td></td> </tr> <tr> <td>Total Flow in Million Gallons (DK-11)</td> <td style="text-align: right;">3,020,000</td> <td></td> <td></td> </tr> <tr> <td></td> <td style="text-align: right; border-top: 1px solid black;">4,930,000</td> <td></td> <td></td> </tr> <tr> <td></td> <td style="text-align: right;">4,930,000</td> <td></td> <td></td> </tr> <tr> <td></td> <td>x \$0.01134 Price/Gallon</td> <td></td> <td></td> </tr> <tr> <td></td> <td>x 1.15 Outside DeKalb multiplier</td> <td></td> <td></td> </tr> <tr> <td></td> <td style="text-align: right; border-top: 1px solid black;">\$64,292.13</td> <td></td> <td style="text-align: right; vertical-align: bottom;">\$64,292.13</td> </tr> </table>				Reading			Total Flow in Million Gallons (DK-10)	1,910,000			Total Flow in Million Gallons (DK-11)	3,020,000				4,930,000				4,930,000				x \$0.01134 Price/Gallon				x 1.15 Outside DeKalb multiplier				\$64,292.13		\$64,292.13
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	<p>Questions concerning this invoice should be directed to Keith Forrest, Project Funds Manager, DeKalb County Department of Watershed Management @ (770) 414-2358 (kmforrest@dekalbcountyga.gov) Payment should be sent to DeKalb County, 1300 Commerce Drive Treasury Department—3rd Floor. Decatur, Georgia 30030.</p>																																		
	<p>approved 12-20-2022</p>																																		
	TOTAL		\$64,292.13																																
	<p><i>David Cervone</i></p>																																		

THIS INVOICE IS DUE AND PAYABLE UPON RECEIPT. PLEASE REFERENCE INVOICE WITH PAYMENT. FOR FURTHER INFORMATION CALL \_\_\_\_\_



DEKALB COUNTY  
DEPARTMENT OF WATERSHED MANAGEMENT  
FLOW MONITORING AT BILLING SITES

SITE SUMMARY REPORT

DK10-16-181-S098-8

MONTH ENDING: November 30, 2022

GENERAL INFORMATION

ADDRESS: 7568 Hayden Quarry Road, Lithonia, GA 30038; (Rockdale South)

MANHOLE ID: 16-181-S098      DEVICE: Pipe

SIZE/DIAMETER: 8"      EQUIPMENT: 2150 Area Velocity Module

SENSOR: Area-Velocity      TELEPHONE: (470) 891-1587

SUMMARY DATA

	AVERAGE	MAXIMUM	MINIMUM
FLOW (MGD)	0.06	0.58	0.012
DEPTH (INCHES)	1.95	5.36	0.89
VELOCITY (FT/S)	1.49	3.91	0.30

UPTIME %:      92.47%

TOTAL FLOW IN MILLION GALLONS      1.91

COMMENTS



DEKALB COUNTY  
DEPARTMENT OF WATERSHED MANAGEMENT  
FLOW MONITORING AT BILLING SITES

SITE SUMMARY REPORT

DK11-16-203-S003-15

MONTH ENDING: November 30, 2022

GENERAL INFORMATION

ADDRESS: 3182 Haynes Park Drive, Lithonia, GA 30038; (Rockdale North)  
MANHOLE ID: 16-203-S003 DEVICE: Pipe  
SIZE/DIAMETER: 15" EQUIPMENT: 2150 Area Velocity Module  
SENSOR: Area-Velocity TELEPHONE: (470) 891-1189

SUMMARY DATA

	AVERAGE	MAXIMUM	MINIMUM
FLOW (MGD)	0.11	0.35	0.01
DEPTH (INCHES)	1.87	3.68	1.23
VELOCITY (FT/S)	1.77	3.76	0.38

UPTIME %: 86.08%

TOTAL FLOW IN MILLION GALLONS 3.02

COMMENTS