

DEC 14 2022
BT: Purchasing



**Board of Commissioners
Agenda Item Transmittal Form
Procurement/Contract Transmittal Form**

RATIFICATION

Type of contract: 1 year Multi-year Single Event **Contract #:**
BOC Approval Date:

<input type="checkbox"/> Submission Information	<input type="checkbox"/> Vendor Information
Dept Contact Name: Judge Nancy Bills Department: Superior Court Project Title: AC-Local Law Enforcement (K23-8-018) Funding Account Number: Contract Amount: Grant Revenue Account Number: Grant Amount: \$37,000 Contract Type: Goods () Services () Grants (x) Contract Action: New (x) Renewal () Change Order () Original Contract Number:	Vendor Name: Criminal Justice Coordinating Council Address: 104 Marietta Street, Suite 440, Atlanta, GA 30303 Address: Email: Tiffany.Young@cjcc.ga.gov Phone #: 404.654.1791 Contact: Tiffany Young Term of contract: 1/1/23 - 6/30/23

Finance Director Signature

I have reviewed the attached contract, and the amount is approved for processing.

Signature: *W. Woodcoat* Date: *1/10/2023*

Procurement Manager Signature

I have reviewed the attached contract, and it is in compliance with Purchasing Policies of Rockdale County.

Signature: *Jane Malone* Date: *12/15/22*

Detailed Summary of Contract:

Rockdale County Accountability Courts (DUI, Adult Resource, Adult Drug, Juvenile Resource, Juvenile Drug, and Family Treatment Courts), established under Rockdale Judicial Circuit, were created for the purpose of helping individuals who suffer from mental illness and/or a substance use disorder related to their legal involvement, thus reducing their likelihood of recidivism.

Rockdale County Accountability Courts seek to utilize State Funding for surveillance.

It is recommended that the grant award in the amount of \$37,000 be accepted.

Review/Approve/Initial & Date:

SPLOST _____ TECH SERVICES _____

GRANTS _____

Department Head/Elected Official Signature:
Nancy H. Bills

Date:
12/05/2022

2023-10

OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE COORDINATING COUNCIL

SUBGRANT AWARD

SUBGRANTEE: Rockdale County Board of Commissioners

IMPLEMENTING

AGENCY: Rockdale County BOC

PROJECT NAME: AC - Local Law Enforcement

SUBGRANT NUMBER: K23-8-018

FEDERAL FUNDS: \$ 32,560

MATCHING FUNDS: \$ 4,440

TOTAL FUNDS: \$ 37,000

GRANT PERIOD: 01/01/23-06/30/23

This award is made under the Accountability Courts State of Georgia grant program. The purpose of the Accountability Court Grants program is to make grants to local courts and judicial circuits, and to collaborate with pilot programs to establish specialty courts or dockets to address offenders arrested for drug charges or mental health issues. This grant program is subject to the administrative rules established by the Criminal Justice Coordinating Council.

This Subgrant shall become effective on the beginning date of the grant period, provided that a properly executed original of this "Subgrant Award" is returned to the Criminal Justice Coordinating Council by December 30, 2022.

AGENCY APPROVAL

SUBGRANTEE APPROVAL



Jay Neal, Director
Criminal Justice Coordinating Council

 12/3/2022

Signature of Authorized Official Date

Osborn Nesbitt, Sr., Chairman, Rockdale County Board of Commisioners

Typed Name & Title of Authorized Official

Date Executed: 01/01/23

58-6000882-002

Employer Tax Identification Number (EIN)

INTERNAL USE ONLY

TRANS CD	REFERENCE	ORDER	EFF DATE	TYPE	PAY DATE	INVOICE	CONTRACT #
102	01	1	01/01/23	9		**	K23-8-018
OVERRIDE	ORGAN	CLASS	PROJECT			VENDOR CODE	
2	46	4	01				

ITEM CODE	DESCRIPTION 25 CHARACTERS	EXPENSE ACCT	AMOUNT
1	AC - Local Law Enforcement	624.41	\$ 32,560

FY23 Law Enforcement Award Worksheet

Court Name Rockdale County (AFDC, MHC, DUI Court)

K23-8-018

Budget Worksheet Category	Line Item Approvals	Line Item Totals
Personnel	Law Enforcement Officer 16,000.00	\$16,000
Contract Services		\$0
Drug Testing Supplies		\$0
Supplies /Other Costs	SCRAM 16,560.00	\$16,560
Equipment		\$0
In State Training and Travel		\$0
Transportation Funding		\$0
Total Budget Request:		\$32,560

Match: \$4,440

CACJ Funding Committee Notes: Must document that additional visits are being performed (beyond grant funds already awarded for FY23).

Total: \$37,000

FEDERAL GRANT #

ADJ REQUEST #: 1

REQUEST DATE: 12/5/2022

SUBGRANTEE: Rockdale County Board of Commissioners

SUBGRANT #: K23-8-018

PROJECT NAME: ROCKDALE COUNTY LEO

NATURE OF ADJUSTMENT:

Mark all that apply.

Adjustments of each type shown should be entered in the section indicated.

REVISED BUDGET Go To SECTION I

PROJECT PERIOD AND/OR EXTENSION. Go To SECTION II

PROJECT OFFICIALS/ADDRESSES. . . . Go To SECTION III

PROJECT PERSONNEL. Go To SECTION III

GOALS AND OBJECTIVES Go To SECTION III

OTHER. Go To SECTION III

MUST BE JUSTIFIED AND EXPLAINED THOROUGHLY IN SECTION IV.

SECTION I. REQUEST FOR BUDGET CHANGE - JUSTIFY IN SECTION IV.

	CURRENT APPROVED	REVISIONS +/-	REVISED BUDGET
PERSONNEL	\$ 37,000	-\$20,440	\$20,440
EQUIPMENT	0		
SUPPLIES	0	+16,560	\$16,560
TRAVEL	0		
PRINTING	0		
OTHER	0		
TOTAL	\$ 37,000		\$37,000
Federal	\$ 32,560		\$32,560
Match	\$ 4,440		\$4,440

SECTION II. REQUEST FOR CHANGE IN PROJECT PERIOD - JUSTIFY IN SECTION IV.

CURRENT GRANT PERIOD	REQUESTED GRANT PERIOD	FOR EXTENSION,
Start Date: 01/01/23	Start Date: _____	# OF MONTHS: _____
End Date: 06/30/23	End Date: _____	

NOTE: The maximum extension request cannot exceed 12 months.

SECTION III. REQUESTS FOR REVISIONS TO PROJECT OFFICIALS/ADDRESSES, PROJECT PERSONNEL, GOALS AND OBJECTIVES, AND/OR OTHER NON-BUDGET, NON-PERIOD CHANGES (JUSTIFY IN SECTION IV.)

No changes at this time.

SUBGRANT ADJUSTMENT REQUEST

FEDERAL GRANT #

ADJ REQUEST #: 1

REQUEST DATE: _____

FS

GRANTEE: Rockdale County Board of Commissioners

SUBGRANT #: K23-8-018

PROJECT NAME: ROCKDALE COUNTY LEO

SECTION IV. JUSTIFICATION OF ALL REQUESTED ADJUSTMENTS, REVISIONS, AND/OR CHANGES

All requested adjustments in Sections I, II & III (page 1) must be justified in detail in this Section. Include item costs, descriptions, equipment lists, detailed explanations, and any other information that would further clarify and support your request for adjustment. Attach additional pages as needed.

SUBMITTED BY:



Signature of Financial Officer or Project Director

Title

12/3/2002
Date

DEC ROUTING AND APPROVALS:

Approval Disapproval Reviewer Signature

Reviewed By: _____

Authorized By: _____

CRIMINAL JUSTICE COORDINATING COUNCIL
SUBGRANT EXPENDITURE REPORT/REQUEST FOR FUNDS # 1
FEDERAL GRANT #

SUBGRANT #: K23-8-018

EXPENDITURES FOR THE PERIOD OF _____ THRU _____ FINAL RPT? (Y/N) _____

SUBGRANTEE: Rockdale County Board of Commissioners
 922 Court Street
 Conyers, GA 30012

PROJECT NAME: ROCKDALE COUNTY LEO

PROJECT PERIOD: 01/01/23 to 06/30/23

COMBINED FEDERAL & MATCH EXPENDITURES

	APPROVED BUDGET	PREVIOUSLY APPROVED N/A THIS RPT	EXPENDITURES N/A THIS RPT	REMAINING BALANCE	EXPENDED THIS PERIOD
PERSONNEL	\$ 37,000	\$ 0	\$ 0	\$ 37,000	\$ _____
EQUIPMENT	0	0	0	0	_____
SUPPLIES	0	0	0	0	_____
TRAVEL	0	0	0	0	_____
PRINTING	0	0	0	0	_____
OTHER	0	0	0	0	_____
TOTAL	\$ 37,000	\$ 0	\$ 0	\$ 37,000	\$
FEDERAL	32,560	0	0	32,560	_____
MATCH	4,440	0	0	4,440	_____

EARNED PROJECT INCOME FOR THE PERIOD:
 FORFEITED \$ _____ OTHER \$ _____

EARNED PROJECT STATUS INCOME FOR THE PERIOD:
 EXPENDED \$ _____ UNEXPENDED \$ _____

CERTIFICATION: I certify that the above statements are accurate based on official records, that expenditures shown have been made for the purpose of, and in accordance with, applicable grant terms and conditions, and that appropriate supportive documentation relative to all expenditures is attached.

SUBGRANTEE OFFICIAL APPROVAL:

PREPARED BY: _____ OFFICIAL'S SIGNATURE _____ DATE _____

PHONE NUMBER: _____ TYPED NAME & TITLE _____

FOR CRIMINAL JUSTICE COORDINATING COUNCIL USE ONLY

SUBGRANT #: _____ K23-8-018 AMOUNT REQUESTED THIS REPORT: _____
 SUBGRANT AWARD: _____ \$ 32,560 * REVIEWED BY (INITIALS & DATE): _____
 REQUESTED TO DATE: _____ AUTHORIZED BY _____ DATE _____
 BALANCE: _____

* Substantiated _____ Advanced _____

FOR ACCOUNTING USE ONLY						DISCOUNT	PO/AUTH	PAY DATE
Tif EI - Partial Order								
Tif ED - Schedule Pay Date								
DEPARTMENT	FUND SOURCE	PROJECT	PROGRAM	CLASS	ACCOUNT	INVOICE		AMOUNT
4710606000	01	01	0630104	315	707002	K23-8-018E01		

CRIMINAL JUSTICE COORDINATING COUNCIL
State of Georgia
FY'23 Accountability Courts - Law Enforcement Officer Grant

SPECIAL CONDITIONS

1. All project costs not exclusively related to activities of the funded law enforcement agency must be approved with a Subgrant Adjustment Request, and only the costs of approved project-related activities will be reimbursable under the Subgrant Award.
Initials DW
2. The subgrantee certifies that no funds will be used to for actives unrelated to the accountability court(s).
Initials DW
3. The subgrantee must submit Subgrant Adjustment Request #1 with the completed award package. The adjustment request must be accompanied by a detailed project budget that itemizes all projected expenditures as approved by the Council of Accountability Court Judges (CACJ) Funding Committee. The project budget and summary will not be established, or officially approved, until the subgrantee receives a written approval notice from the Criminal Justice Coordinating Council. All project costs and project activities must coincide with the approved budget, summary, and implementation plan unless subsequent revisions are approved by the Criminal Justice Coordinating Council.
Initials DW
4. The subgrantee must submit subsequent Subgrant Adjustment Requests to revise the budget, project summary, and implementation plan prior to any substantial changes, but no later than 30 days prior to the end of the Subgrant period.
Initials DW
5. The subgrantee agrees that no funds shall be expensed outside of the approved budget. In addition, any funds spent under this Subgrant award must be expended by the grant end date and not encumbered.
Initials DW
6. The subgrantee agrees that at least 50% of the awarded funds will be spent in the third quarter of the state fiscal year, the remaining 50% in the fourth quarter of the state fiscal year. If this condition is not met, any unused remaining funds from that quarter will be retained by the Council to be managed by the CACJ Funding Committee.
Initials DW
7. This is a reimbursement grant. Requests for reimbursement must be made on a monthly basis. Subgrant Expenditure Reports are due 15 days after the end of the month.
Initials DW
8. The subgrantee certifies that state funds will not be used to supplant funds that would otherwise be made available for grant-funded initiatives. State funds must be used to supplement existing funds for program activities and not replace funds appropriated for the same purpose. Potential supplanting will be the subject of application review, as well as pre-award review, post-award monitoring, and audit. If there is a potential presence of supplanting, the subgrantee will be required to document that the reduction in non-state resources occurred for reasons other than the receipt or anticipated receipt of state funds.
Initials DW
9. Statistical and/or evaluation data describing project performance must be submitted to Council of Accountability Court Judges (CACJ) on a quarterly basis by the accountability court using the prescribed format. The subgrantee agrees to assist the accountability court(s) with the collection of law enforcement related data as determined by the Georgia Accountability Courts Data Collection Manual.
Initials DW

10. The subgrantee certifies that 1) title to all equipment and/or supplies purchased with funds under this Subgrant shall vest in the agency that purchased the property; 2) equipment and/or supplies will be maintained in accordance with established local or state procedures as long as the equipment and/or supplies are used for program-related purposes; and 3) once the project concludes and/or equipment is no longer utilized for its grant-funded purpose, the Criminal Justice Coordinating Council and the Council of Accountability Court Judges will be informed of the available equipment and determine its future use to assure it is utilized in furtherance of the goals and objectives of the grant program and the State of Georgia.

Initials RW

11. Subgrantees must comply with the training requirements as determined by the Council of Accountability Court Judges.

Initials RW

12. Non-compliance with any of the special conditions contained within this document, by the authorized official, project officials and/or employees of this grant, will result in a recommendation to the CACJ Funding Committee that the award be rescinded.

Initials RW

13. Subgrantees must follow all accountability court standards as approved by the Council of Accountability Court Judges.

Initials RW

Please be advised that failure to comply with any of the Special Conditions will result in material noncompliance with the Subgrant Agreement, thus subjecting the Subgrant Agreement to possible termination by the Criminal Justice Coordinating Council.



12/3/2022

Authorized Official Signature

Date

Osborn Nesbitt, Sr.

Chairman

Print Authorized Official Name

Title