EMPLOYEE BADGES

The purpose of this policy is to recognize the need for improving personnel security by providing a system for quick and accurate recognition of Rockdale County officials versus the general public and to establish a policy regarding the display of employee identification (ID) badges.

Effective July 1, 2000, all regular full-time, part-time, temporary, contract, on-call, appointed officials, and elected officials are required to possess and display an employee picture ID badge. The ID badge must be worn in a manner that allows for immediate visual identification as a Rockdale employee or contractor.

Exceptions to this policy may be granted in writing by the Department Head only in instances where wearing the ID badge in work situations may by considered impractical or inappropriate (e.g. lifeguard during pool duty, recreational or physical labor activities that make wearing the badge impractical, uniformed public safety officers (sheriff/fire), etc.)

ID badges may be obtained through the Human Resources Department upon initial processing and all identification badges must be returned to Human Resources upon termination of service of any regular full-time, part-time, temporary, contract, on-call, appointed official, or elected official. A replacement badge may be obtained by contacting Human Resources.

This the 13th day of June 2000

BOARD OF COMMISSIONERS

Norman Wheeler, Chairman

Bud Sosebee

Barbara Nunn McCarthy

Attest:

In Tutlidge Ex-Officio Clerk