

WORK /SAFETY SHOE POLICY

It is Rockdale County's desire to promote a safe working environment and reduce exposure to injuries for its employees.

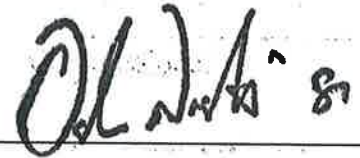
For employees involved in duties that require the use of footwear (shoes or boots) protection to perform their job, the County has established the following guidelines:

1. One pair of shoes or boots may be purchased for an employee up to a maximum of \$175 annually. Approval of purchases up to this maximum value is subject to the discretion of each department head for their individual departments. Due to certain working conditions that may cause shoes/boots to wear excessively, one pair of shoes/boots may not meet the needs of an employee for the entire year. At the discretion of the department head, additional requests may be considered and approved.
2. If an employee selects a pair of shoes/boots exceeding the maximum value approved by their department head, the employee will be required to pay the difference.
3. Individual department heads shall maintain a list of approved shoes/boots approved for this program.

BOARD OF COMMISSIONERS:



Chairman




Commissioner

Approved:

4/23/2013

Date

Attest:



Ex-Officio Clerk



Commissioner