



Case Number _____

ORGANIZATION NAME _____

Non-Profit Registration Checklist	
v	
Non-Profit Application	
Affidavit Verifying Status <i>(Federal Immigration and Nationality Act form) (O.C.G.A. 50-36-1e (2))</i>	
Verification of Zoning	
NAICS Code	
Proof of occupancy:	
	▪ Signed lease agreement with applicant's name
	▪ Signed & notarized letter from property owner
	▪ Out of county
Georgia's driver's license or Georgia I.D. <i>(Applicant must be a minimum of 18 years of age)</i>	
Secretary of State/Articles of Incorporation	
Registration Fee	\$10
Federal tax status <i>(i.e. 501(c)3)</i>	
Other documents <i>(as required)</i>	
Compliance Inspection	
Compliance Inspection application (if applicable)	
Inspection Fee	\$
Building inspection	
Fire Inspection	