



ALCOHOLIC BEVERAGE RENEWAL APPLICATION CHECKLIST

(UDO Part II, Subpart A, General Ordinances, Chapter 10)

| |
|---------------------------|
| Date Received: |
| Name of Licensee: |
| Name of Establishment: |
| Address of Establishment: |

Please return the following as a completed package:

| √ | Applicant Information | Notes |
|-----------------------------|---|--|
| | County Renewal Application form | <i>3 pages Notarized</i> |
| | O.C.G.A. 50-36-1(e)(2) Affidavit for Verifying Legal Status | <i>Notarized</i> |
| | Copy of Driver's License | <i>GA driver's license or state issued ID</i> |
| | Non-Criminal Justice Applicant's Privacy Rights form | <i>Copy to applicant</i> |
| | Privacy Statement | <i>Copy to applicant</i> |
| | Criminal History Consent Form | <i>Signed, notarized, SS#</i> |
| Location Information | | |
| | A copy of current Business License for this location | |
| | A copy of current state license | |
| | Consumption on Premise establishments must provide annual gross sales report (the past 12 months) of prepared meals and sales of alcoholic beverages. | <i>Must be prepared by a certified accountant on company letterhead.</i> |
| Fees | | |
| | Payment of the Licensee Fee \$ | <i>Late fee applies if received after November 1</i> |