

COUNTY FACILITIES

No one shall have access to the Superior Courtrooms except the Superior, State, Magistrate, Probate and Juvenile courts, or the Board of Commissioners in the course of conducting County business without the express permission of a Superior Court Judge.

Free use of the meeting/conference rooms will be allowed by boards and commissioners whose purpose and function are specified by the Board of Commissioners and defined by County resolution or ordinance:

Scheduling of Portman Building meeting room will be through the Extension Service;

Scheduling of Milstead Building meeting room will be through the Tax Assessors Office;

Scheduling of Room 105 of the Courthouse will be through the Chief Administrative Assistant;

Scheduling of Public Services and Engineering meeting room will be through Public Services.

Other persons or groups may be allowed use of the Probate Courtroom for public meetings upon written request to the Chief Administrative Assistant to the Board of Commissioners. A deposit of \$50.00 and a non-refundable fee of \$15.00 per hour, with a minimum of four hours, shall be assessed to defray the cost of courthouse maintenance and security. The \$50.00 deposit will be refunded upon verification that no abuse of the privilege of the use of the Courtroom has occurred. Priority for use will be given to Court/County related matters. Other activities will be granted permission on a first-come first-serve basis.

All programs, events, meetings and gatherings shall be open to the public at no admission fee. No selling of goods or services is allowed. The Chief Administrative Assistant to the Board of Commissioners reserves the right to review any or all applications and have sufficient time to make proper investigations before action is taken on a request. The Board of Commissioners may reject applications. Permission to use the courtroom does not constitute an endorsement of a group's policies or beliefs.

Approved:

2-24-98
Date

Attest:

Jean Hancock
Ex-Officio Clerk

BOARD OF COMMISSIONERS:

[Signature]
Chairman

Bud Sesebee
Commissioner

Norman White
Commissioner